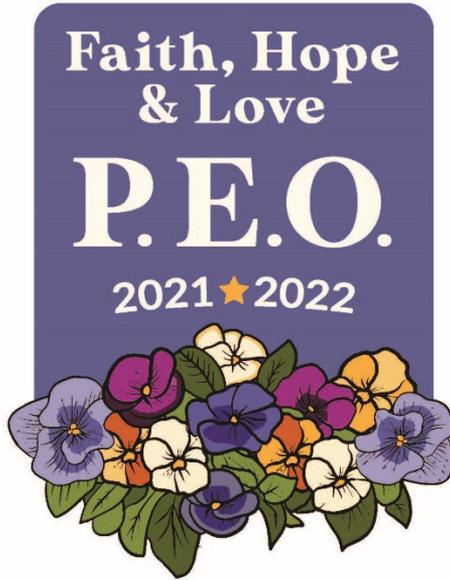


**Colorado State Chapter  
P.E.O. Sisterhood  
Organized January 23, 1903**



**Convention Proceedings**

119<sup>th</sup> Annual Convention June 3-5, 2022  
Marriott Denver Tech Center  
4900 S Syracuse St Denver, CO 80237





## **Women Helping Women Reach for the Stars!**

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## **The P.E.O. Sisterhood**

**Founded January 21, 1869**

**Iowa Wesleyan College, Mount Pleasant, Iowa**

### **Founders**

Mary Allen Stafford	Hattie Briggs Bousquet
Alice Bird Babb	Alice Virginia Coffin
Ella Stewart	Suela Pearson Penfield
Franc Rhodes Elliott	

### **Representative of International Chapter**

Karen Holcombe Leftwich  
Past State President Montana State Chapter  
Chapter BR/Whitefish, MT  
Study and Research Committee

### **Member of Honor**

Cheryl Denslow  
Past State President Colorado State Chapter  
Chapter HY/Parker  
Cottery College Board of Trustees

### **Cottery College Guest**

Christina Ellis  
Chapter IR/Leawood, Kansas  
Associate Vice President of Institutional Advancement  
Cottery College

### **Colorado State Chapter**

#### **Executive Board**

President	Kendall Cusick-Rindone	CP - Denver
Vice President	Paisley Huntoon	IF – Highlands Ranch
Organizer	Cori Tanner	FT – Colorado Springs
Treasurer	Patty Fry	IB – Dillon
Secretary	Kathryn Pirie	JH - Longmont

## Colorado Committees and Boards

### **Amendments & Recommendations Finance**

Marcia Williamson, GG, Chair  
Leila Calkins, HK  
Shari L. Fox, PSPCSC, AT

Joanne Graham, HU, Chair  
Catherine A. Balan, II  
Dottie Ruth, PSPCSC, AQ

### **Colorado State Scholarship**

Diane Gallagher, DF, Chair  
Abby Rule, T  
Sara Canfield, EG

### **Cottey College Scholarship**

Nancy Eakins, DN, Chair  
Martha Shuss, GT  
Melissa Davis, GM

### **Educational Loan Fund**

Robin Kendrick, IV, Chair  
Jean Burkhart, DT

### **International Peace Scholarship**

Anne Rogers, HF, Chair  
Susan Schafer, ED

### **P.E.O. Scholar Awards**

Tana Foote, DY, Chair  
Lynne Farris, JN

### **Program for Continuing Education**

Carol Krutzke, AU, Chair  
Karen Olson, HE

### **P.E.O. Star Scholarship**

Ericha Loosbrock, DP, Chair  
Margie Martinez, I

### **History**

Dyanna Haley-Rezac, EA, Chair  
Kathie Bartee, EJ

### **Membership**

D1 Linda Dunn, AH  
D2 Carol Patrick, J  
D3 Mary Staples, CJ, Chair  
D4 Ruth Ann Roberts, U  
D5 Kim Eastman, GY  
D6 Mary Kay Tomlinson, FF  
D7 Janet Bower, FU  
Janelle Mendelson, PSPCSC, EN, At Large Member

### **State Unaffiliate Chair**

Michelle Schwartzkopf, HX

## **Colorado Committees and Boards**

### **Colorado State Chapter Executive Board Nominating Committee**

**Past State President:** Janet Kingsbury, PSPCSC, BV, Chair

**District 1:** Michelle Tomky, AT

**District 2:** Connie McLaughlin, BS

**District 3:** Gara Griffin, HD

**District 4:** Shirley Rotert, FO

### **Colorado P.E.O. Charitable Corporation Nominating Committee**

Past State President: Susan Landers, PSPCSC, IS, Chair

Member at Large: Karen Hardy, HM

Member at Large: Carolyn Hull, HZ

### **Technology**

Clarissa Trapp, HD, Chair

Beverly DeVore-Wedding, AE

Ann Holmes, JG

Linda Orosz, CK

### **CO P.E.O. Charitable Corporation Board of Directors**

Susan Strain Miller, W, Chair

Diane Ritzdorf, PSPCSC, FF, Vice Chair

Janet Kline, CW, Treasurer

Patricia Graham, EK, Secretary

### **CO Chapter House Trustees**

Martha Kuhn, PSPCSC, AX, Chair

Kathy Bath, GH

Elizabeth (Liz) Aikin, Y

### **CO Marguerite Fund Trustees**

Barb Hunter, ID, Chair

Barbara Pingrey, EY

Jan Kulhanek, PSPCSC, HX

### **AD HOC COMMITTEE FOR 2031**

#### **INTERNATIONAL CONVENTION**

Janelle Mendelson, PSPCSC, EN

Shari L. Fox, PSPCSC, AT

Kendy Cusick-Rindone, CP

Paisley Huntoon, IF

Cori Tanner, FT



**Karen Holcombe Leftwich**

**Representative of  
International Chapter  
Study and Research  
Committee  
Past State President  
Montana State Chapter**

In 2005, Karen was initiated into Chapter BR in the northwestern Montana ski-town of Whitefish.

After a career as a software engineer and manager developing communications and surveillance equipment for military and law enforcement applications, she now calls herself a full-time volunteer. She loves to sing and can be seen online most Sundays providing music during her church's live streaming worship service.

Karen combines her love of architecture and travel by taking annual pilgrimages with her twin sister, Kathryn, to tour buildings designed by Frank Lloyd Wright and other famous architects, including overseas visits to Japan and Europe. Closer to home, she enjoys solving crossword puzzles, dining al fresco, and visiting her family in Texas.

After serving Montana State Chapter as Membership Chair and Webmaster, Karen was elected to the state executive board and presided as president at the 2019 state convention. She is currently serving her third year of a six-year appointment to the Study and Research Committee of International Chapter.



**Cheryl Denslow**  
**Cottey College Board of Trustees**

This Golden Girl is fortunate to have shared her early years in P.E.O. with her mother and grandmothers in Chapter T/IL.

After moving to Colorado, she was asked to serve on a state committee which led to

being president of the state chapter and chair of the Colorado P.E.O. Chapter House. Cheryl currently serves on the Cottey College Board of Trustees.

As a music educator, Cheryl was employed as Associate Director or Director of Music Ministry in several Presbyterian churches in Illinois and Colorado. These positions filled a passion for worship planning and working with children's choirs.

The educator living deep in her heart wanted to open a children's museum. That deep desire came to fruition 25 years ago when Cheryl and another mom opened the Children's Discovery Museum of Central Illinois. This outlet for children's love of exploring and learning continues to expand in scope and finances every year.

BIL David has been Cheryl's P.E.O. support system and executive assistant throughout her P.E.O. life. David's shared love for Cottey grows each year with his participation in Cottey Vacation College and more recently as a member of the Cottey Connect Task Force for the Chapel/Student Life Center initiative.





**Christi Ellis, CFRE**  
**Associate Vice President for**  
**Institutional Advancement**  
**Cottey College**

Christi is a 1996 Cottey alumna who continued her education at William Woods University where she earned a Bachelor of Science degree and University of Central Missouri where she earned her master's degree.

Christi began her career at Cottey in the fall of 2008 as the adjunct assistant professor of dance where she remained until 2016, and also worked in Student Life as the Senior Hall Director from 2012-2015.

In the summer of 2016, she joined Institutional Advancement in the Office of Alumnae Relations, and in April of 2021 assumed her current role as Associate Vice President. She holds the CFRE certification which is awarded to professionals demonstrating the highest standards of ethics, competence, and commitment to the philanthropic sector. Christi is a member of the President's Council, the college's senior leadership team, and serves as the executive director to the Cottey College Alumnae Association. Christi is a proud 26-year member of P.E.O. and is in Chapter IR in Leawood, KS.

Christi resides in Overland Park, KS with her husband Scott. She and Scott enjoy their leisure time cooking (especially making gourmet marshmallows), volunteering for various non-profits, and traveling the world checking items off their bucket list one amazing adventure at a time.

## 2022 Convention Hostess Chapters

M - Longmont

FD - Longmont

HA - Berthoud

AS - Berthoud

FG - Johnstown

II - Longmont

CJ - Longmont

GH - Longmont

JH - Longmont

DI - Longmont

## 2022 Convention Officers

CHAIR

Lou Ann Gorenstein, FD

CO-CHAIR

Virginia Mickelson, JH

TREASURER

Debbie Sorensen, DT

SECRETARY

Connie Brodt, II

*Faith*  
makes all things possible

*Love*  
makes all things easy

*Hope*  
makes all things work

## 2022 Colorado State Convention Appointments

**Credentials Adviser** Patty Fry, IB, Treasurer CO State Chapter  
**Credentials Chair** L J Van Belkum, PSPCSC, JA  
**Credentials** Tracy MacDonald, JA  
Michelle Colburn, JE

**CVent Registrar** Clarissa Trapp, HD, Chair  
Linda Orosz, CK

### **Guard & Convention Assistants Adviser**

Paisley Huntoon, IF, VP CO State Chapter

**Convention Assistants** Roberta Dillow, CP  
Judy Proctor, CP

**AV/Program Assistant** Kathy Anderson, HM  
Karen Hardy, HM  
Katherine Funk, HM  
Janelle Bair, CP

**Guards** Lois Reynolds, CP, Head Guard  
Karen Reynolds, M  
Rhonda Salmen, M  
Mary Hall, AS  
Janie Patterson, AS  
Kathy Caldwell, CJ  
Nancy Putnam, CJ  
Barb Bianconi, GJ  
Joan Ellis, FD  
Marge Clydesdale, FD  
Sylvia Erwin, FG  
Melissa Felsenthal, FG  
Kariann Bandy, FG  
Linnea Ahlberg, GH  
Connie Elliott, GH  
Sandy Carlson, HA  
Carol Olson, HA  
Carla Larson, II  
Sandy Taylor, II  
Alice Geiling, JH  
Barb Poole, JH

## 2022 Colorado State Convention Appointments

**Teller & Timer Adviser** Connie Jessen, PSPCSC, FF

**Timers** Doris Cody, CP  
Nancy Long, CP  
Lucy Showalter, CP

**Tellers** Beverly DeVore-Wedding, AE, Head Teller  
Esther Bartholic, CP  
Joan Clayton, DH  
Kimberlee Bennett, BM

**Minutes Adviser** Kathryn Pirie, JH, Secretary CO State Chapter  
**Minutes Committee** Diane Gallagher, DF  
Deb Heller, JH  
Lavon Hood, JN

**Parliamentarian** Karen Holcombe Leftwich,  
PSP Montana State Chapter

**Photography** Sisters of Colorado State Chapter



## 2022 Colorado State Convention Committees

### **Auditorium & Platform/Post-Convention Removal**

Mary Hall, AS, Co-Chair  
Janie Patterson, AS, Co-Chair  
Kim Dickelman, II, Co-Chair  
Margaret Meek, II, Co-Chair  
Jane Ballard, AS  
Megan Courtright, AS  
Heather Rullo, AS  
Donna Salomonson, AS  
Connie Brodt, II  
Becki Marcus, II

### **Badges & Folders**

Cindy Henderson, FD, Co-Chair  
Tammy Cahill, FD  
Marge Clydesdale, FD  
Lois Edwards, FD  
Joan Ellis, FD  
Dolly More, FD

### **Clothing**

Marilee Goodrich, HA, Co-Chair  
Nancy Steffen, HA, Co-Chair  
Sandy Carlson, HA  
Verna Covey, HA  
Karen Fletcher, HA  
Germaine French, HA  
Bonnie Glass, HA  
Nancy Lamb, HA  
Marian Maggi, HA  
Sharon Merchant, HA  
Kathy Mitchell, HA  
Carol Olson, HA  
Carol Patterson, HA  
Meryl Lee Seewald, HA  
Jo Ann Siemsen, HA

## 2022 Colorado State Convention Committees

**Convention Check-In** Kariann Bandy, FG, Co-Chair  
Melissa Felsenthal, FG, Co-Chair  
Sylvia Erwin, FG  
Kaitlyn Gehring, FG  
Vicky Hansen, FG  
Sharon Kelly, FG  
Sheryl McCoy, FG  
Marlene Marshall, FG  
Marta Neill, FG  
Kay Sandberg, FG  
Barbara Ullmann, FG  
Kindra Wilcox, FG  
Linda Young, FG

**Decorations** Cindy Noble, M, Chair  
Kate Gordon, M  
Lois Abbuhl, M  
Marlene Brining, M  
Peggy DaHarb, M  
Helen Douglas, M  
Barbara Hoffman, M  
Jean Malchow, M  
Donna Manchester, M  
Karen Reynolds, M  
Mary Lou Sheppeck, M  
Joanie Tadewald, M  
Mary Taylor, M  
Kaye Wicks, M

## 2022 Colorado State Convention Committees

### Hospitality

Margaret Greene, JH, Chair  
Kate Campbell, JH  
Alice Geiling, JH  
Deb Heller, JH  
Mary Leetun, JH  
Susan McLean, JH  
Jeanne Moersch, JH  
Lucy Nichols, JH  
Sandy Renner, PSPCSC, JH  
Laura Roth, JH  
Jane Shelhorse, JH  
Judy Soucie, JH  
Jean Yamiolkoski, JH

### Meals

Kathy Bath, GH, Co-Chair  
Connie Elliott, GH, Co-Chair  
Linnea Ahlberg, GH  
Maxine Berg, GH  
Carolyn Driver, GH  
Barbara Mohr, GH  
Juli Jo Romero, GH  
Jan Shoemaker, GH  
Renee Staiano, GH

### Printing

Barbara Bianconi, CJ, Co-Chair  
Jayne Wilson, CJ, Co-Chair

### Retail Store

Sally Campbell, DI, Chair  
Julie Bradley, DI  
Kathy Hall, DI  
Rhonda Hovendick, DI  
Lorraine Kirkland, DI  
Gini Nyquist, DI  
Judy Scrimshire, DI

faith  
hope  
love

For the 2022 Convention Hostess Chapters,

Thank you for sharing your time, your gifts, your talents, and your love. Because of you, this convention is possible. You will forever be in my heart.

I had faith in all of you, hope that we would have an in-person convention and we all shared the love of P.E.O. with each other.

Faith, Hope & Love



Kendy



2022 COLORADO STATE CHAPTER, P.E.O. SISTERHOOD

June 3,4 & 5, 2022

**PROCEEDINGS**

PRE-CONVENTION EVENTS

**Friday, June 3** Workshops 3:00-3:45 pm  
Handpan Workshop  
Dolly More, FD/Longmont  
People and Pollinators  
Beth Conrey  
DiscoTECH  
CSC Technology Committee  
Membership: Back to the Future  
CSC Membership Committee

**Friday, June 3** Workshops 4:00-4:45 pm  
Handpan Workshop  
Dolly More, FD/Longmont  
People and Pollinators  
Beth Conrey  
DiscoTECH  
CSC Technology Committee  
Membership: Back to the Future  
CSC Membership Committee

**Friday, June 3**

“Celebrating P.E.O. Projects” Reception & dinner 6:30 pm

**Saturday Morning First Meeting, June 4, 2022**

The 119th Annual Convention of Colorado State Chapter of the P.E.O. Sisterhood convened at 8:35 am Saturday, June 4, 2022, at the Denver Marriott Tech Center in Denver. Chapters M, AS, CJ, DI, FD, FG, GH, HA, II, JH served as hostesses.

Prior to processional, hand pan music was played by Dolly More, Chapter FD/Longmont.

“Walking on Sunshine” and “I’m So Excited” were played during the processional for the executive board, Representative of International Chapter, member(s) of honor and past state presidents.

The meeting was called to order by President Kendall Cusick-Rindone at 8:35 am.

Janet Kingsbury, PSPCSC, Chapter BV/Julesburg, presented Janelle Mendelson, PSPCSC, Chapter EN/Englewood with her PSP pin and escorted her to her seat with the other past presidents.

Stephanie Oldland, PSPCSC, Chapter BA/Meeker, presented Shari Fox, PSPCSC, Chapter AT/Ordway with her PSP pin and escorted her to her seat with the other past presidents.

Eileen Field, Chapter FJ/Montrose, delivered the invocation.

Corporal Dyanna Haley-Rezac, US Marine Corps Gulf War Veteran, Chapter EA/Colorado Springs, led the Pledge of Allegiance, after which Sally Campbell, Chapter DI/Longmont, led the singing of "O Canada" and "The Star-Spangled Banner."

The president welcomed all on behalf of the Executive Board of Colorado State Chapter, and she encouraged each one to enjoy the experience of convention and go back to her chapter invigorated and revitalized to be motivated to building our sisterhood. The president recognized those in attendance at their first Colorado State Chapter convention as signified by white ribbons on their name tags.

The assistant guards took their places and Head Guard Lois Reynolds, Chapter CP/Denver, gave the report of the guards.

The first report of the Credentials Committee was given by the chair, L J Van Belkum, PSPCSC, Chapter JA/Colorado Springs, who first introduced the other members of the committee: Traci MacDonald JA/ Colorado Springs and Michelle Colburn JE/Centennial.

Chair L J Van Belkum reported 266 members of convention entitled to vote. On behalf of the committee, L J moved the report be adopted. There being a majority in the affirmative the report was adopted.

A quorum being established, the president declared the 119th Convention of Colorado State Chapter opened in due form and ready for the transaction of business.

Margaret Greene, Chapter JH/Longmont, led the singing of the Opening Ode, followed by the reciting of the Objects and Aims.

Mary Kay Tomlinson, FF/Denver, delivered the Devotions.

President Kendall Cusick-Rindone introduced and welcomed Karen Holcombe Leftwich as the Representative of International Chapter. Karen Holcombe Leftwich is a member of Chapter BR/Whitefish, past president of Montana State Chapter and currently serves as a member of the Study and Research Committee of International Chapter.

Member of Honor, Cheryl Denslow, Chapter HY/Parker, is a past president of Colorado State Chapter and currently serves the International Chapter as a member of the Cottey College Board of Trustees.

Past state presidents were acknowledged by black ribbons on their name tags. There were 14 past presidents in attendance. The secretary will send greetings and love to those past state presidents unable to be at convention.

Guest of Honor, Christi Ellis, Chapter AT/Leawood, Kansas, Associate Vice President for Institutional Advancement at Cottey College, was introduced and thanked for bringing greetings from Cottey College at the Celebrating Projects dinner on Friday evening.

Past presidents from other s/p/d chapters who are now members of Colorado State Chapter were welcomed: Carol Jones, Chapter GU/Loveland, past president from Wyoming.

Past state president, Peggy Bottorf, Chapter TJ/Del Mar, past state president from California, was also in attendance.

President Kendall Cusick-Rindone introduced the members of the executive board: Paisley Huntoon, Vice President; Cori Tanner, Organizer; Patty Fry, Treasurer; and Kathy Pirie, Secretary.

The Technology Committee Clarissa Trapp, Chapter HD/Ft Collins; Beverly DeVore-Wedding, Chapter AE/Alamosa; Ann Holmes, Chapter JG/Montrose, and Linda Orosz, Chapter CK/Denver were introduced. They demonstrated the use of the electronic voting devices.

Kathy Pirie, secretary, moved that the Rules of Convention, as printed in the program on pages 17-19, be adopted. The motion was seconded and adopted.

Kathy Pirie, secretary, moved the adoption of the printed program with necessary changes. The motion was seconded and adopted.

The members of the Committee to Approve Minutes were authorized by the Rules of Convention. The president introduced Diane Gallagher, DF/Denver; Deborah Heller, JH/Longmont, and Lavon Hood, JN/Windsor and thanked the committee for assisting the secretary.

The president announced that Karen Holcombe Leftwich, Representative of International Chapter, would serve as parliamentarian.

By authorization of the executive board, the secretary moved to grant disbandment to Chapter DF/Denver. The vote was favorable, and the disbandment was granted, effective June 4, 2022.

By authorization of the executive board, the secretary moved to grant disbandment to Chapter IT/Durango. The vote was favorable, and the disbandment was granted, effective June 4, 2022.

President Kendall Cusick-Rindone announced the merger of Chapters L and IM to become the newly named Chapter L-IM/Loveland, effective March 14, 2022. Organizer Cori Tanner presented the chapter with its Certificate of Merger.

President Kendall Cusick-Rindone announced the merger of Chapters AU and DU to become the newly named Chapter AU-DU/Pueblo effective May 6, 2022. Organizer Cori Tanner presented the chapter with its Certificate of Merger.

President Kendall Cusick-Rindone announced the creation of a new P.E.O. Group, the Windcrest Retirement Community Group. Vice President Paisley Huntoon directed the creation of this new group.

Kathy Pirie, secretary, read a letter from Patricia Brolin-Ribi, president of International Chapter of the P.E.O. Sisterhood.

Following the introduction by President Kendall Cusick-Rindone, the Representative of International Chapter, Karen Holcombe Leftwich, presented the keynote address titled "Living the P.E.O. Dream." Karen was initiated into Chapter BR/Whitefish, Montana. After serving Montana State Chapter as Membership Chair and Webmaster, Karen was elected to the state executive board and presided as president at the 2019 state convention. She is currently serving her third year of a six-year appointment to the Study and Research Committee of International Chapter. The president thanked her for her inspiring message.

The report of the Nominating Committee was given by the chair, Janet Kingsbury, PSPSC, Chapter BV/Julesburg. The president thanked the committee for its work.

The next order of business was election of officers. There being no further nominations from the floor, the nominations were declared closed.

The slate of officers was elected by a majority vote.

Election of officers was completed, and the following members declared elected as officers of Colorado State Chapter for the ensuing year.

President: Paisley Huntoon, IF  
Vice President: Cori Tanner, FT  
Organizer: Patty Fry, IB  
Treasurer: Kathryn Pirie, JH  
Secretary: Mary Kay Tomlinson, FF

President Kendall Cusick-Rindone announced that the annual reports of the state officers were in each delegate's packet. She encouraged members to read the important information about what the officers accomplished over the last year and to incorporate the information in reports to chapters. She announced that the officers' written reports were filed with the secretary to be included in the proceedings of convention.

The president announced that standing committee reports could be found in the delegates' packets and were filed with the secretary to be included in the proceedings of convention. No presentations will be given. By general consent, the Annual Report of Membership of Disbanded Chapters was not read but will be included in the proceedings of convention.

Organizer Cori Tanner introduced the period of instruction provided by International Chapter as a video entitled "Ceremony of Initiation." The president thanked Cori for this presentation.

President Kendall Cusick-Rindone presented an emblem to the Chapter EI/Boulder president for one of her chapter sisters to replace one lost in the Marshall Fire at the end of 2021.

In preparation for the presentation of amendments to the Bylaws and Standing Rules of Colorado State Chapter, the president requested all members of convention to be in their assigned seats. She instructed the convention in the procedure for presentation of amendments and voting. In accordance with the Rules of Convention, amendments adopted took effect at the close of convention and as specified in the Bylaws and Standing Rules of Colorado State Chapter.

The report of the Amendments and Recommendations (A&R) Committee was given by the committee member, Leila Calkins, Chapter HK/Gunnison, as acting chair, who first introduced the other members of the committee: Marcia Williamsons GG/Ft Collins (Chair not in attendance) and Shari Fox, PSPCSC, AT/Ordway.

The acting chair presented the 2022 proposed amendments to the Bylaws of Colorado State Chapter. Page numbers refer to the 2022 Bylaws and Standing Rules of Colorado State Chapter.

The following three amendments were considered as a block.

1. Submitted by the Executive Board of Colorado State Chapter

(page BL-6) Amend Article IV, Section 1, subsection O, by adding the words “when necessary” so that if adopted the subsection would read:

*O. To serve as a proxy organizer when necessary.*

2. Submitted by the Executive Board of Colorado State Chapter

(page BL-7) Amend Article IV, Section 2, subsection G, by adding the words “when necessary” so that if adopted the subsection would read:

*G. To serve as a proxy organizer when necessary.*

3. Submitted by the Executive Board of Colorado State Chapter

(page BL-7) Amend Article IV, Section 4, subsection C, by adding the words “when necessary” so that if adopted the subsection would read:

*C. To serve as a proxy organizer when necessary.*

A counted ballot was taken with the following results: 266 votes cast, 178 votes necessary for adoption by two-thirds, 262 affirmative and 4 negative. The amendments were adopted.

4. Submitted by the Executive Board of Colorado State Chapter

(page BL-6) Amend Article IV, Section 2, subsection E, by striking out the words “state chair of Colorado Cottey College Scholarship Fund and” following the words “To serve as” so that if adopted the subsection would read:

*E. To serve as adviser for the state Cottey College subcommittee.*

A counted ballot was taken with the following results: 262 votes cast, 175 votes necessary for adoption by two-thirds, 259 affirmative and 3 negative. The amendment was adopted.

The following three amendments were considered as a block.

5. Submitted by the Executive Board of Colorado State Chapter (page BL-6) Amend Article IV, Section 2, by striking out subsection B.  
**Note:** If this amendment is adopted, the subsequent subsections will be relettered to conform.
6. Submitted by the Executive Board of Colorado State Chapter (page BL-6) Amend Article IV, Section 2, subsection E, by striking out the words “and adviser for the state Cottey College subcommittee” following the word “Fund” so that if adopted the subsection would read:  
*E. To serve as state chair of Colorado Cottey College Scholarship Fund.*
7. Submitted by the Executive Board of Colorado State Chapter (page BL-7) Amend Article IV, Section 3, by striking out subsection G.  
**Note:** If this amendment is adopted, the subsequent subsection will be relettered to conform.

A counted ballot was taken with the following results: 263 votes cast, 176 votes necessary for adoption by two-thirds, 257 affirmative and 6 negative. The amendments were adopted.

The following four amendments were considered as a block

8. Submitted by the Executive Board of Colorado State Chapter (page BL-7) Amend Article IV, Section 2, by striking out subsection J.  
**Note:** If this amendment is adopted, the subsequent subsections would be relettered to conform.
9. Submitted by the Executive Board of Colorado State Chapter (page BL-7) Amend Article IV, Section 3, by striking out subsection F.  
**Note:** If this amendment is adopted, the subsequent subsections would be relettered to conform.
10. Submitted by the Executive Board of Colorado State Chapter (page BL-8) Amend Article IV, Section 4, by striking out subsection H.
11. Submitted by the Executive Board of Colorado State Chapter (page BL-8) Amend Article IV, Section 5, by striking out subsection G.

A counted ballot was taken with the following results: 266 votes cast, 178 votes necessary for adoption by two-thirds, 258 affirmative and 8 negative. The amendments were adopted.

12. Submitted by the Executive Board of Colorado State Chapter (page BL-8) Amend Article IV, Section 5, subsection D, by striking out the word “distribute” and inserting the word “oversee”; and by striking out the words

“newsletter and other state chapter” prior to the word “correspondence” so that if adopted the subsection would read:

*D. To oversee the Colorado State Chapter correspondence as directed by the president.*

A counted ballot was taken with the following results: 265 votes cast, 177 votes necessary for adoption by two-thirds, 261 affirmative and 4 negative. The amendment was adopted.

13. Submitted by the Executive Board of Colorado State Chapter (page BL-8) Amend Article IV, Section 5, subsection E, by striking out the words “assist with” and inserting the words “oversee the” so that if adopted the subsection would read:

*E. To oversee the publication on the Colorado State Chapter website, a copy of the current amended bylaws and standing rules of Colorado State Chapter, with assistance of the Amendments and Recommendations Committee, within a month following convention at which she served as secretary.*

A counted ballot was taken with the following results: 266 votes cast, 178 votes necessary for adoption by two-thirds, 262 affirmative and 4 negative. The amendment was adopted.

14. Submitted by the Executive Board of Colorado State Chapter (page BL-9) Amend Article VI, Section 5, by inserting the word “Project” following the words “Chapter House” so that if adopted the section would read:

**Section 5. PROJECTS.** *The two primary Colorado State P.E.O. projects that are operated and maintained under the authority of the board of directors of Colorado P.E.O. Charitable Corporation are the Colorado P.E.O. Chapter House Project and the Colorado P.E.O. Marguerite Fund, as provided in the Articles of Incorporation and the Bylaws of Colorado P.E.O. Charitable Corporation.*

**PROVISO:** This change shall only go into effect if the amendments to the Bylaws of the CPCC to change the name of the Colorado P.E.O. Chapter House to the Colorado P.E.O. Chapter House Project are adopted.

**Note:** If this amendment is adopted, all references to the Colorado P.E.O. Chapter House will be replaced with Colorado P.E.O. Chapter House Project to conform in the Bylaws and Standing Rules of Colorado State Chapter (Article I, Section 1; Article IV, Section 1, subsection C, subsection D, and subsection I; Article VI, Section 6, subsection A; and Article XII, Section 5).

A counted ballot was taken with the following results: 264 votes cast, 176 votes necessary for adoption by two-thirds, 261 affirmative and 3 negative. The amendment was adopted.

15. Submitted by the Executive Board of Colorado State Chapter (page BL-21) Amend Article XII, Section 4, by striking out subsection A and inserting a new subsection A so that if adopted the subsection would read:



- A. *To send a copy of the local chapter yearbook per the requirements established by the executive board.*

A counted ballot was taken with the following results: 264 votes cast, 176 votes necessary for adoption by two-thirds, 256 affirmative and 8 negative. The amendment was adopted.

16. Submitted by the Executive Board of Colorado State Chapter (page BL-21) Amend Article XII, Section 5, subsection B, by inserting the word “executive” prior to the word “treasurer” so that if adopted the subsection would read:

- B. *To pay to the executive treasurer of the state chapter all contributions to the Colorado Cottey College Scholarship Fund and the Colorado State Scholarship Fund.*

A counted ballot was taken with the following results: 266 votes cast, 178 votes necessary for adoption by two-thirds, 264 affirmative and 2 negative. The amendment was adopted.

The following two amendments were considered as a whole.

17. Submitted by the Executive Board of Colorado State Chapter (page BL-21) Amend Article XIII, Section 1, by striking out the words “vice president” and inserting the words “officer assigned by the president” so that if adopted the section would read:

**Section 1. SUPERVISION.** *Each group formed shall be under the supervision of the officer assigned by the president of the state chapter in compliance with the Guidelines for Reciprocity Groups.*

- 17.A. Conforming Amendment

(page BL-7) Amend Article IV, Section 2, subsection F, by striking out the words “Reciprocity Groups and” so that if adopted the subsection would read:

- F. *To supervise P.E.O. Groups.*

A counted ballot was taken with the following results: 263 votes cast, 176 votes necessary for adoption by two-thirds, 261 affirmative and 2 negative. The amendments were adopted.

The following two amendments were considered as a whole.

18. Submitted by the Executive Board of Colorado State Chapter (page BL-22) Amend Article XIV, Section 1, by striking out the words “vice president” and inserting the words “officer assigned by the president” so that if adopted the section would read:

**Section 1. SUPERVISION.** *Each group formed shall be under the supervision of the officer assigned by the president of the state chapter in compliance with the P.E.O. Group Book.*

#### 18.A. Conforming Amendment

(page BL-7) Amend Article IV, Section 2, subsection F, by striking out the words “and P.E.O. Groups and” so that if adopted the subsection would read:

*F. To supervise Reciprocity Group*

A counted ballot was taken with the following results: 263 votes cast, 176 votes necessary for adoption by two-thirds, 257 affirmative and 6 negative. The amendments were adopted.

At the direction of the A&R Committee, the A&R chair moved the adoption of the following Editorial Resolution:

*Resolved*, That the 2022-2023 Executive Board of Colorado State Chapter be authorized to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of Colorado State Chapter.

A counted ballot was taken with the following results: 260 votes cast, 131 votes necessary for adoption by majority, 258 affirmative and 2 negative. The Editorial Resolution was adopted.

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Since there was no objection and the addendum had been distributed and no discussion or vote required, the president announced that the addendum is a result of action taken at the 2021 Convention of International Chapter and would not be read but would be included in the convention minutes and the changes made in the next printing and posting of the state bylaws and standing rules.

### ADDENDUM

**The following changes are to be made in the Bylaws and Standing Rules of Colorado State Chapter in order to conform with the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood, as amended at the 2021 Convention of International Chapter. No vote is required by convention.**

1. Each s/p/d will replace the word “chairman” or “chairmen” with the word “chair” or “chairs”.

*All references to the word “chairman” or “chairmen” in the state bylaws and standing rules will be replaced with the word “chair” or “chairs”.*

2. Each s/p/d shall make provision that convention may be conducted virtually as determined by the executive board of s/p/d chapter, with the consent of and governed by the rules and policies for electronic meetings adopted by the Executive Board of International Chapter.

(page BL-1) Article I, Convention, Section 2. Time and Place, will now be stated as:

*Section 2. TIME AND PLACE/FORMAT. The convention shall convene annually in the month of June at a place approved by the executive board. If determined by the executive board and approved by the Executive Board of International Chapter, convention may be conducted through the use of internet meeting services.*

3. In the event of a virtual convention of the s/p/d chapter, an anonymous vote conducted through the designated internet meeting service shall fulfill any requirement that a vote be conducted by ballot.

(page BL-4) Article III, Nomination and Election of Officers, Section 7. Election of Officers, will now be stated as:

*Section 7. ELECTION OF OFFICERS. Election of officers shall be by written or electronic ballot. When nomination of officers has been by a committee, and there is but one nominee for each office and no further nominations from the floor for each office called for in sequence, by general consent the ballot may be dispensed with and the vote for the ticket taken by voice. If there are nominations from the floor for any office, separate elective ballots for such office shall be taken. A majority of votes cast shall elect.*

4. Each s/p/d shall have a member or a woman not a P.E.O. desiring to organize a new chapter secure the consent of the s/p/d organizer.

(page BL-19) Article XI, Organization and Official Visits, Section 1, subsection A and subsection B, will now be stated as:

*A. Any person desiring to organize a new chapter shall contact the organizer of the state chapter before any action is taken.*

*B. After consent to meet for the purpose of organizing a new chapter has been granted by the organizer of state chapter, the group shall hold a minimum of eight pre-organization meetings.*

5. Each s/p/d shall change the references of local chapter meetings from “regular business meeting” to “regular meeting.”
  - a. (page BL-4) Article III, Nomination and Election of Officers, Section 5. Nominating Committee, subsection B. Procedure for Membership,

item #2, will now be stated as:

2. *The chapters designated in the schedule shall elect a member to serve on the Nominating Committee the first regular meeting in March.*
- b. (page BL-22) Article XVI, Amendments, Section 1. Amendments Proposed Prior to Convention, subsection A, will now be stated as:
- A. *Amendments to the bylaws and standing rules of the state chapter shall be proposed only by the executive board, board of directors, trustees, standing committees, or local chapters. Local chapters desiring to submit an amendment must have that proposal approved by a two-thirds vote at a regular meeting, provided the amendment was submitted in writing at a previous regular meeting and all absent resident members notified that a vote will be taken at the next regular meeting. By February 1, proposed amendments shall be submitted in writing to the chair of the Amendments and Recommendations Committee.*

**At the direction of the Executive Board of International Chapter, the following correction is to be made in the Bylaws and Standing Rules of Colorado State Chapter to be in compliance with the Constitution, Part II, Article V-Powers and Duties of a S/P/D Chapter, Sec. 8-Amendments. No vote is required by convention.**

1. The procedures for proposing amendments during convention shall be in compliance with the Constitution.
  - a. (page BL-23) Article XVI – Amendments, Section 2. AMENDMENTS PROPOSED DURING CONVENTION, subsection A, will now be stated as:
    - A. *Proposed amendments shall be submitted, in writing, to the chair of the Amendments and Recommendations Committee.*
  - b. (page BL-24) Standing Rule #7, subsection b, item #1, will now be stated as:
    1. *Proposed amendments shall be submitted, in writing, to the chair of the Amendments and Recommendations Committee.*

The president announced the installation of new officers would take place Sunday, June 5, 2022, at 9:30 am.

Hostess Chapter officers were acknowledged – Chair, Lou Ann Gorenstein FD/Longmont, Co-Chair Virginia Mickelson JH/Longmont, Treasurer Debbie Sorensen DT/Denver, and Secretary Connie Brodt II/Longmont. Hostess Chapters were acknowledged – M, CJ, DI, FD, GH, II, JH (all in Longmont), AS & HA (Berthoud) and FG (Johnstown).

Announcements were made by Convention Chairs Lou Ann Gorenstein and Virginia Mickelson.

The president declared convention adjourned until Saturday, June 4 at 1:30pm. She announced that special music would begin at 1:15 pm.

### **ADJOURNMENT**

Meeting was adjourned at 10:50 am.

EVENTS: “Honoring our Special Sisters” Luncheon at 11:30 am.

### **Saturday Afternoon Second Meeting, June 4, 2022**

President Kendall Cusick-Rindone called the second meeting of the 119th Convention of Colorado State Chapter to order at 1:32 pm.

The assistant guards took their places and the head guard, Lois Reynolds, gave the report of the guards.

The second report of the Credentials Committee was given by the chair, L J Van Belkum. 270 members of convention were reported. On motion of the chair, the second report was adopted.

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Consideration of amendments continued.

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President Kendall Cusick-Rindone called attention to the copy of the budget provided to each member of convention. (Reports, pg. 53-54) She introduced the Finance Committee chair, JoAnne Graham, Chapter HU/Grand Junction, who introduced the other members of her committee: Cathy Balan II/Longmont and Dottie Ruth, PSPCSC, AQ/Grand Junction. The chair presented the committee's report (Reports, pg. 31-32), including information regarding review of accounts, study of audit, preparation of budget and recommendation for surplus funds. A mileage reimbursement rate of 58.5 cents per mile, effective at the close of convention, was recommended by the committee.

The chair moved the adoption of the report. By general consent, the vote was divided into three parts and a majority voted in favor of each of the following:

- (1) Adoption of the budget.
- (2) *“Transfer of \$10,000 from the General Fund to the State Convention Reserves Fund; Transfer of \$5,000 from the General Fund to the Colorado State Scholarship Fund.”*
- (3) The remainder of the report.

The president stated that the adoption of the report approved the report of the treasurer.

The president thanked the members of the Finance Committee for their careful attention to the financial details of Colorado State Chapter this past year. She announced the audit report will be posted on our Colorado P.E.O. website.

Announcements were made by Convention Chairs Lou Ann Gorenstein and Virginia Mickelson.

The president declared the convention adjourned at 2:36 pm until Sunday, June 5 at 9:30 am.

## **ADJOURNMENT**

**EVENTS:** “Celebrating P.E.O.” Dinner to celebrate Chapters

## **Sunday Morning Third Meeting, June 5, 2022**

Event prior to meeting: "Celebration of Life"

History Committee Chair, Dyanna Haley-Rezac, encouraged everyone to sign up for our Colorado Facebook page.

President Kendall Cusick-Rindone called the third meeting of Colorado State Chapter to order at Sunday, June 5, 2022 at 9:35 am.

The assistant guards took their places and the head guard, Lois Reynolds, gave the report of the guards.

The final report of the Credentials Committee was given by the chair, L J Van Belkum. 270 members of convention were reported. The president thanked L J and her committee for their work during convention.

Head Guard, Lois Reynolds, escorted the board nominee, Mary Kay Tomlinson, to the podium.

By general consent, guests were admitted into convention hall and the president suspended convention rule #4 to allow photographs during remarks by the outgoing president, the installation ceremony, the presentation of the past president's credentials and pin, remarks by the incoming president and the invitation to convention.

President Kendall Cusick-Rindone made her closing remarks to convention.

The next order of business was the installation of officers.

Kathy Pirie, called the roll of the newly elected officers of Colorado State Chapter. Karen Holcombe Leftwich, Representative of International Chapter, installed the officers.

President, Paisley Huntoon

Vice President, Cori Tanner

Organizer, Patty Fry

Treasurer, Kathryn Pirie

Secretary, Mary Kay Tomlinson.

Paisley Huntoon, newly elected Colorado State Chapter president, accepted the gavel and asked the Representative of International Chapter to present the past president credentials to Kendall Cusick-Rindone.

Janelle Mendelson, past president, presented the past president's pin to Kendall

Cusick-Rindone and escorted her to her seat with the other past presidents. A special presentation was made by Chapter CP. The guests of convention that were present for the Ceremony of Installation were introduced.

Colorado State Chapter President Paisley Huntoon gave her incoming remarks and announced her theme: Know Your P.E.O.: Let It Show.

An invitation to the 2023 Convention of Colorado State Chapter to be held in Loveland, Colorado on June 9-11, 2023 was extended by hostess chapters K/Manitou City; BW/Colorado Springs; FO/Broomfield; FT/Colorado Springs; GI/Colorado Springs; HG/Broomfield; IL/Woodland Park; IN/Louisville; IO/Broomfield; JD/Broomfield, and JM/Broomfield.

President Paisley Huntoon accepted the invitation to the 2023 state convention on behalf of the Colorado State Chapter. The theme song “Let Your Love Flow” was played.

The president announced that rule #4 was back in effect and photographs were not permitted. Guests were escorted out of convention hall by the guards.

Representative of International Chapter Karen Holcombe Leftwich gave a few closing remarks.

Clarissa Trapp of the Technology Committee gave the following report:  
Number of P.E.O. visitors to convention: 137  
Number of non-member guests in attendance: 27  
The president thanked the technology committee for their assistance throughout convention.

The Hostess Chapter report was presented by Janelle Mendelson identifying the 2027 convention hostess chapters – D, AC, AE, AF, CH, DK, DP, FC, FN, HT, IA.

There was no unfinished business.

President Paisley Huntoon stated that an announcement would be made in the state newsletter when the proceedings from this convention are available for download from the Colorado state website. Those that ordered hard copies during the registration process will receive them via USPS.

President Paisley Huntoon announced committee appointments, which had been approved by the newly elected executive board. She explained that the committee lists would be posted on the state website.



The president gave the closing and the 119th Annual Convention of Colorado State Chapter of the P.E.O. Sisterhood was closed at 10:53 am.  
Kathryn Pirie  
Secretary

Convention delegates and visitors were dismissed following the recessional of the executive board, Representative of International Chapter, Member of Honor, Guest of Honor, and past presidents.

**CERTIFICATION OF MINUTES AND APPROVAL OF PROCEEDINGS**

I, Kathryn Pirie, secretary of Colorado State Chapter of the P.E.O. Sisterhood, do hereby certify that the foregoing record is a correct copy of Proceedings of Colorado State Chapter assembled in Denver, Colorado, June 3-5, 2022.

Witness my hand and seal of Colorado State Chapter, P.E.O. Sisterhood at Denver, Colorado, on this 5<sup>th</sup> day of June 2022.

Kathryn E. Pirie  
Kathryn Pirie  
Secretary, Colorado State Chapter, P.E.O. Sisterhood

Kendall Cusick-Rindone  
Kendall Cusick-Rindone  
President, Colorado State Chapter, P.E.O. Sisterhood

The minutes of convention were read and approved by the Committee to Approve Minutes on June 5, 2022.

Diane Gallagher  
Diane Gallagher, Chapter DF/Denver

Deb Heller  
Deb Heller, Chapter JH/Longmont

Levon Hood  
Levon Hood, Chapter JN/Windsor



## RULES OF CONVENTION

### Admission:

1. Delegates and visitors must register before attending convention business meetings.
2. Admission to convention will be by official badge.

### General:

3. Members are requested to be in their seats at least 5 minutes prior to the call to order.
4. Use of cameras or camera phones **is prohibited** during business meetings. No photographs, videos, or recordings are allowed while convention is in session. The president will announce when this rule is suspended.
5. Place cell phone and electronic devices on silent mode.
6. Laptops and tablets (except for the laptops of the secretary and the projectionist) may be used during the business meeting only for the purpose of taking notes.
7. Convention assistants, pages and guards will distribute necessary communications except during speeches or musical presentations.
8. Inability to hear shall be signified by raising the hand.
9. A committee, appointed by the president, has the responsibility to read and approve the minutes of convention.
10. Addresses and remarks given by the Representative of International Chapter shall not be recorded, duplicated, or distributed.
11. Amendments adopted at convention will take effect after the close of convention as specified in the Bylaws & Standing Rules of CO State Chapter.

### Speaking and Voting:

12. Only members of convention are entitled to make motions, debate, and vote.
13. A member addressing the presiding officer shall give her name and chapter letter(s) before being recognized.
14. When speaking to an amendment or resolution, no member shall speak more than once or for more than two (2) minutes.
15. Total time clock on a proposed amendment or resolution shall be limited to a total of eight (8) minutes.  
Items considered seriatim shall be limited to four (4) minutes per amendment within the group with an additional two (2) minutes allowed for the entire group.  
Groups of proposed amendments presented as a whole shall be limited to eight (8) minutes per group considered.

## **RULES OF CONVENTION Con't.**

A question asked under a request for information is not counted as individual debate time but does count toward the total time clock for the amendment. The clock for an individual to answer will pause for the time required to respond to a request for information and as ordered by the president.

16. Debate on the amendment or resolution will have alternating PRO and CON speakers.
17. All amendments to an amendment must be submitted in writing. Two copies of a motion shall be written on the official P.E.O motion form sent to the platform and given to the Amendments and Recommendations Chair by any member of convention. The motion form is available from the CSC Secretary.
18. Proposed amendments to the CSC bylaws may be adopted by a two-thirds vote of members present and voting in convention of state chapter.
19. Proposed amendments to the CSC standing rules may be adopted by a majority vote of the members present and voting in convention of state chapter.

### **Types of Motions**

**AS A WHOLE:** tend to be a main objective amendment with conforming amendments; discussed as a group; cannot be divided; single vote adopts/defeats entire group.

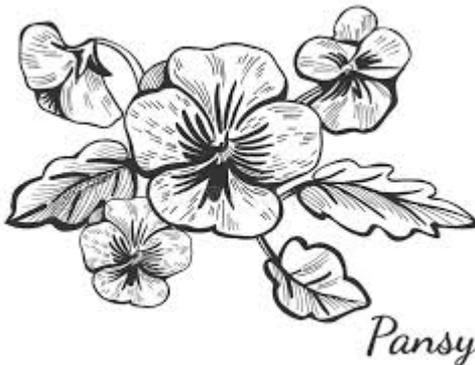
**SERIATIM:** series of amendments that are closely related, each dependent upon adoption of the other; separate discussion on each, then closing discussion as a group; cannot be divided; single vote adopts/defeats entire group.

**AS A BLOCK:** unrelated amendments, “housekeeping” in nature; no discussion; single vote adopts/defeats entire block; requests for information allowed; member can request item be pulled for separate discussion and vote.

## RULES OF CONVENTION Cont'd

### Guidelines for Debate

1. "Debate" is the term used for voting members of convention to discuss a motion before arriving at a final decision.
2. The presiding officer will ask for discussion after the explanation has been read by the Amendments and Recommendations chair. The presiding officer will make every effort to alternate pro and con statements from members wishing to speak.
3. Whomever proposed the original amendment is entitled to be the first speaker to the amendment.
4. Should you wish to speak to an amendment, adhere to the guidelines in the Rules of Convention points 12 through 19.
  - a. Proceed to the appropriate pro or con microphone.
  - b. Say "Madam President" and give your name, chapter letters, and position on the amendment (pro or con).
  - c. Your time begins when the president says "Continue"
  - d. Be polite.
  - e. Be factual. Emotional appeals are less helpful in discussion than facts.
  - f. Having your remarks written out will keep the discussion on track.
  - g. You may speak to an amendment one time, bringing information that has not been previously brought to the floor.
  - h. A "point of information" or "request for information" is the appropriate phrasing to ask a question or elicit information. It is inappropriate to use a "request for information" to deliver a "pro" or "con" argument.
  - i. A "point of order" is the appropriate phrasing to bring a process issue to the attention of the presiding officer for a ruling.



## **Annual Reports of Officers, Boards, Trustees, and Committees**

### **Annual Report of the President 2021-2022**

This officer performed all the duties and responsibilities of the office as specified in the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood, and the Bylaws and Standing Rules of Colorado State Chapter.

**Meetings and Trainings:** This officer was trained by her predecessor and many of the Past State Presidents (too many to name) in the duties of President and to the best of her ability trained her successor in the duties of the office of Vice President. This officer planned and presided at all meetings of the Colorado Executive Board including an Executive Board Retreat in June. She implemented the goals developed to strengthen and grow the Sisterhood of Colorado State Chapter P.E.O. She attended the Finance Committee meetings and assisted the Amendments and Recommendation Committee in preparing the proposed bylaws amendments for the CSC Convention. This officer served as a director on the Board of the Colorado P.E.O. Charitable Corporation (CPCC) and attended all meetings. She attended meetings of the Marguerite Fund Trustees. She attended the International Leadership, Education, and Development Conference (LEAD) in July virtually. This officer, with the assistance and support of the CSC vice president, planned the state chapter delegation's participation in the first ever Virtual Convention of International Chapter. This officer created a video showcasing the Executive Board of Colorado for the parade of Chapters at Convention of International Chapter. She prepared materials and conducted training for Presidents and Vice Presidents at the Chapter Officer Workshops, four virtual and one in-person. This officer provided advice and assistance to state committees and local chapters. This officer created a centralized location for sisters to sign-up for state chapter events through Sign-up Genius. She trained, to the best of her ability, her successor for the office of President.

**Adviser and Communications:** This officer advised the Finance Committee, the Amendments and Recommendations Committee, Chapter House Trustees, and Marguerite Fund Trustees. This officer also advised the CSC and CPCC Nominating Committees. This officer assisted the CPCC Board of Directors in the sale of the Chapter House and an Estate Sale prior to the closing. She was honored to advise the 2022 Hostess Chapters and worked closely with them preparing for an in-person Convention of Colorado State Chapter. This officer sent monthly newsletters to **ALL** sisters in the state. This officer assisted the CPCC in preparing their mid-month newsletters.

**Contract Employees:** This officer conducted reviews and updated scope of work and compensation agreements for our state's Executive Treasurer and Administrative Secretary.

**Social Events:** This officer was excited that more events were in person. She attended the Pueblo Reciprocity's Fall Luncheon. She attended the Windcrest

Retirement Group's Christmas Social, Chapter HB's Holiday Tea, Chapter DH's December Social and Auction and their Spring Social, Chapter HE's Holiday Tea and Bazaar and a Holiday Bazaar hosted by several Boulder Chapters. This officer participated in International's P.E.O. Listening Tour. She also attended the DACC Spring Luncheon, L-IM Merger and Celebration Luncheon, and the AU-DU Merger and Celebration Luncheon. This officer, with the assistance of the CSC vice president, hosted two virtual "Happy Hours" for our sisters. This officer had hoped to attend as many Founders Day Reciprocity Celebrations as possible, however, most were cancelled due to COVID-19.

**Official Visits:** Official visits were again held virtually. This officer visited 9 (nine) chapters virtually. Although in-person Official Visits would be preferred, the Zoom platform and the PowerPoint presentations enabled this officer to complete these official visits and afforded her the ability to keep in touch with these chapters and sisters.

**A Personal Note:** Although this year did not start as a normal P.E.O. year, I believe we are emerging from the fog of COVID and will have the ability to be stronger. I am forever grateful to my Executive Board sisters who were faithful, hopeful, and loving. I love you all so very much! Each of you bring your own special talents to the Board and each are treasured and valued.

I wish to thank my husband, Greg, who has supported me on this short journey. He will be excited when I will not be typing on my computer, answering emails or off to a Zoom meeting. To my brother, Bill, for keeping our business running when I was on a Zoom call or away from the office. To mom who gave me the gift of P.E.O., I hope you are looking down and are extremely proud. To my Chapter CP sisters who have encouraged and supported me, thank you! I love you all. I will be back and will not have to leave in the middle of our meetings. For all my sisters in Colorado, I could not have done this without you! It has been an honor and privilege to lead the Colorado State Chapter of P.E.O. Thank you for sharing your faith, hope and love with me.



**Faith, Hope & Love,**

Kendy Cusick-Rindone, CP  
**President, Colorado State Chapter**

## **Annual Report of the Vice President 2021 – 2022**

This officer performed all of the duties and responsibilities of this office as specified in the Constitution, Bylaws, and Standing Rules of the P.E.O. Sisterhood, and the Bylaws and Standing Rules of Colorado State Chapter and as directed by the President of the Colorado State Chapter.

**Meetings and Training:** This officer was trained by her predecessor and some of the Past State Presidents in the duties of Vice President and trained her successor in the duties of Organizer. This officer attended both in-person and virtual meetings of the Colorado State Executive Board and virtual meetings of the Colorado State Technology Committee. She appreciated the opportunity to attend LEAD, an International Leadership Development Conference, even if it was virtual. She planned two “EB Happy Hours” open to all sisters in the state. She prepared materials and conducted training for Chaplains and Guards at the Chapter Officer Training Workshops, four virtual and one in-person.

**Employees:** This officer conducted contractual and compensation reviews for our state’s Executive Treasurer and Administrative Secretary.

**Reciprocities:** This officer designed and conducted training to better understand the different roles and responsibilities of our Membership Committee and Reciprocities. This officer continued to share this message, while meeting with as many Reciprocities as possible, some in-person and some virtually. Colorado’s Reciprocities are devoted to connecting with prospective and unaffiliate P.E.O. sisters. They provide a valuable service to our entire Sisterhood, and their hard work is greatly appreciated.

**Groups:** This officer was unable to meet in-person with Colorado’s Estes Park Group but did have several communications about upcoming possible initiatives. This officer did, however, organize a new group at the Wind Crest Retirement Community with great success. There are so many loving sisters residing in this area and they have welcomed the group as a way to meet new sisters, and to continue to stay connected be it a pandemic or poor weather. The group is off to a great start and is a wonderful addition to our state.

**Adviser and Communications.** This officer advised the newly established Technology Committee with great delight. As the committee was new and still being defined, this officer appreciates their willingness to tackle every task and question that came their way. The committee has shown devotion to assisting sisters with the challenging technological needs that are becoming a greater necessity in our chapters’ lives. Additionally, the committee has utilized their creative and strategic skills to further their committee’s purpose. This officer appreciated being included in CPCC and Marguerite Fund Board of Trustees’ Meetings. She also worked alongside other Sisters at the “estate sale” prior to the closing of the Chapter House.

**Official Visits:** This officer was delighted to visit ten chapters this year, including several the Hostess Chapters for the 2023 Convention. While some of the chapters

are challenged with low attendance and limited responses to being an officer, our conversations were worthwhile and hopefully sparked some new ideas and consideration. And some of the chapters are thriving! Sharing their successes with other chapters is key to being sisterly and helping one another.

**Convention:** This officer attended the 2021 Virtual Convention of International Chapter along with her Executive Board Sisters. She was honored to be asked to present a Connections Café and to be a part of “State Dinner” beforehand. She also wrote state newsletter articles afterwards to bring the message to all Colorado Sisters. This officer has coordinated and designed the Celebration of Life ceremony with much inspiration from Colorado’s theme this year. The service came to fruition because of the dedicated efforts of Rev. Jamielee Demske, director PSP Cheryl Denslow, accompanist Diane Gallagher, and our amazing men’s ensemble. Additionally, this officer has planned the Saturday evening program to Celebrate All Things P.E.O. with Faith, Love, and Hope. The evening will bring much deserved recognition to several goals and accomplishments within our state. Finally, this officer is already greatly indebted to the 2023 Convention Co-Chairs, PSP Carol Jones and Kelsy Holmes, and the awesome 2023 Hostess Chapters for all of their hard work coordinating the Convention Invitation!

**Social Events:** The fact that more events are being conducted in-person warms this officer’s heart. She attended the Pueblo Reciprocity Luncheon, Chapter HG’s Tea, P.E.O. Listening Tour, DACC Luncheons, L-IM Merger Celebration Luncheon, and the AU-DU Merger Celebration Luncheon.

**A Personal Note:** Chapter IF there are no words to express how much your love and support means to me – you lift me up and I love each and every one of you. This year will forever be special for me as I became chapter sisters with Bridget and Jenny Huntoon – sisters in so many ways. Aaron, you are my world – **THANK YOU!**

**With Faith, Hope, and Love ~**

*Paisley Huntoon, IF*

**Vice President, Colorado State Chapter**

## **Annual Report of the Organizer 2021-2022**

This officer performed all the duties and responsibilities of the office as specified in the Constitution, Bylaws, and Standing Rules of the P.E.O. Sisterhood, and the Bylaws and Standing Rules of Colorado State Chapter and as directed by the President of the Colorado State Chapter.

**Meetings and Trainings:** This officer was trained by her predecessor in the duties of Organizer and trained her successor in the duties of Treasurer. This officer attended both in-person and virtual meetings of the Colorado State Executive Board and virtual meetings of the Colorado State Membership Committee. She attended the virtual LEAD Conference during the summer months. She planned four virtual Local Chapter Officer Training Workshops and one in-person Local Chapter Officer Training Workshop. She led the opening general session and



trained Recording Secretaries at the workshops. She attended all virtual pre-organizational meetings for merged Chapter L-IM and merged Chapter AU-DU and nearly all the virtual pre-organizational meetings for potential Chapter JO.

**Organizations:** This officer planned and presided over the merger of Chapter L-IM in March and the merger of Chapter AU-DU in May. She continued to work with the prospective members of a future chapter in the Thornton/Northglenn area and is hopeful that they will be able to organize this fall. Unfortunately, three chapters (DF, HN and IT) were unable to revitalize and decided to disband.

**Adviser and Communications:** This officer advised the Membership Committee, who are an amazing group of sisters. Each member of this committee deserves extra appreciation for her continued service during this year. Many Membership Committee members served as mentors for struggling chapters as well. Our State Unaffiliate Chair, Michelle Schwartzkopf, continued to work diligently to keep Colorado's unaffiliated and potential member listings up to date.

**Convention:** This officer presented the Period of Instruction as prescribed by International for the Convention of Colorado State Chapter. This officer also assisted with the Special Sisters Saturday lunch and with other duties for convention as directed by the President and was honored to present Charters to both merged chapters L-IM and AU-DU.

**Social Events:** Many of the social events within the Colorado State Chapter were cancelled due to COVID-19. However, this officer was able to attend many virtual Zoom gatherings with local chapters and now believes that she has mastered Zoom.

**Official Visits:** This officer developed a PowerPoint presentation for use by the Executive Board and the Past State Presidents when conducting their virtual Official Visits, as required by International. This officer conducted fifteen virtual Official Visits in the fall. She expresses a debt of gratitude to the Executive Board and the Past State Presidents who were willing to step in and lead these meetings virtually. Additionally, she thanked the local chapters that she visited for their willingness to hold hybrid meetings as State Officers were still required to hold Official Visits virtually, even though many chapters were meeting in person. This officer planned the Official Visits for the fall of 2022.

**A Personal Note:** This officer had many challenges this year as she started a new job with Red Cross, had a son get married (congratulations Trevor and Michelle) and assisted with other family obligations. She is forever grateful that both her parents and her husband's parents continue to support each other and this officer. While trying to determine things she could control, she was continually supported by her fellow state officers and her Chapter FT sisters. She is looking forward to seeing all her sisters in three dimensions at convention and is forever grateful for the loving support of the members of the P.E.O. Sisterhood, her youngest son, Colin and her long-suffering husband, Eric.

Cori Tanner, FT

**Organizer – Colorado State Chapter**

## **Annual Report of the Treasurer 2021-2022**

This officer performed all the duties and responsibilities of the office as specified in the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood, the Bylaws and Standing Rules of Colorado State Chapter and as directed by the President of Colorado State Chapter.

**Meetings and Trainings:** This officer attended all meetings of the Colorado State Executive Board and the state Finance Committee. She received training for the office of Treasurer by her predecessor and Executive Treasurer and trained her successor in the duties of Secretary. She was honored to participate in the merger of Chapters L-IM, Loveland and AU-DU, Pueblo. She participated in local chapter officer training workshops, in person and on-line. A highlight of the year was the opportunity to participate in the two-day LEAD conference presented virtually by the International Executive Board and staff.

**Officer Responsibilities:** This officer paid all expenses as directed by the Executive Board, including monthly donations to International and State philanthropies. She served as Treasurer for Active Members of Disbanded Chapters, prepared the Annual Report of the Treasurer of Colorado State Chapter, assisted the CSC Administrative Assistant with Annual Reports as necessary; and, assisted in the annual audit of Colorado State Chapter. This officer worked closely with the CSC Executive Treasurer in developing processes and procedures to strengthen and streamline the financial administrative duties of this office and the State Chapter financial reporting.

**Adviser and Communications:** This officer advised the Colorado State Scholarship Committee and the Colorado Cottey College Scholarship Committee. This officer applauds the dedication and commitment of the members of both committees. The women who serve on our project committees bring a wealth of love to our Sisterhood.

**Convention:** This officer oversaw the Credentials Committee verification of the voting members, non-voting members and visitors to Convention of Colorado State Chapter. She was pleased to provide information for the recognition of chapters achieving the CSC goal of 5% increase donations to our International projects. Along with the members of the Executive Board, this officer participated in the first (and hopefully only) virtual Convention of International Chapter, an experience that provided proof that a comfortable chair is worth the money.

**Social Events:** This officer was honored to be able to attend several online and in-person events this year, including fundraising events, local chapter anniversary celebrations, and Founder's Day brunches. Joining the Executive Board for online happy hour was delightfully entertaining.

**Official Visits:** This officer conducted thirteen Official Visits of Western Slope chapters, all virtually once again this year. The technological challenges that our local chapters have had to overcome have been immense and she appreciated the hard work and dedication shown by local chapter officers in providing support and sisterly concern for their chapter sisters. I send my deepest gratitude to the

Chapters I visited and am especially grateful for the challenging questions and ideas that keep me on my toes, learning and growing.

**A Personal Thank You:** To my fellow board members – what a team. We have worked together with Faith, Hope and Love through another year of online learning, technology challenges and, finally, with in-person hugs and celebrations. Your smiles and encouraging words have provided ongoing support. The wonderful heartfelt messages of love and support from so many P.E.O. sisters has been amazing. Hugs to my daughter Amanda, my fashion consultant and cheerleader. And, finally, to my BIL, Tom, whose patience and understanding is so appreciated, especially when I'm on the phone with a chapter and there are no plans for dinner!

Patty Fry, IB  
**Treasurer, CO State Chapter**

### **Annual Report of the Secretary 2021-2022**

This officer performed all the duties and responsibilities of the office as specified in the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood, the Bylaws and Standing Rules of Colorado State Chapter, and as directed by the President of Colorado State Chapter.

**Meetings and Trainings:** This officer attended all meetings of the Colorado State Executive Board in person or via electronic means due to COVID-19 and under the guidelines of P.E.O. International. She received outstanding training for the duties of the office of Secretary by her predecessor on an ongoing basis throughout the year. She participated in Officer Training webinars provided by International. In concert with the other State Officers, she participated in two "Happy Hour with the Executive Board" Zoom meetings. She participated in three Officer Training workshops conducted via Zoom and one in-person meeting (adhering to the local COVID and International guidelines). To assist our sisters in filling out their Annual Reports, this officer participated in five training sessions via Zoom with the State Treasurer and the Administrative Assistant, as well as one training session provided by International. As the Corresponding Secretary of all disbanded chapters, she also processed 33 ARCSs resulting in 210 Lost Contacts and 30 sisters who have entered Chapter Eternal. This officer also attended several LEAD meetings via Zoom which gave her a good appreciation of the struggles in other states.

**Adviser and Communications:** This officer advised the ELF, IPS, PCE, PSA, STAR Scholarship and History Committees. Communication was done via electronic means, email or Zoom. It was a privilege to work with these wonderful women who are moving our mission forward in Colorado. In particular, two of the committees had some extra challenges. The History Committee was intimately involved in documenting the history of our Colorado Chapter House which was

sold in 2021. They are hoping to put together a book regarding the Chapter House to use as a fundraiser. In addition, this officer assisted the History Committee in documenting all State Officers from 1903 to 2021. The PSA Committee lost their Chair due to illness and the remaining member did a great job of picking up the pieces and getting ready for the Convention. In addition to the emails, Zooms and phone calls, she communicated through the mailing of 80 cards recognizing significant events.

**Convention:** This officer assisted in planning for our first State's In-Person Convention since the start of the COVID pandemic. She prepared a presentation to celebrate all our Special Sisters, including our new initiates, PSPs, first-time attendees, Chapter Presidents, State Committee members and, of course, our 273 Golden Girls. In agreement with the current State Treasurer, this officer collected the list of all delegates to State Convention from 1960-2021 to verify any upcoming International delegates. She also prepared for and attended the 2021 International Convention virtually.

**Social Events:** This officer attended the luncheon of the Past State Presidents, the Loveland Reciprocity ceremony for their Golden Girls, the Chapter IX 15-year anniversary commemoration, Greeley Reciprocity Founders Day, Fundraiser Tea for Chapter HB, a Christmas get-together of the Executive Board and their BILs, and the celebration of Colorado's first merger of two chapters L & IM.

**Official Visits:** All Official Visits this year were held via Zoom. This officer shadowed two other State Officers on two Official Visits prior to holding her own eight Official Visits. This involved updating the slideshow, sending out worksheets to all officers, holding the visits, doing the evaluations, and sending thank-you notes to the Chapters.

**On a Personal Note:** I feel blessed to be learning the ropes from this amazing Executive Board. Our Board meetings were organized and evoked much pertinent discussion. I hope I am able to train the incoming Secretary as well as my predecessor did for me. To help the next Secretary, I have been working on a list of the activities she should know about and cleaned up the disbanded chapter information by updating 24 sisters who have joined Chapter Eternal. Being a State Secretary was a much bigger job than I anticipated but I very much appreciated the support of my fellow Board members. I also appreciate the patience and understanding of my significant other, Bob. He loves the mission of P.E.O. and attended events whenever he was allowed.

Kathryn Pirie, JH  
**Secretary, Colorado State Chapter**

## **Annual Report of the Executive Treasurer—2021-2022**

In accordance with the Policy Manual for Executive Treasurer—Finance, and as directed by the Executive Board and Finance Committee of Colorado State Chapter, this Executive Treasurer has performed the following duties:

Posted financial transactions to the appropriate accounts and maintained monthly ledgers of all financial activities pertinent to Colorado State Chapter.

Prepared monthly financial reports for distribution to the Executive Board and the Finance Committee, providing additional clarification as requested by board and committee members. Monthly reports are supplemented by notes on unusual entries and/or activities which impact account balances. When requested by the Executive Board, she compiled customized reports to provide more detailed information for the ongoing management of Colorado State Chapter.

Reconciled bank statements with General Fund checking account on a monthly basis; reconciled statements for CDs held by Colorado State Chapter.

Submitted monthly transmittals of gift receipts and payments to the International Philanthropies.

Provided detailed gift list information to the state treasurer for posting on Colorado website and resolved questions from local chapter treasurers.

Recorded payments received with annual reports and reconciled information with the Treasurer, Corresponding Secretary, and Annual Report Assistant.

At the close of the fiscal year, she coordinated with International Chapter for the release of digital files to the auditors for annual review.

Prepared the Summary of Receipts and Disbursements in Colorado State Chapter Funds for the 2021-2022 Fiscal Year.

Prepared and filed annual 1099 forms for herself and other vendors where appropriate.

Thank you to all on the 2021-2022 Executive Board, especially my cohort Patty Fry, love our phone calls! And also, the Finance Committee – so enjoyed being invited to this year' finance meetings, ongoing learning! A special thank you to Diana Doyle, great working with you on the annual reports 😊

Janelle Rodriguez-Mendelson, PSPCSC, EN

## **Annual Report of the Administrative Assistant for Annual Reports 2021-2022**

This assistant performed the following duties:

Maintained office hours and returned calls and emails from local chapter secretaries and treasurers.

Created Power Point training for corresponding secretaries and treasurers and held five zoom sessions in February and March, which were attended by 146 sisters—30 Presidents, 53 Treasurers, 50 Secretaries, and 13 other officers. Patty and Kathy assisted by taking attendance and answering questions.

Accepted all mailings from local chapters. Logged them in and date stamped, verified the check amount, checked for signatures, and collated in alphabetical order. Followed up with local officers if their forms were incorrect and made corrections per their instructions.

Entered treasurer data, including active and disbanded chapters, into the Excel spreadsheet as provided by International and stored in Google Docs, which consisted of dues paid and the IRS-LC data. Also corrected any math errors on the forms.

Verified, along with the State Secretary, the ARCS (Annual Report of Corresponding Secretary) by also checking the transaction log. Made corrections as necessary. Downloaded tally from International website and created formulas to verify data. Entered data into Excel tally. Helped the State Secretary update the manual tally and double checked all totals.

Along with Executive Treasurer, verified that the total number of active members, initiates and reinstatements all balanced along with dues paid.

Made copies of the IRS forms for State Treasurer to keep on file. Organized, labeled, stuffed and mailed release forms. In order to save postage, one mailing was sent to the local chapter Presidents to distribute to their officers.

Mailed all required forms to the International office, including IRS forms and ARCS forms and tally. Maintain notebooks of copies for officer archives.

It was my pleasure to serve the Colorado State P.E.O. Sisterhood and work alongside Patty, Kathy and Janelle to ensure the accuracy of our reporting. I am looking forward to the online reporting process next year.

Diana Doyle, HO

## **Annual Report of the Amendments and Recommendations Committee 2021-2022**

This committee prepares the amendments that have been presented by the state executive board, standing committees, boards of trustees or local chapters for consideration at the annual convention of the state chapter.

The committee follows the procedures outlined in the A&R Manual supplied by International Chapter, and the training video provided. The committee works closely with the Study and Research (S&R) Committee of International Chapter. Elizabeth McFarland was the committee's adviser this year.

A&R's task is to assure the clarity of amendments, explanations, and rationales for the changes being presented. This task is completed by email between the committee, the state president, and the S&R adviser, until the final approval from S&R is given.

The Colorado P.E.O. Charitable Corporation (CPCC) Board of Directors prepared their proposed amendments to the corporation's Articles of Incorporation and the Bylaws and Standing Rules directly with the S&R adviser, Elizabeth McFarland, as specified in the A&R Manual, so this committee was not asked to assist in that preparation. The approved amendments were then prepared for distribution.

In 2022, the proposed amendments were prepared and distributed electronically.

The A&R Chair, or Committee Member(s), reads the proposed amendments during convention. The final task for A&R is to incorporate the bylaw changes into the Bylaws and Standing Rules of Colorado State Chapter for the coming year.

Thank you to all who participated in this year's process of fine-tuning the proposed amendments!

Marcia Williamson, GG, Chair  
Leila Calkins, HK  
Shari Fox, PSPCSC, AT

## **Annual Report of the Finance Committee 2021-2022**

In Accordance with the duties defined in the P.E.O. Constitution and the Bylaws and Standing Rules of Colorado State Chapter, the Finance Committee submits the following report:

Reports of state chapter officers, trustees and committees containing accounts of receipts and expenditures of state chapter funds have been examined and found to be in good order.

The General Fund Budget for the current P.E.O. year 2022-2023, retroactive to April 1, 2022, has been prepared after careful study of the receipts and expenditures for the past year and is submitted to the convention for adoption. A copy of the proposed budget will be available to all local chapters via the website.

The Finance Committee recommends that the majority of the General Fund surplus of \$15,756.50 be transferred as follows: 1) \$10,000.00 for Convention Reserves, and 2) \$5000.00 to the Colorado State Scholarship Fund.

The Finance Committee recommends that the allocation of dues for April 1, 2022, to March 31, 2023, remain the same as the previous year. They are as follows:

- \$26.00 International Chapter dues, which includes \$6.00 for Cottey College
- \$ 5.00 for expenses of Colorado State Chapter
- \$ 6.50 for expenses of Convention of Colorado State Chapter
- \$ 2.50 for expenses of Convention of International Chapter
- \$40.00 Total Dues/Member

Given the change in the IRS mileage rate, the 2022-2023 mileage reimbursement will be \$ .585 per mile, effective at the close of this convention and remaining in effect until the opening of convention in 2023.

We feel that not only P.E.O. chapters, but we as a committee working with the Executive Board and the Colorado State Chapter's Executive Assistant, have been able to work well via Zoom, email and phone calls. We feel we are at our new normal. Janelle Mendelson is in her 2<sup>nd</sup> year as the Colorado State Chapter's Executive Treasurer. With help from International and working closely with Colorado State Treasurer, Patty Fry, she has been well trained and continues to work with both the Executive Board & the Finance Committee to prepare the reports needed each month.

In addition to the regular meetings with the Executive Board & Executive Assistant Treasurer, the Finance Committee worked on 3 special projects this year.

a.) The Policy Manual for this committee was reviewed and updated as needed.



- b.) A “Reading Financial Reports” tutorial was prepared for current and incoming committee members.
- c.) The committee members prepared an outline for the jump drives so that current & future committee members will have necessary material listed in the same way/place for all committee members.

Joanne Graham, HU, Chair  
Cathy Balen, II, Vice Chair  
Dottie Ruth, PSPCSC, AQ, Secretary

### **Annual Report of the History Committee 2021-2022**

Each year, the two-person History Committee preserves the activities of the Colorado State Chapter, 50+ year members, newly formed chapters, and chapters celebrating 25-, 50-, 75-, and 100-year anniversaries. This history is collected from anniversary chapters, the P.E.O. Record, and even social media. The history year runs from June 1 to May 31 to coincide celebration of anniversaries during a calendar year with Convention of Colorado State Chapter.

The committee continues to work on the instruction books for the two historian committee members to get them corrected and updated as mentioned in last year’s letter. This is nearing completion and will be submitted to the incoming state secretary for approval.

Kathie Barte, EJ, Littleton, CO, joined the committee for the 2020-2021 year with Dyanna Haley-Rezac, EA, Colorado Springs, CO who was the chair for this year. The convention for 2021 was virtual due to the pandemic. Anniversary chapters were recognized virtually. A video presentation was made for the convention on digital scrapbooking which remains on the CO P.E.O. website to teach other historians how to digitize their chapter scrapbooks.

With the sale of Chapter House, in Colorado Springs, CO, the state officers have asked to shift the priority of the history committee from digitizing old scrapbooks to creating a Chapter House Scrapbook. We took many pictures of Chapter House before the sale, acquired some from the realtor and other P.E.O.s as well as scanned the pictures from the existing scrapbooks and are in the process of creating a commemorative Chapter House scrapbook. We have enlisted the help of another sister, Mary Vincent, EA, Colorado Springs who was a member of the recently disbanded chapter CE. She has been instrumental in helping scan photos into Shutterfly. We could use the help of more sisters especially those who know the history of Chapter House better to help with the final content.

The history committee has met in person two times and via phone several times to organize the tasks of the committee and delegate them. We are currently working on anniversary chapters for 2022 convention, updating the committee handbooks, creating a Chapter House Commemorative book, creating digital scrapbooks from 2020 on and digitizing those prior to 2020.

The process of digitizing the old albums is still very tedious. While all the pictures from 2015 and earlier have been uploaded into Shutterfly, it is difficult to edit them without having the hard book to see how it was organized. We only have pictures of the pages and most of them are several photos for one page due to the size of the albums. This has become the lower priority of the history committee due to more pressing needs of other functions; however, an important one to do.

The current digital scrapbook starts in 2020; however, there has been very little to put in it with a virtual convention, but the history committee is doing its best to creatively capture the essence of the past couple of years with what we do have from the virtual convention and items submitted from other chapters. It had been planned to do one every year, but with lack of content, this current album spans 2020-2022.

It has been challenging getting anniversary chapters to respond to letters and email with photos, perhaps because they may have not been meeting as much to celebrate. We have made several requests and only have a handful which will be included in this year's convention. We still maintain the history committee email and CO P.E.O. Facebook group is growing which is helpful for getting pictures and events as they happen.

It was agreed that other sisters could assist the committee without being on the committee to help with this large task. The history committee is looking for willing collaborators with the understanding that they are not official committee members, nor will they receive reimbursement for expenses from P.E.O. for convention or meetings. Perhaps with the convention live this year and historian tables we may be able to network with other sisters who have an interest in this.

Dyanna Haley-Rezac, EA, Chair  
Kathie Bartee, EJ

### **Annual Report of the Colorado State Scholarship Fund (CSSF) Committee 2021-2022**

Faith makes everything possible and that was certainly true as our committee wondered how two years of Covid interruptions would affect applications as well as available scholarship funds. Faith was realized as our Colorado P.E.O.'s

continued to donate generously to the scholarship fund and to effectively promote the scholarship in schools across the state. We are so thankful for our sisters and their endeavors. The result was 86 amazing applicants with \$78,890.00 in available funds.

Hope makes everything work and when our committee gathered to ponder and choose recipients for the above funds, our hearts and minds were on the same hopeful path to honor the purpose of this scholarship. It was with like minds that we were easily able to choose 37 recipients who received a total of \$78,000.00 in awards. Twenty-two girls each received \$1500.00 and fifteen girls each received \$3000.00. The stories of all 86 applicants were inspiring and gave us such hope for the future of women's education.

Love makes everything beautiful, and this committee was a beautiful exemplification of love. It has been a wonderful experience to feel the love of this committee's members toward each other and to the important task they had before them. We met only once in person and two other times virtually. It is with love and gratitude that we wish our second-year member Abby Rule all the best in her future endeavors as she resigns from the committee. It is with love and awe that we thank all 86 motivated applicants and wish them well in their future endeavors.

Diane Gallagher, DF, Chair  
Abby Rule, T  
Sara Canfield, EG

### **Annual Report of the Colorado Cottey College Scholarship (CCSF) Fund Committee 2021-2022**

It is the responsibility and privilege of this committee to review and evaluate the applications for the Colorado Cottey College Scholarship. Thanks to the generosity of the P.E.O. sisters, we were able to award \$29,000 from this fund. We also awarded \$15,000 in scholarships from the MaryAnn L. Woods Cottey College Scholarship Fund. The six students receiving these awards included two second-year students, three third-year students and one fourth-year student. The awards will support the students for the Fall semester 2022 and the Spring semester of 2023.

As an alumna of Cottey, I visited the campus for a reunion this year. It was impressive to see how the campus has grown. The improvements to the Chapel and its basement serve the students well. The College encourages the women who choose Cottey in amazing ways with its fine academic and recreational buildings as well as the library with good study stations available.

Please continue to be alert for the high school sophomores and juniors who could benefit from this amazing College. It is not at capacity yet. The College has found that the majority of the students who visit the campus submit applications for enrollment. There is an added benefit to visiting in the form of additional scholarship funds for Cottey given by the College. These funds are given because of the visit and not dependent on any other qualification.

We had remote and hybrid meetings to fulfill the obligations of the committee. My thanks go to Martha Shuss, GT, and Melissa Davis, GM. The committee sends special thanks to our adviser, Patty Fry, IB, Colorado State Treasurer, for her support and encouragement.

Nancy Eakins, DN, Chair  
Martha Shuss, GT  
Melissa Davis, GM

### **Educational Loan Fund Committee 2021-2022**

The P.E.O. Educational Loan Fund (ELF) makes loans available to qualified women who desire a higher education and are in need of financial assistance. All applicants for the ELF Loan Fund must be recommended by a local chapter of the P.E.O. Sisterhood. The current rate of interest is 2 percent. During the 114 years (2021) the P.E.O. Educational Loan Fund has been in operation, loans totaling \$231,139,209 have been approved to 50,298 women.

### **Annual Report of the International Peace Scholarship (IPS) Committee 2021-2022**

The P.E.O. International Peace Scholarship Fund (IPS) was established in 1949 to provide scholarships for women from other countries to pursue graduate work in the U.S. or Canada. These extraordinary IPS recipients leave their home countries with hopes and dreams to study in the U.S. or Canada with plans to return home with advanced degrees. To Foster Peace through Education is the mission of IPS.

In April 2021, the IPS Board of Trustees awarded \$1,800,600 to 163 recipients from 63 different countries. During the 2021-2022 academic year, these exceptional women will be studying toward graduate degrees at 93 different colleges and universities in 32 states and four Canadian provinces. Excluding current awards, IPS has paid scholarships to 6,549 women from 178 different countries, totaling over \$43.5 million since 1949.

Of the 2021-2022 recipients, 49 are from Africa, 32 from South America, 50 from Asia, 17 from Europe, 2 from the Middle East, 5 from North and Central America, 2 from Australia/Oceania, and 6 from the West Indies.

In 2021, 786 chapters donated a minimum of \$500 to become **Partners in Peace chapters**; 23 of those are Colorado chapters! Thank you to the Colorado chapters who chose to participate in this opportunity to establish a supporting relationship with an international student: **AL, BE, BR, CO, CR, ET, FO, FP, FU, G, GK, GP, GZ, HE, HY, I, IC, IQ, JH, JK, K, M, X.**

For the 2021-2022 year, the Colorado IPS Committee has:

- Reviewed the IPS Manual
- Received the list of IPS Colorado Partners in Peace chapters
- Contacted Colorado PIP chapters congratulating them and encouraging them to support their student
- Reviewed the IPS information from the P.E.O. International website and downloaded appropriate information
- Responded to calls and questions regarding IPS and the application process
- Shared information with others regarding IPS
- Shared IPS information with international student offices of Colorado universities
- Secured a pre-recorded video of an IPS recipient for the Colorado State Convention
- Prepared the annual IPS report

It has been a pleasurable and valuable learning experience to serve as members of the Colorado State Chapter IPS Committee. Thank you to Jaime Jensen in the International Office and Kathy Pirie, Secretary CSC, for their support and guidance.

Anne Rogers, HF  
Susan Schafer, ED

### **Annual Report of the P.E.O. Continuing Education (PCE) Committee 2021-2022**

*“Funding Grants Today...For a Brighter Tomorrow”*

“The PCE grant program was established in 1973 as a need-based grant program providing one-time financial assistance to women whose education has been interrupted and who find it necessary to return to school to complete a degree or certification. The skill or certification obtained is intended to improve their marketable skills for employment to support themselves and/or their families.”

Twenty-seven Colorado chapters successfully sponsored a total of 34 PCE grant recipients from March 1, 2021 to February 28, 2022 totaling \$81,100.00. This is a decrease from the previous year, but considering what the whole world has experienced in 2021 this is understandable. The range of recipient monies given was \$1,200-\$3000, the average being \$2,385.00. Twelve women received the maximum amount of \$3,000. There were two denials.

Several chapters sponsored multiple candidates. These chapters are:

Chapter AU– Three PCE Grants!

Chapters N, DO, DY, HK, and II – Two PCE Grants!

Chapters AL, BE, BF, BR, BT, BW, CI, CO, CS, EV, FE, FY, GG, HC, HE, HI, HL, HU, IX, JD, and JM sponsored one recipient.

The commitment to PCE from the state of Colorado is truly impressive. We know the value of an education for all women and are dedicated to this ideal.

Thank you to all Colorado sisters for believing in women’s education with their support of the Program for Continuing Education.

Carol Krutzke, AU, Chair

Karen Olson, HE, Vice-Chair

### **Annual Report of the P.E.O. Scholar Awards (PSA) Committee 2021-2022**

The main responsibility of our committee from June through November is to match eligible Ph.D. candidates with sponsoring chapters. Colorado chapters become involved in the Scholar Award by sponsoring candidates or becoming Laureate Chapters with a \$500 contribution. A big thank you goes to the 45 Colorado chapter donations this past year and their Laureate designation.

We welcome the chance to answer excellent questions about the Scholar Award process and the Laureate Chapter designation. We are glad to be of service! At a minimum, to be eligible for the Scholar Award, the candidate must be within two years of graduation from a doctoral program and have at least one full academic year of work remaining in August of the year they are awarded.

An extraordinary congratulations goes to Chapter HF in Estes Park for their stellar nominations and recipients of two prestigious 2021 P.E.O. Scholar Awards, Dr. Lyndsey Gray and Katherine Rocci. Dr. Gray is an early December Ph.D. graduate of Colorado State University with studies in Microbiology, Immunology and Pathology. Dr. Gray will be showcased this year at our annual state convention highlighting her goals to act as a science policy adviser to our nation’s leaders. She has expressed her sincere appreciation to P.E.O. in helping her realize her ideals

with global diplomacy at the forefront. Katherine Rocci's chosen field of research study for her Ph.D. is in Ecology. She is also attending Colorado State University. Thanks to Chapter HF for their hard work to get both excellent candidates into the P.E.O. Scholar application process!

Also, nominating chapter, Castle Rock's Chapter IC, was very happy to be informed that their 2021 Scholar Award candidate, Kathryn Grace Hinkelman, was also chosen as a PSA award recipient. Kathryn is studying to get her Ph.D. in Architectural Engineering at the University of Colorado Boulder. Anna L. Gilmour was nominated and chosen as well for the 2021 Scholar Award by Littleton's Chapter GK. Anna is working towards her Ph.D. in Clinical Psychology at the University of Colorado Boulder.

We would like to highlight and send congratulations to Chapter CB Boulder on their three 2022 PSA nominations. This chapter has done an extraordinary job finding and nominating three amazing Ph.D. candidates from the University of Colorado, Boulder campus. We applaud Chapter CB for their hard work to help women enhance their lives through learning!

Lynne Farris, JN

### **STAR Scholarship Committee**

P.E.O.'s STAR Scholarship has experienced another outstanding year both in Colorado and beyond. In total, 1797 recommendations were made to the P.E.O. Star Scholarship Board of Trustees, demonstrating a strong commitment from P.E.O.s to this incredible philanthropy. 900 of those recommended were awarded scholarships, a number that is also significantly higher than years past. Our commitment to helping young women embark on their college careers is inspiring!

Colorado P.E.O.s have embraced the opportunity to alter the lives of young women, giving them faith, hope and love, as 56 chapters from Colorado sponsored a candidate for the STAR Scholarship. Of those 56 recommended, 25 have been selected to receive a \$2,500 scholarship

### **Annual Report of the Membership Committee 2021–2022**

The Membership Committee continued sending monthly messages to inspire and cultivate Chapter Membership along with cascading important news from International – especially the Hot Spot. The monthly messages are an important committee focus and we had quite a good time planning and sending them.

The committee planned a “Back To The Future” Membership Workshop for State Convention. We are delighted to gather in person and bring tips and techniques to growing Chapter membership.

The Membership Committee met conveniently via Zoom. This committee’s members live across Colorado, so Zoom was a convenient way to meet. There are seven membership districts across Colorado. We welcomed three new members to our committee and have four members returning:

- District 1: Linda Dunn, returning committee member and Committee Recording Secretary
- District 2: Carol Patrick, returning committee member
- District 3: Mary Staples, returning committee member
- District 4: Ruth Ann Roberts, new committee member
- District 5: Kimmie Eastman, returning committee member
- District 6: Mary Kay Tomlinson, new committee member
- District 7: Janet Bowers, new committee member

The committee adheres to the State Membership Plan, which outlines our goals and initiatives. Our primary focus this year was to encourage Membership retention and re-activate one new member.

Colorado Chapters initiated 177 new members between March 1, 2021 to February 28, 2022 and reinstated 47 sisters. Congratulations Colorado Chapters!

The Membership Committee thanks Organizer, Cori Tanner for keeping us updated and informed. Your helpful insights guided our messages and kept us on track.

Next, a GREAT BIG THANK YOU to Janelle Mendelson, PSPSC! Janelle has been an inspiration, role model and the perfect guide to our committee.

Mary Staples, CJ, Chair

### **Annual Report of the State Unaffiliate Chair 2021-2022**

As the State Unaffiliate Chair (SUC), it is my job to create and maintain a list of Unaffiliates and Introductions of Women who are not P.E.O.s for each of the seven Membership Districts. These lists are updated monthly and sent directly to every chapter president, membership chair, and reciprocity representative within a membership district. A list of Unaffiliates is also posted on the Colorado State Website.

Names and contact information for Unaffiliates and Introductions come from many sources. From our Organizer, Cori Tanner, from the International Website, from inquiries directed to the Colorado State Website, and from chapters and sisters in



Colorado and all over the United States. I encourage all chapters in Colorado to forward to me any Unaffiliate and Introduction information they receive so that I can help these unaffiliate and prospective sisters connect with chapters by placing their names and information on these lists. As time permits, I make personal contact with Unaffiliates and Introductions and respond to the sisters and chapters who have shared this information.

Feedback is vital to keep the Unaffiliate and Introduction List current. Despite the challenges of the COVID pandemic, chapters across Colorado have continued to creatively contact Unaffiliates and Introductions. The feedback chapters share with me about their contacts allows me to keep the lists up to date.

During the past year, I have attended virtual Zoom meetings with the State Membership Committee. Zoom has also made it possible for me to attend meetings of Denver, Douglas County, Englewood-Littleton, Jefferson County and Longmont Reciprocities.

As I finish the second year of my three-year term, it has been a privilege to collaborate with the members of the State Membership Committee: Linda Dunn, Carol Patrick, Mary Staples, Ruth Ann Roberts, Kimmie Eastman, and Mary Kay Tomlinson.

I am grateful to our Organizer, Cori Tanner, to our Vice President, Paisley Huntoon and to Janelle Rodriguez-Mendelson, PSPCSC, for their advice, assistance, and encouragement.

Michelle Schwartzkopf, HX  
State Unaffiliate Chair

### **Annual Report of the Colorado P.E.O. Charitable Corporation 2021-2022**

*The mission of the Colorado P.E.O. Charitable Corporation shall be to protect, preserve and promote the qualifying State of Colorado's P.E.O. 501(c)(3) projects.* Sometimes that is easier said than done.

The Colorado P.E.O. Chapter House was one of the foremost projects that CPCC was to *protect, preserve and promote*. However, following a year of introspective study and many discussions, at the virtual 2021 annual meeting, held in conjunction with the 2021 Virtual Colorado State Chapter Convention, the membership of CPCC voted overwhelmingly to close and sell the Colorado P.E.O. Chapter House. Little did we know what a task that would turn out to be.

Once the four remaining residents of Chapter House heard the news of the vote to close and sell, they sprang into action locating new places to live and started packing. With the help of a few local Colorado Springs chapter sisters and some of the CPCC board members, all four residents, Blessing the dog and Tippy the cat were all packed and moved out of Chapter House by the end of June 2021. The loyal employees of Chapter House were dismissed at the end of June, with a predetermined schedule of severance pay. Remaining until the final closing of the sale was one employee who assisted with the tasks of packing up the residence and ongoing security of the property and the CPCC Bookkeeper who handled the paying of ongoing bills, closing of associated accounts, and remains a true asset to the CPCC Board of Directors.

Following a blind and fair process, a realtor was selected to represent CPCC in selling the residence and property. We had two interested parties that were unable to follow through with their proposals, and finally one that was able to continue with closing on December 28, 2021.

In the meantime, disposal of the contents of Chapter House was a project. There was a day set aside just for P.E.O. sisters to come to the Chapter House and make a donation for items they wished to keep, followed by a day that was open for the general public to make donations for items they wished to have.

The long and arduous task of sorting through all the files pertaining to the operation of Chapter House for the last 50+ years, all the employee records and payroll files, the wonderfully rich history collection of the Chapter House and P.E.O., all the minutes ever recorded by CPCC, Chapter House Trustees, Marguerite Fund Trustees, copies of all donations received for the CPCC projects over many years, copies of all financial records and other items was undertaken. Fortunately, the financial records and minutes were in good shape, thanks to previous CPCC Treasurers and the CPCC bookkeeper. However, most everything else had not been properly sorted and filed and much was mixed with other items and tossed in boxes scattered throughout the two main offices at Chapter House. Some purging was completed and everything else is now labeled in proper files and items that can be destroyed at later dates are noted with those dates, according to the retention guidelines. A storage unit was obtained in Denver and everything that is archived was moved to storage. The collection of bound P.E.O. Records from the early 1900 through the 1960s is the most interesting of keepsakes in storage. I must admit that I might have spent too much time reading through these records, seeing how P.E.O. has changed through the years and what a wonderful organization we had and have to this day. I cannot speak for future board members, but I hope some of our historical items archived in storage would be made available to sisters for review and/or chapter programs.

It was a sad day for me as I walked the property one last time, saying goodbye to the many deer nestled in the wooded area, the bear family that inhabited the west side of the property, the beautiful pond, waterfall and fountain, all the old growth trees and plants, the running creek and the memory of the Chapter House when it was vibrant with sisterly activities. I loved the Colorado P.E.O. Chapter House residence and property and I hated to let it go.

Although the property is no longer ours, the Chapter House Project that includes the Share the Care program continues. Donations to these programs are still appreciated and needed.

The closing and sale of Colorado P.E.O. Chapter House took up much of CPCC's time and energy the first half of the year, but the CPCC philanthropic mission through the Marguerite Fund and the Share the Care program continued. The Marguerite Fund Trustees have the rewarding opportunity providing needed temporary financial assistance to deserving Colorado women and the Chapter House Trustees continue to manage the Share the Care program. I encourage you to read their reports posted in the Convention program and proceedings.

The CPCC Board of Directors had staggering vacancies in the early days of this year that were filled at later dates by sisters that stepped up and volunteered to fill those open positions. Janet Kline, Patricia Graham, and Diane Ritzdorf, thank you! Kendy Cusick-Rindone, Martha Kuhn and Barb Hunter and I rounded out the voting board members. Although not required to attend the CPCC Board of Director meetings, these non-voting members Paisley Huntoon, Kathy Bath, Liz Akin, Barbara Pingrey and Jan Kulhanek also attended all of the zoom board meetings. It has been a pleasurer to work with these board members, and I thank you all from the bottom of my heart for your support, patience and love this year. A special thank you to Kendy and Paisley for the extra time and expertise they have given to CPCC this year. The support you have given isn't in the job description of your positions on the Colorado State Chapter Executive Board, but it has truly been appreciated. I'd also like to acknowledge Past State President, L J Van Belkun, for her continued support this past year. Thank you.

Susan Strain Miller, Chair  
Colorado P.E.O. Charitable Corporation

### **Annual Report of the Colorado P.E.O. Chapter House 2021-2022**

The Chapter House Trustees have had another unusual and challenging year. All chapters and members should have heard by now that the Colorado P.E.O. Chapter House has been sold. The CPCC Board of Directors (BoD) accepted 2 bids which were withdrawn by the purchasers. The final bid that was accepted by the BoD was from the Golden Lotus Foundation for an Asian Heritage Center. The

Colorado Springs Parks and Recreation Department will maintain the grounds as a city park. The Trustees and the BoD now know we have left the home and property in good hands to insure its future.

There was much done to prepare the Chapter House for the safety of the remaining residents and the sale of the property. New safety glass in the windows and doors. This was also done to protect the wildlife as a beautiful deer was being chase by something and ran through a window—not quite landing in the lap of a resident who happened to be working a puzzle. The building was inspected by the fire department and insurance companies insuring everything was up to code. Fire and mold mitigation was done and the cottage was found to be uninhabitable and too costly to restore. It was donated to the local fire department for training purposes.

The residents of the Chapter House were notified immediately after the vote was announced at convention that the Chapter House and the acreage would be sold. The trustees notified the residents and their families in writing of the impending sale. The employees were also notified. It was a sad day for all: residents, their families, employees, and trustees. Of the six (6) remaining sisters, only four (4) were able to relocate in an independent living.

The trustees and the BoD assisted the residents in their move to their new locations, both physically and financially.

The contents of the home were offered to an estate state. First to the P.E.O.'s one day and to the general public the next. The trustees cannot thank the Executive Board, the CPCC BoD, local chapters and all state chapters and sisters for their support in this transaction. Chapters should rest assured that their lovely pieces have found good homes and will continue the history of the Colorado P.E.O. Chapter House in their homes.

Those residents who were receiving Share the Care stipend will continue to receive the funding as long as needed or they are forced to move to another level of care. This is covered by the CPCC bylaws Article X, Section 9 Part D. This may be adjusted by the BoD or as long as the funds are available.

The trustees keep in touch with each resident frequently with cards, phone calls and at Christmas a small monetary gift provided by the trustees personally.

The trustees cannot thank all of the Colorado Sisterhood enough for their continued support of the Colorado State Chapter House Project and Share the Care Project. Each project will continue undoubtedly with possible changes. Colorado is a very supportive and giving state. I have faith it will continue.

This trustee has had a very long history with the Chapter House starting when she was on the State Executive Board in 1994. She has served as a trustee numerous times, been an assistant to the CH treasurer, been the treasurer, and served on various committees. There have always been major challenges however, what part of any type of life does not have a few? These challenges have always been addressed and overcome. Many times, for the better or at least improved.

Thank everyone for their continued support and remember CH continues to be the state project, as well as Share the Care. It has been pure joy to work with everyone associated with CPCC. BoD, CH Trustees and MF Trustees and not to forget the most important –the residents over the years of Chapter House.

Martha Kuhn, PSPCSC, AX, Chair  
Kathy Bath, GH  
Liz Aiken, Y

### **Annual Report of the Colorado P.E.O. Marguerite Fund Board of Trustees 2021-2022**

My journey to the Marguerite Fund started a couple of years ago at the Colorado State Convention. The speaker for the Marguerite Fund that year was a woman who wanted to be a firefighter and her husband sabotaged her every step of the way in her wanting to become one. I come from a family of firefighters, my dad, my husband and my son all were or are firefighters, so this story tore my heart strings and I decided that I wanted to be a part of this philanthropy that aided this woman to become a firefighter, I am so glad I did.

The journey the past three years has been wonderful, it also stretched my computer knowledge which at times was very exasperating, but something that I will never forget, with the many friendships I have made.

This year the Marguerite Fund trustees include Barbara Pingrey as vice-chair; Jan Kulhanek as secretary; and Kendy Cusick-Rindone, Colorado State Chapter President, as our adviser, and me as chair.

The last two years with the COVID have been something else and we are all very proud of what we were able to accomplish and all the women we have been able to help. We have two annual meetings one in January and the other in July. This is when we review all our applications for renewal. Zoom has made it so easy even though it would have been more fun to meet in person. We at least got to see each other's smiling faces.

Through April 2022, we have been able to help 27 women, each with a monthly gift of \$500, and we have also been able to help 6 other women with one-time gifts.

Through the generosity and love of our sisters, in December 2021 we were able to give 18 women each a Christmas shower gift of \$500. April 2022 we were able to give 18 women each a spring shower gift of \$500.

This journey has ended but will always remain in my heart. Thank you to Barbara, Jan, and Kendy for all the help and love you have given me over the past year.

Barb Hunter, ID  
Barbara Pingrey, EY  
Jan Kulhanek, PSPCSC, HX

### **Annual Report of the Technology Committee 2021-2022**

Colorado's newest state committee, the Technology Committee, had a great first year of official work. Last year we operated as an ad hoc committee chaired by Beverly DeVore-Wedding with Colorado's first virtual convention as our testing ground.

The Tech Committee began meeting monthly in the fall of 2021, and we spent the year brainstorming and learning how we could best assist Colorado's Executive Board and our sisters statewide. With guidance from Paisley Huntoon and Kendy Cusick-Rindone, we identified state technology needs, as well as areas of expertise and interest, and then we got to work.

Per our directive to provide guidance and support for technical infrastructure and events, the Tech Committee provided support for annual report and officer training workshops held on Zoom, management of Constant Contact, website assistance, maintenance of the state's Facebook page, and registration management for the state convention. Our most visible contributions will be tech support at the state convention, where we will coordinate the use of electronic voting devices, support registration, lead a workshop, and hold office hours.

Educating, assisting, and encouraging all Colorado P.E.O.s in their use of technology is a goal we gladly embrace. This year we submitted a quarterly tech tips article to the state newsletter. We planned a tech-themed workshop, DiscoTECH, to be presented at the 2022 state convention. We added a state tech email [coloradoPEOTech@gmail.com](mailto:coloradoPEOTech@gmail.com) and a phone number, (720) 260-4324, so that sisters have direct access to tech assistance.

In the coming year, we hope to maintain our support for Colorado’s software and educational technology requirements while addressing some new ones. We plan to introduce a central file management system for the Executive Board and state committees. We plan to set up regular office hours, so that sisters can “drop by” with questions. We hope to connect with sisters across the state who will serve as local tech liaisons and assistants.

Your Tech Committee wants to be a resource for all Colorado sisters. If you have a need or an idea for how we can help your chapter or the Colorado State Chapter, please reach out!

Clarissa Trapp, HD, Chair  
Beverly DeVore-Wedding, AE  
Ann Holmes, JG  
Linda Orosz, CK

### **Annual Report of the Nominating Committee 2021-2022**

Our Colorado State Chapter Executive Board Nominating Committee, as appointed by President Kendy Cusick-Rindone, was represented by the following sisters: Past State President, Janet Kingsbury BV; District 1, Michelle Tomky AT; District 2, Connie McLaughlin BS; District 3, Gara Griffin, HD; and District 4, Shirley Rotert, FO. Our meetings were held via Zoom.

We received two applications from two very qualified sisters. However, one applicant did decide to withdraw her application. All committee members were able to interview the remaining applicant and having met all requirements, we immediately knew this sister would be a perfect fit for our State Executive Board.

Having received letters of consent from our State Executive Board, and having met all the requirements set forth in our Colorado State Bylaws, the Executive Board Nominating Committee nominates the following sisters to serve on the Colorado State Chapter Executive Board for the 2022-2023 year:

President, Paisley Huntoon, IF  
Vice President, Cori Tanner, FT  
Organizer, Patty Fry, IB  
Treasurer, Kathryn Pirie, JH  
Secretary, Mary Kay Tomlinson, FF

Thank you to our nominating committee. We wish our Executive Board officers a great year!

Janet Kingsbury, PSPCSC, BV

## **Annual Report of the**

### **Colorado P.E.O. Charitable Corporation Nominating Committee 2021-2022**

The CPCC Nominating Committee for 2021-2022 was appointed by Kendy Cusick-Rindone and was comprised of two members plus a past state president who acted as chair. The original committee members were: Susan Landers, IS, Estes Park, PSPCSC, Chair; Karen Hardy, HM, Aurora; and Patricia Graham, EK, Littleton.

In July, Patricia Graham stepped down, due to applying for a position on the CPCC Board. Karyn Reed, CJ, Longmont, fulfilled committee duties as a substitute committee member until Carolyn Hull, HZ, Estes Park, was appointed in September to fill the open committee position for the remainder of the term.

There were three resignations from the CPCC Board early in the year, one each in June, July, and August. Two were members at large, and one was a past state president of Colorado state chapter. The committee posted notices of the vacancies and received applications from interested sisters. All applicants were interviewed.

The committee nominated the following sisters to the CPCC Board of Directors for appointment by the Colorado state chapter president, Kendy Cusick-Rindone:

Patricia Graham, EK, Littleton (2021-2023)

Janet Kline, CW, Denver (2021-2024)

Diane Ritzdorf, PSPCSC, FF, Denver (2021-2025)

The normal vacancy to be filled this year was for a member at large. The committee received one application. The applicant was interviewed by the committee. The committee nominated the following sister for election at convention:

Ann Lacy-Balliet, HE, Evergreen, for the term 2022-2026.

I thank Karen Hardy, Karyn Reed, and Carolyn Hull for their conscientious and thoughtful attention while serving on the committee. It was a pleasure working with these dedicated sisters!

Respectfully submitted,  
Susan Landers, PSPCSC, IS

## **Annual Report of Reciprocities and Groups 2021-2022**

Colorful Colorado boasts eighteen amazing Reciprocities that represent the two hundred thirty-eight Local Chapters throughout the state. These Reciprocities work tirelessly, along with our Membership Committee and State Unaffiliate Chair,



to find homes for our prospective and unaffiliate sisters. This work is what keeps the P.E.O. Sisterhood thriving in our state.

This year, the Reciprocities have expanded their focus. They provide a unique opportunity in our large state – both geographically and in number of sisters. By working with subsets of Chapters, they can share best practices and support one another. Reciprocities support our Local Chapters by bringing them ideas for how to recognize Golden Girls, opportunities to share in programs and fundraisers, and how to approach chapter challenges. Additionally, we are looking for new ways for Reciprocities to bring awareness of P.E.O. to their communities. All Local Chapters are encouraged to become more involved with their respective Reciprocities to take advantage of these benefits.

This was a special year for Colorado because we grew from one successful Group to two. The Estes Park Group returned to in-person meetings as the COVID concerns began to lift. And the Wind Crest Retirement Community formed a Group. After doing a zip code search, over seventy-five P.E.O. sisters were identified as residents of the community. The Group started with a couple of informational meetings to gauge interest – which proved to be strong. Since then, the Group has started meeting casually each month and is beginning to build a yearbook and program schedule. Estes Park and Wind Crest are wonderful examples for other Groups that Colorado needs to establish!

Engaging with both my Reciprocity and Group Sisters this year brought me great joy and reminded me why P.E.O. means so much to me. Their devotion is admirable and, hopefully, contagious to Sisters throughout the state!

**With Faith, Hope, and Love ~**

*Paisley Huntoon, IF*

**Vice President, Colorado State Chapter**

# Colorado State Chapter ANNUAL REPORT OF MEMBERSHIP OF DISBANDED CHAPTERS

*International Chapter P.F.O. Sisterhood*  
P.F.O. Membership



**Colorado State Chapter  
ANNUAL REPORT OF MEMBERSHIP OF DISBANDED CHAPTERS  
March 1, 2022**

Secretary Colorado State Chapter

1. Number active members March 1, 2021 (see last year's report)	60
Increase since March 1, 2021	
2. By Initiation	0
3. By Transfer (members not previously enrolled in chapter)	0
4. By Reinstatement	1
5. Total Active membership during year	61
Decrease Since March 1, 2021	
6. By Transfer	2
7. By Death of active member	2
8. By expulsion of active member	0
9. By becoming inactive March 1, 2022	7
10. Total decrease in active membership during year	11
11. Number active members March 1, 2022	50
12a. Number classified lost contact or	
12b. Inactive members lost by death since March 1, 2021	269
Summary	
13. Total number initiated from date of organization	3,246
14. Total enrollment from date of organization	4,787
15. Total number of inactive March 1, 2022	604

# Colorado State Chapter ANNUAL REPORT OF MEMBERSHIP TO INTERNATIONAL CHAPTER

International Chapter P.E.O. Sisterhood  
P.E.O. Membership



## Annual Report to International Chapter of Membership March 1, 2022

Secretary Colorado State Chapter

1. Number active members March 1, 2021 (see last year's report)		9,562
Increase since March 1, 2021		
2. By Initiation		179
3. By Transfer		128
4. By Reinstatement		46
5. Total Active membership during year		9,915
Decrease Since March 1, 2021		
6. By Transfer		132
7. By Death of active member		169
8. By expulsion of active member		0
9. By becoming inactive March 1, 2022		511
10. Total decrease in active membership during year		812
11. Number active members March 1, 2022		9,103
12a. Number classified lost contact or		
12b. Inactive members lost by death since March 1, 2021		499
Summary		
13. Total number initiated from date of organization		29,398
14. Total enrollment from date of organization		46,465
15. Total number of inactive March 1, 2022		6,755
Total Chapters Active March 1, 2021		243
Number chapters organized since March 1, 2021		0
Number chapters disbanded since March 1, 2021		(2)
Number chapters merged together since March 1, 2021		0
Chapters created due to merge since March 1, 2021		0
Number chapters active March 1, 2022		241

Secretary released on

June 01, 2022

\_\_\_\_\_  
*Kathryn A. Sopp*  
Executive Director, P.E.O. Sisterhood

\_\_\_\_\_  
*Barbara A. Ovide-Pomice*  
President  
\_\_\_\_\_  
*Kathryn L. Pine*  
Secretary

# Colorado State Chapter ANNUAL REPORT OF TREASURER TO INTERNATIONAL CHAPTER



Annual Report of Treasurer to  
International Chapter P.E.O. Sisterhood

March 1, 2022 – REPORT OF COLORADO STATE CHAPTER

RECEIVED  
APR 18 2022  
BY TREASURER  
P.E.O.

NUMBER OF ACTIVE MEMBERS – 3/1/2022. ... 9,103

- I. International Chapter dues of \$26.00 per member  
(includes \$6.00 for Cottey College)..... \$ 236,678.00
- II. Initiation and Reinstatement
  - A. \$15.00 each for 179 members initiated  
3/1/2021 to 2/28/2022..... \$ 2,685.00
  - B. \$15.00 each for 40 members reinstated  
3/1/2021 to 2/28/2022 ..... \$ 600.00
- III. Local Chapter Resource Fee (\$25/chapter, based on 241 chapters) \$ 6,025.00
- IV. Liability Insurance, \$1.00 per chapter as of 3/1/2022.....\$ 242.00  
(# local chapters + one state chapter)
- V. Directors & Officers Insurance Premium.....\$ 322.00
- VI. Fidelity Bond Insurance..... \$ 375.00  
Officers covered: President, 2<sup>nd</sup> Vice President, Treasurer,  
Assistant Treasurer and Convention Treasurer
- VII. **TOTAL AMOUNT DUE INTERNATIONAL CHAPTER ...** \$ 247,017.00

Approved by International Chapter and released on  
JUN 01 2022

Date \_\_\_\_\_

Dana VanRoehl  
Treasurer, International Chapter

Kimberly Choate-Randall  
President, Colorado State Chapter

\_\_peopansy@gmail.com \_\_\_\_\_  
President's email address

Patricia Fry  
Treasurer, Colorado State Chapter

\_\_patty\_peo@yahoo.com \_\_\_\_\_  
Treasurer's email address

**SUMMARY OF RECEIPTS AND EXPENDITURES BY FUNDS**  
**April 1, 2021 to March 31, 2022**

<b>FUND NAME</b>	<b>FUND BALANCE 4/1/21</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>FUND BALANCE 3/31/22</b>
General Fund	<b>28,746 *</b>	55,418	61,213	22,951
General Reserve Fund	<b>181,037 *</b>	23,229	20,000	184,266
Co Cottey Scholarship Fund	0	39,626	39,626	0
CO State Scholarship Fund	0	64,872	64,872	0
Cottey Gifts Fund	0	61,316	61,316	0
ELF Gifts Fund	0	55,253	55,253	0
IPS Gifts Fund	0	55,103	55,103	0
PCE Gifts Fund	0	85,620	85,620	0
Scholar Awards Gifts Fund	0	53,199	53,199	0
Star Scholarship Gifts Fund	0	61,167	61,167	0
Foundation Gifts Fund	0	53,341	53,341	0
International Convention Fund	37,639	23,903	6,239	55,303
2020 State Convention Fund **	45,495	0	45,495	0
2021 State Convention Fund **	36,686	0	36,686	0
<b>State Chapter Dues Fund</b>		<b>See Annual</b>	<b>Reports Processing</b>	<b>Fund*</b>
<b>International Dues Fund</b>		<b>See annual</b>	<b>Reports Processing</b>	<b>Fund*</b>
Annual Reports Processing Fund	<b>378,738 *</b>	395,172	401,750	372,160
<b>Totals</b>	<b>708,341</b>	<b>1,027,219</b>	<b>1,100,880</b>	<b>634,680</b>

\*See Annual Reports Processing Fund

\*\* Moved surplus funds to CO State Chapter Convention Checking Account

Bold & italicized \* -- Amounts corrected from 2020-2021 Report

**Colorado State Chapter P.E.O.**  
**Proposed Allocation for Dues/Member 2022-2023**

<b>PROPOSED ALLOCATIONS 2022-2023</b>			
International Chapter dues, which include \$6 for Cottey College		\$	26.00
Expenses of Colorado State Chapter		\$	5.00
Expenses Convention of Colorado State Chapter		\$	6.50
Expenses of Convention of International Chapter		\$	2.50
<b>Total Dues/Member</b>		<b>\$</b>	<b>40.00</b>

**Colorado State Chapter P.E.O. Sisterhood**  
**Proposed Budget April 1, 2022 – March 31, 2023**

<b>CO State Chapter P.E.O. Sisterhood</b>			
<b>Proposed Budget 1 April 2022 - 31 March 2023</b>			
	<b>Adopted 2021-2022</b>	<b>Actual 2021-2022</b>	<b>Proposed 2022-2023</b>
Chapters	241	241	237
Members	9561	9561	9094
Dues Allocation	\$ 5.00	\$ 5.00	\$ 5.00
<b>INCOME</b>			
State Chapter Dues (operating)	\$ 47,805.00	\$ 47,805.00	\$ 45,470.00
Workshop fees (\$15/chapter)	\$ 3,615.00	\$ 3,630.00	\$ 3,555.00
Total State Dues/Fee/Alloc.	\$ 51,420.00	\$ 51,435.00	\$ 49,025.00
Interest Income	\$ 100.00	\$ 2,309.41	\$ 2,100.00
State Reinstatement fees	\$ -	\$ -	\$ -
Other Income	\$ -	\$ -	\$ -
Other State Income	\$ -	\$ -	\$ -
<b>TOTAL STATE INCOME</b>	<b>\$ 51,520.00</b>	<b>\$ 53,744.41</b>	<b>\$ 51,125.00</b>
<b>Expenses</b>			
<b>Office Admin Expense</b>			
Printing/Copying (non EB)	\$ 130.00	\$ -	\$ 100.00
Postage/Supplies	\$ 100.00	\$ 230.63	\$ 100.00
Mileage (non EB)	\$ 100.00	\$ -	\$ 100.00
Electronic Expenses(Constant Contact)	\$ 1,250.00	\$ 912.89	\$ 1,250.00
Website/Software	\$ 2,250.00	\$ 1,752.27	\$ 2,250.00
Zoom Accounts (5 EB & 1 Tech)	\$ 1,050.00	\$ 1,067.81	\$ 1,050.00
Storage Fees	\$ 2,775.00	\$ 2,943.00	\$ 3,000.00
Audit Fees	\$ 6,150.00	\$ 6,150.00	\$ 6,250.00
Professional Services/Legal	\$ 300.00	\$ -	\$ 250.00
Bonding	\$ 375.00	\$ 375.00	\$ 375.00
Liability Insurance (to Int'l)	\$ 250.00	\$ 243.00	\$ 250.00
D & O Insurance (to Int'l)	\$ 350.00	\$ 318.00	\$ 350.00
Honorariums/Memorials	\$ 200.00	\$ 100.00	\$ 200.00
Exec Treas Contract	\$ 5,400.00	\$ 5,450.00	\$ 6,150.00
Exec Treas Expense Other	\$ -	\$ 123.11	\$ 250.00
Admin Assistant	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
Admin Assistant Expenses	\$ 325.00	\$ 407.94	\$ 500.00
Past President Pin	\$ 140.00	\$ 165.00	\$ 140.00
Bank Fees	\$ 200.00	\$ -	\$ 200.00
Check Printing	\$ 300.00	\$ 68.14	\$ 200.00
Filing Fees	\$ 60.00	\$ 60.00	\$ 75.00
Miscellaneous	\$ -	\$ -	\$ -
<b>Office Admin Expense Total</b>	<b>\$ 22,705.00</b>	<b>\$ 21,866.79</b>	<b>\$ 24,540.00</b>

<b>State Officer Expenses</b>			
State Officers' Expenses	\$ 6,800.00	\$ 7,937.96	\$ 6,000.00
State Board Mtg Expenses	\$ 6,100.00	\$ 6,407.39	\$ 6,500.00
State Chapter OV Exps	\$ 6,000.00	\$ 200.09	\$ 4,230.00
State Chapter Workshop Exps	\$ 3,615.00	\$ 569.00	\$ 3,555.00
New Chapter Gifts	\$ 150.00	\$ -	\$ 150.00
State Chapter Org Exps	\$ 600.00	\$ 515.33	\$ 500.00
Int'l Convention Exps	\$ -	\$ -	\$ -
<b>State Officer Exps Total</b>	<b>\$ 23,265.00</b>	<b>\$ 15,629.77</b>	<b>\$ 20,935.00</b>
<b>Standing Committee Exps</b>			
Amend & Rec Cmtes Exps	\$ 200.00	\$ -	\$ 200.00
Budget/Fin Cmtes Exps	\$ 550.00	\$ -	\$ 200.00
History Cmte Exps	\$ 200.00	\$ -	\$ 200.00
Nominate Cmte Exps	\$ 200.00	\$ -	\$ 100.00
Membership Cmte Exps	\$ 1,800.00	\$ 163.30	\$ 500.00
Unaffiliate Chairman Exps	\$ -	\$ -	\$ -
Future State Conv Site Comm.	\$ -	\$ -	\$ -
<b>Standing Cmt Exps Total</b>	<b>\$ 2,950.00</b>	<b>\$ 163.30</b>	<b>\$ 1,200.00</b>
<b>State Philanthropy Cmte</b>			
CO State Scholarship Exps	\$ 300.00	\$ 19.25	\$ 350.00
CO Cottey Scholarship Fund	\$ 300.00	\$ 308.80	\$ 350.00
<b>Int'l Philanthropy Cmte</b>			
ELF Cmte Exps	\$ 300.00		\$ 350.00
IPS Cmte Exps	\$ 300.00		\$ 350.00
PCE Cmte Exps	\$ 300.00		\$ 350.00
PSA Cmte Exps	\$ 300.00		\$ 350.00
STAR Cmte Exps	\$ 300.00		\$ 350.00
<b>Total Philanthropy Cmte</b>	<b>\$ 2,100.00</b>	<b>\$ 328.05</b>	<b>\$ 2,450.00</b>
Intl Convention Expenses	\$ -	\$ -	\$ -
State Convention Exps	\$ -	\$ -	\$ -
<b>Total Convention Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Conference Expenses</b>			
LEAD Conference Exps	\$ 500.00	\$ -	\$ 500.00
Cottey Seminar Exps	\$ -	\$ -	\$ 1,500.00
Membership Summit Exps	\$ -	\$ -	\$ -
<b>Conference Exps Total</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>
<b>TOTAL EXPENSES</b>	<b>\$ 51,520.00</b>	<b>\$ 37,987.91</b>	<b>\$ 51,125.00</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ 15,756.50</b>	<b>\$ -</b>

**Colorado State Chapter P.E.O. Sisterhood  
2021 Convention Summary**

Category	1/1/2021- 10/25/2021
<b>INCOME</b>	
Do Jiggy Store	2,619.75
Misc. Income	155.00
Opening Balance	931.00
State Dues	64,688.00
<b>TOTAL INCOME</b>	<b>68,393.75</b>
<b>EXPENSES</b>	
Command Center (Housing, Tech)	7,513.72
Delegate Packets	1,789.84
Mailers	92.96
Merchant Fees	
ACH	262.00
Stripe	278.18
<b>TOTAL Merchant Fees</b>	<b>540.18</b>
Mileage	159.42
Misc. Expense	356.64
Postage	3,006.80
Printing	5,399.52
Virtual Convention Platform	5,832.17
<b>TOTAL EXPENSES</b>	<b>24,691.25</b>
<b>OVERALL TOTAL</b>	<b>43,702.50</b>



**Colorado State Chapter P.E.O. Sisterhood  
Convention of International Chapter Fund Summary**

Income		Balance
Prior Balance April 1, 2021		\$37,639.00
Dues Allocation 2021-2022	\$23,903.00	
Total Income		\$61,542.00
Expenses		
Delegate Kits	\$1057.33	
Postage	\$ 461.70	
Mileage	\$ 507.76	
EB Meeting	\$4212.21	
Total Expenses		\$6,239.00
Balance in Convention of International Fund		\$55,303.00

Reviewed by Finance Committee August 2021.

## PAST PRESIDENTS OF COLORADO STATE CHAPTER

\* Chapter Eternal

★ Past President, International Chapter

COLORADO PRESIDENT	CHAPTE	YEAR	CONVENTION SITE
*Virginia Corbet	Ḡ	1903-04 1904-05	Las Animas Colorado Springs
*Katherine Knapp Robinson	F	1905-06	Lamar
*Emilie Costigan	E	1906-07	Denver
*Mina Hise	C	1907-08	Fort Collins
*Viola R. Whittlesey	J	1908-09	Pueblo
*Minnie F. Shrope	E	1909-10	Boulder
*Martha Farrier	K	1910-11	Greeley
*Mayme Koehler	C	1911-12	Trinidad
*Clara M. Blum	M	1912-13	Manitou Springs
*Rosa M Schader	O	1913-14	Loveland
★ *Margaret Durward	G	1914-15	Longmont
*Ida M. Campbell	H	1915-16	Grand Junction
*Belle M. Musser	Q	1916-17	Denver
*Edith Klett Cunning	B	1917-18	Salida
*Mary Keebler Foster	L	1918-19	Rocky Ford
*Florance Loomis (Bloom)	A	1919-20	Fort Morgan
*Stella Mehaffie Magill	AQ	1920-21	Windsor
*Myrtle Clark Woods	V	1921-22	Monte Vista
*Effie Behm Reinert	S	1922-23	Steamboat Springs
*Jessie G. Charles	U	1923-24	Colorado Springs
★ *Chellie Stevens Wright	AI	1924-25	Sterling
*Mame T. Hay	Z	1925-26	Wray
*Helen Hartford	AS	1926-27	Canon City
*Jane Dunn	BS	1927-28	Glenwood Springs
*Nina McCarhy Weiss	BH	1928-29	Denver
*Maude R. Barton	AW	1929-30	Estes Park
*Lucy Effinger (Vessey)	C	1930-31	Denver
*Theo Humbert Rees	AD	1931-32	Gunnison
*Rachel Allen Upton	AI	1932-33	Troutdale
*Vera Carter Ault	AL	1933-34	Pueblo
*Nona G. Harrington	AP	1934-35	Boulder
*Annie Laurie Paddock	BY	1935-36	Yuma
*Gladys Thompson	BV	1936-37	La Junta
*Anna H Curtis	AN	1937-38	Colorado Spring
*Louise Darnall	BI	1938-39	Grand Junction
*Bertha L. Workman	BP	1939-40	Denver
*Editha M. Berry	BR	1940-41	Fort Collins
*Ruth H. Blotz	R	1941-42	Troutdale
*Ruth A. Gilmore	BO	1942-43	Colorado Springs
*Marguerite P. Mayer	BN	1943-44	Colorado Springs

<b>COLORADO PRESIDENT</b>	<b>CHAPTE</b>	<b>YEAR</b>	<b>CONVENTION SITE</b>
*Rena Mary Taylor	CD	1944-45	Denver
*Glyph Brown	CA	1945-46	Alamosa
*Mildred McCall	U	1946-47	Steamboat
*Helen M. White	P	1947-48	Steamboat Springs
*Margaret Aldom (Brown)	E	1948-49	Estes Park
*Clara M. Jacobs	CI	1949-50	Denver
*Leah B. Horner	BF	1950-51	Denver
*Lola F. Minear	CF	1951-52	Glenwood Springs
*Strayer Sauder	CH	1952-53	Boulder
*Jennie M. Echols	T	1953-54	Denver
*Pearl Stehley	X	1954-55	Pueblo
*Lois Griffith	AV	1955-56	Durango
*Luella M. Baker	CK	1956-57	Fort Collins
*Onalee W. Smith	BN	1957-58	Denver
*Mabelle C. Darrow	AO	1958-59	Colorado Springs
*Mildred Bartlett	CB	1959-60	Pueblo
*Celia D. Hanscom	A	1960-61	Alamosa
*Dorothy Hogan	AT	1961-62	Sterling
*Violet Garrison	DD	1962-63	Denver
*Maybelle Hoffman	G	1963-64	Steamboat Springs
*Ruby D. Collins	O	1964-65	Fort Collins
*Bernice B. Russell	AU	1965-66	Denver
*Mary S. Bischof	CE	1966-67	Denver
*Ida Belle Banta	DE	1967-68	Grand Junction
*Edna Gaines	Z	1968-69	Boulder
*Jean Rainey	AW	1969-70	Sterling
*Opal Grigsby	AA	1970-71	La Junta
*Shirley Oldemeyer	DI	1971-72	Denver
*Louise McVicker	AM	1972-73	Durango
*Gwendolyn Perkins	CM	1973-74	Colorado Springs
*Gene Crissman	N	1974-75	Denver
*Peggy Rowland	AR	1975-76	Greeley
*Maxine Morris	Z	1976-77	Fort Collins
*Mabel McDivitt	DQ	1977-78	Denver
*Deane Penny	AX	1978-79	Crested Butte
*Joyce Snider	EY	1979-80	Pueblo
*Irene Church	EF	1980-81	Golden
*Lillian Hyde	FB	1981-82	Colorado Springs
Emma Lou Skiffington	K	1982-83	Estes Park
*Marjorie Kinzer	FG	1983-84	Golden
*Janet Lemmon	DF	1984-85	Keystone
*Jocelyn Rohde	DK	1985-86	Alamosa
Jo DeVinny	HL	1986-87	Denver
Connie Jessen	FF	1987-88	Estes Park
Cordelia N. Hodges	BB	1988-89	Denver

<b>COLORADO PRESIDENT</b>	<b>CHAPTE</b>	<b>YEAR</b>	<b>CONVENTION SITE</b>
*Virginia A. Wells	AD	1989-90	Sterling
Margaret A. Lamb	HB	1990-91	Denver
Elizabeth Graham	EP	1991-92	Burlington
*Sonya B. Blackstock	HY	1992-93	Durango
*Beverly G. Decker	CE	1993-94	Denver
Pamela G. Pierce	FP	1994-95	Colorado Springs
Mary Lee Rosen	AL	1995-96	Greeley
*Beth Oglesby	DF	1996-97	Denver
*Joanne McCune	W	1997-98	Montrose
Dolores Bertrand	FE	1998-99	Denver
Martha Kuhn	AX	1999-2000	Fort Collins
Sue Bristol	HO	2000-01	Pueblo
Stephanie Oldland	BA	2001-02	Denver
*Jayne Grisham Pritko	EA	2002-03	Estes Park
*LaClaire Skaggs	BZ	2003-04	Colorado Springs
Gail M. Albers	HZ	2004-05	Denver
*Maralou Taylor	EN	2005-06	Snowmass, Aspen
Marion Anderson	AP	2006-07	Breckenridge
Sandy Renner	II	2007-08	Denver
Cheryl Pape Denslow	HY	2008-09	Estes Park
Janet Kingsbury	BV	2009-10	Denver
Virginia (Gini) Hale	FA	2010-11	Denver
Lorraine Green	FO	2011-12	Denver
Diane Ritzdorf	FF	2012-13	Denver
Pat Huff	GR	2013-14	Pueblo
Julie Baxter	CW	2014-15	Loveland
Susan Landers	CJ	2015-16	Loveland
Dorothy "Dottie" Ruth	AQ	2016-17	Denver
Janis Kulhanek	HX	2017-18	Denver
L J Van Belkum	JA	2018-19	Loveland
Janelle Mendelson	EN	2019-20	Canceled
Shari Fox	AT	2020-21	Virtual
Kendall (Kendy) Cusick-Rindone	CP	2021-22	Denver

Colorado Sisters Entering Chapter Eternal  
 March 1, 2021 through February 28, 2022

B	Ann Bogner	BD	Ann S Algier
F	Helen Murley	BE	Jeannine Shadwick
	Susan Sydnor	BG	Alma A. Mc Arthur
G	Marguerite Garfield		Peggy Swedlund
	Barbara B Leyendecker	BJ	Betty Jean Fritts
I	Judith Hall	BK	Ethel Jackson
	Glenna Langshaw	BL	Joyce A Kinzel
J	Margaret Ann Pope Low	BO	Nancy B. LaVoie
L	Esther Olson		Janet T. Wilcox
M	Nancy Nelson	BT	Mildred Congdon
O	Eugenie S. De Luise		Alberta Tennant
S	Ruth Heepke	BW	Carole S Harper
T	Marilyn Edson	BX	Dolores Kelly
U	Louise Brown	CE*	Sandra L. Lacy
	Betty Currie	CK	Marilyn J. Ohman
X	Tanna Brock	CO	Joanne Rowe
Y	Susan Ellis	CQ	Antonie K. Farquhar
	Joan Hemmer	CS	Lois Ball
	Hebriena C Peterson		Marjorie Martinson
AC	Elsie Martin	CV	Roma J Anderson
AE	Shirley Gilbert		Mary Henry
	Patricia Talley	CW	Winifred J. Kortz
AI	Charlene B White		Harriet R. Speck
AJ	Marianne Brosious		Harryette Wilcoxen
AM	Marion E. Taylor	CY	Janice Lawson
	Shirley Williams		E Kathleen Voss
AN	Anne Miller	CZ	Eleanor R King
AO	Miriam Hubbard		Sarah Finch M. Rollins
AQ	Jo Laughlin		Betsy Shaddock
	Gladys Miller	DC	Susan Olson
AR	Beverly Reese	DD	Judy Dobbins
AV	Kathleen Black		Ruth Ann Roberts
AW	Jacquelin Weber	DF	Garlan Jacobson

Colorado Sisters Entering Chapter Eternal  
 March 1, 2021 through February 28, 2022

	Joan V. Johnson	FG	Charlene Nelson
	Beth Oglesby	FH*	Arlys Gould-Ferris
DG	Marlene Parrish	FJ	Darley Hofmann
	Dixie Hofmann Ruland	FM	Carol Echols
DH	Barbara N. Martin	FP	Marcia Gallagher
DP	Dorothy Meerfeld Croft	FR	Kelly Krueger
DT	Jane Linn Temple	FU	Kay Mc Ginnis
DV	Jane Fowler	FW	Carol Feickert
DY	Marjorie Ebright	FX	Joan Spicer
EA	Michelle Miranda		Cordelia L Stites
EB	Agnes Benedict	GA	Francie Bosley
	Janet Brookover	GB	Celia Johnson
EC	Ruby Ankeney	GC	Karen B. Powers
	Marcia Osborn	GK	Sarah Lain Brokke
EG	Joan Pearson	GO	Cynthia Parker
EH	Hope H Jensen	GP	Billie Carol Austin
EJ	Margaret Ann Scanlan		Diane Leisy
EL	Alphild S Boardman	GR	June M. Mulhern
	Lynn Severson	GS	Elaine K. Irwin
EQ	Helen Wasley		Florence Williams
ER	Ruth Crew Coolbaugh		Mary Yocum
EV	Jeanne De B Goodwin	GW	Shirley Deere
EX	Bess L Bessert	GY	Ruth Mc Donough
	Nita Carson	GZ	Carol Brown
	Ruth M Hartman	HF	Dorothy Mc Connell
EY	Julia Herring		Carol Smid
EZ	Betty Lou Clithero	HP	Gini Abbott
	Polly Ann Cronin		Leone Ecklund
	Helen Geile		Jan Parke
FA	Jewel Miller	HQ	Jane F David
	Helen Siert	HR	Rosalee Boswell
FB	Lucille M Erlewine	HU	Judy Faunce
	Sally Ellis Van Welden		Joann J. Smith
FD	Pat Garrett	IC	Mary Brill
FF	Dorothy J. Vanscoy		Mildred R. Emerson

Colorado Sisters Entering Chapter Eternal  
March 1, 2021 through February 28, 2022

IG Barbara K. Holden  
Nancy Stoetzer  
IH Sarah Gettelman  
IK M Cande Chant  
IO Pattie J. James  
Sharon E Phillips Klotz  
Connie Straub  
IP Betty Jo Ann Lindauer  
IT Jean R. Pearthree  
IY Edna Sue Manhoff  
JA Barbara B. Brown  
JB Mary Mills  
JF Linda Bertrand  
JH Susan E. Kernc  
JK Peggy Lawrence



## State Convention Hostess Chapter Groupings

The following chapters are Hostess Chapters for the year designated:

### 2023

K	Manitou Springs
BW	Colorado Springs
FO	Broomfield
FT	Colorado Springs
GI	Colorado Springs
HG	Broomfield
IL	Woodland Park
IN	Louisville
IO	Broomfield
JD	Broomfield
JM	Broomfield

### 2024

C	Colorado Springs
BO	Colorado Springs
DL	Colorado Springs
EA	Colorado Springs
EL	Colorado Springs
EM	Colorado Springs
GV	Colorado Springs
HR	Colorado Springs
JB	Monument

### 2025

F	Pueblo
J	Trinidad
AU-DU	Pueblo
BQ	Pueblo
BT	Pueblo
CG	Pueblo
CI	Pueblo
FW	Pueblo
GO	Pueblo
BZ	Walsenburg

### 2026

L-IM	Loveland
DR	Loveland
FL	Loveland
GC	Loveland
GU	Loveland
HP	Loveland
ID	Lafayette
JI	Lafayette
JL	Loveland

### 2027

D	Lamar
AC	Canon City
AE	Alamosa
AF	Leadville
CH	Center
DK	Canon City
DP	Alamosa
FC	Canon City
FN	Salida
HT	Alamosa
IA	Buena Vista



## CHAPTER REPRESENTATION FOR CONVENTION OF INTERNATIONAL CHAPTER

2023 Pittsburgh, PA  
2029 Portland, OR

2025 Phoenix, AZ

2027 Orlando, FL

Note: The first chapter listed in each group is entitled to provide a delegate in 2023, the second in 2025, and the third in 2027, and so on.

<p>1 (6) IB Dillon FU Breckenridge IG Vail AF Leadville FN Salida IA Buena Vista</p>	<p>2 (6) BQ Pueblo F Pueblo AU-DU Pueblo CI Pueblo AT Ordway</p>	<p>3 (6) AB Eaton BE Greeley CR Greeley U Windsor EC Greeley JN Windsor FG Johnstown</p>
<p>4 (8) Y Colorado Springs BW Colorado Springs K Manitou Springs FT Colorado Springs IL Woodland Park GI Colorado Springs JA Colorado Springs</p>	<p>5 (8) M Longmont DI Longmont FD Longmont ID Lafayette JI Lafayette IN Louisville GH Longmont IO Broomfield</p>	<p>6 (7) HL Montrose AN Gunnison JG Montrose GY Gunnison FJ Montrose HK Gunnison BL Montrose</p>
<p>7 (6) HT Alamosa CH Center DP Alamosa V Monte Vista HQ Monte Vista AE Alamosa</p>	<p>8 (6) BG Sterling BM Holyoke BV Julesburg FS Sterling BX Haxtun Z Sterling</p>	<p>9 (8) FL Loveland DR Loveland GU Loveland JH Longmont HA Berthoud AS Berthoud CJ Longmont II Longmont</p>
<p>10 (8) JB Monument IR Castle Rock IC Castle Rock IH Monument GV Colorado Springs DL Colorado Springs C Colorado Springs BO Colorado Springs</p>	<p>11 (8) GS Fort Collins FM Fort Collins L-IM Loveland HD Fort Collins JL Loveland GC Loveland HP Loveland</p>	<p>12 (7) CP Denver AI Denver FQ Littleton BB Denver EJ Lakewood CN Denver BF Denver</p>

**CHAPTER REPRESENTATION FOR CONVENTION OF INTERNATIONAL CHAPTER****Continued**

13 (7) AQ Grand Junction HU Grand Junction N Grand Junction DY Grand Junction GF Grand Junction CY Grand Junction CD Palisade	14 (7) JC Denver DB Denver DJ Denver EO Denver GE Lakewood DS Parker DW Denver	15 (6) FE Lakewood DT Denver ED Aurora HM Aurora GL Denver GP Denver
16 (8) IE Grand Lake GQ Lakewood AP Idaho Springs FR Evergreen JK Evergreen IX Winter Park IZ Evergreen HE Evergreen	17 (6) AX Burlington BJ Yuma S Fort Morgan AA Wray EG Fort Morgan T Brush	18 (6) GM La Junta EU Rocky Ford W La Junta GD Lamar D Lamar B Las Animas
19 (7) IJ Littleton IQ Littleton HY Parker HB Englewood AM Englewood HN Englewood IF Highlands Ranch	20 (7) FV Denver DC Denver FB Littleton GZ Littleton FF Denver CL Denver DN Denver	21 (7) EV Cortez DD Cortez FX Durango BD Mancos BR Durango CS Durango
22 (6) BT Pueblo FW Pueblo BZ Walsenburg GO Pueblo J Trinidad CG Pueblo	23 (7) AZ Ft Lupton EZ Greeley BN Brighton FZ Greeley IV Greeley I Greeley FA Brighton	24 (7) HF Estes Park IS Estes Park HZ Estes Park IU Estes Park IY Estes Park GJ Estes Park AV Estes Park

**CHAPTER REPRESENTATION FOR CONVENTION OF INTERNATIONAL CHAPTER**

**Continued**

<p>55 (7) EM Colorado Springs HR Colorado Springs EL Colorado Springs FC Canon City AC Canon City EA Colorado Springs DK Canon City</p>	<p>26 (8) FK Lakewood CV Arvada FP Wheatridge O Golden EP Lakewood ER Golden GW Arvada EF Wheatridge</p>	<p>27 (6) IP Battlement Mesa IW Battlement Mesa JJ Rifle GT Delta BA Meeker BK Delta</p>
<p>28 (7) DH Denver CF Denver CU Denver HI Denver DG Denver JF Centennial</p>	<p>29 (7) EY Boulder CB Boulder DV Boulder EI Boulder GA Boulder CZ Boulder GB Boulder</p>	<p>30 (8) H Boulder JD Broomfield HX Westminster EQ Boulder JM Broomfield FO Broomfield HG Broomfield ET Arvada</p>
<p>31 (7) G Fort Collins AL Fort Collins EX Fort Collins IK Fort Collins EB Fort Collins GG Fort Collins CO Fort Collins</p>	<p>32 (7) ES Denver HO Denver EH Denver CW Denver FI Denver GK Littleton DO Denver</p>	<p>33 (6) AJ Craig AR Aspen X Steamboat Springs FY Glenwood Springs HC Carbondale AO Glenwood Springs</p>
<p>34 (7) HV Littleton GR Littleton JE Centennial BS Littleton HH Littleton EN Englewood EK Littleton</p>	<p>35 (6) CM Denver CQ Denver CK Denver AH Denver AW Denver DM Denver</p>	

## SCHEDULE OF OFFICIAL VISITS

### **District 1: South, Southeast, San Luis Valley, Denver Suburbs - Fall of 2022 and 2026**

B C D F J K V W Y AC AE AM AT AU-DU BO  
BQ BT BW BZ CG CH CI DK DL DP EA EL EM  
EN EP EU FC FQ FT FW GD GI GM GO GQ GR GV  
HH HM HQ HR HT HV IH IL IR JA JB JE JF =55

### **District 2: Denver and Denver Suburbs - Fall of 2023 and 2027**

O AH AI AW BB BF BS CF CK CL CM CN CP CQ CU  
CW DB DC DG DH DJ DM DN DO DS DT DW EH EJ  
EK EO ER ES FB FE FF FI FK FR FV GE GK GL GP  
GZ HB HE HI HN HO IC IJ IN IQ IZ JC JI JM =59

### **District 3: North and Northeast - Fall of 2024 and 2028**

G I L-IM M S T U Z AA AB AL AP AS AV  
AX BE BG BJ BM BV BX CJ CO CR CV DI DR  
EB EC EF EG ET EX EZ FD FG FL FM FS FZ  
GC GG GH GJ GS GU GW HA HD HF HP HZ ID  
II IK IS IU IV IX IY JH JL JN =63

### **District 4: Mountains, West, Northwest, and North Metro Denver - Fall 2025 and 2029**

H N X AF AJ AN AO AQ AR AZ BA BD BK BL BN  
BR CB CD CS CY CZ DD DV DY ED EI EQ EV EY FA  
FJ FN FO FP FU FX FY GA GB GF GT GY HC HG  
HK HL HU HX HY IA IB IE IF IG IO IP IW JD JG JJ JK = 62

**New chapters** will be in the district listed above, after completing three annual official visits:

JN – 2022, 2023 – District 3

**EXECUTIVE BOARD NOMINATING COMMITTEE ROTATION  
SCHEDULE BASED ON GROUPING OF OFFICIAL VISITS**

<b>YEAR</b>	<b>DISTRICT 1</b>	<b>DISTRICT 2</b>	<b>DISTRICT 3</b>	<b>DISTRICT 4</b>
2022	AT-Ordway	BS-Littleton	HD-Fort Collins	FO-Broomfield
2023	AU-DU-Pueblo	CF-Denver	HF-Estes Park	FP-Wheatridge
2024	BO-Colorado Springs	CK-Denver	HP-Loveland	FU-Breckenridge
2025	BQ-Pueblo	CL-Denver	HZ-Estes Park	FX-Durango
2026	BT-Pueblo	CM-Denver	ID-Lafayette F	Y-Glenwood Springs
2027	BW-Colorado Springs	CN-Denver	II-Longmont	GA-Boulder
2028	BZ-Walsenburg	CP-Denver	IK-Fort Collins	GB-Boulder
2029	CG-Pueblo	CQ-Denver	L-IM-Loveland	GF-Grand Junction
2030	CH-Center	CU-Denver	IS-Estes Park	GT-Delta
2031	CI-Pueblo	CW-Denver	IU-Estes Park	GY-Gunnison
2032	DK-Canon City	DB-Denver	IV-Greeley	HC-Carbondale
2033	DL-Colorado Springs	DC-Denver	IX-Winter Park	HG- Broomfield
2034	DP-Alamosa	DF-Denver	IY-Estes Park	HK-Gunnison
2035	EA-Colorado Springs	DG-Denver	JH-Longmont	HL-Montrose
2036	EL-Colorado Springs	DH-Denver	JI-Lafayette	HU-Grand Junction
2037	EM-Colorado Springs	DJ-Denver	JN-Windsor	HX-Westminster

# REPORT OF THE COMMITTEE ON CREDENTIALS

## VOTING MEMBERS OF CONVENTION

CONVENTION DATES 4-5 JUNE 2022

	Meeting 1	Meeting 2	Meeting 3
Number of chapters in the state	239	237	237
Number of chapters with delegates necessary to establish quorum (majority)	120	119	119
Number of chapters represented at convention	218	222	222
Number of local chapter delegates (1 per chapter)	218	222	222
Colorado State Chapter officers (5)	5	5	5
PSPs of Colorado State Chapter (varies)	14	14	14
Resident PP of International Chapter (0)	0	0	0
Colorado P.E.O. Charitable Corporation Board of Directors (3 or 4)	3	3	3
Chapter House Trustees (2 or 3)	1	1	1
Marguerite Fund Trustees (2 or 3)	2	2	2
Amendments & Recommendations Committee (2)	1	1	1
Colorado State Scholarship Committee (2 or 3)	1	1	1
Finance Committee (2)	2	2	2
History Committee (2)	2	2	2
Technology (4)	3	3	3
International Projects Sub-Committees:			
Cottey College (3)	2	2	2
ELF (2)	0	0	0
PCE (2)	1	1	1
IPS (2)	2	2	2
Scholar Awards (2)	1	1	1
Star Scholarship (2)	1	1	1
Membership Committee (7)	6	6	6
State Unaffiliate Chair (1)	1	1	1
Total	266	270	270

*L J Van Belkum*

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Credentials Committee Chair

## CSC MEMBERS OF CONVENTION

B	Las Animas	Young, Keri
C	Colorado Springs	Peek, Sara
D	Lamar	Tempel, Georgetta
F	Pueblo	Ferguson, Janet
G	Fort Collins	Doak, Rosalind
H	Boulder	Rettig, Guida
I	Greeley	Glasgow, Leanne
J	Trinidad	Muzzulin, Joan
K	Manitou Springs	McKee, Laura
M	Longmont	Hughes, Nancy
N	Grand Junction	Sallade, Vicki
O	Golden	Arney, Thresa
S	Fort Morgan	Morris, Laurie
T	Brush	Mills, Marsha
U	Windsor	Hayden, Michelle
V	Monte Vista	Rierson, Sarah
W	La Junta	Gacnik, Karen
X	Steamboat Springs	Ihrig, Joan
Y	Colorado Springs	Coale, Melissa
Z	Sterling, Colorado	Fredregill, Tara
AA	Wray	Kettelson, Stephanie
AB	Eaton	
AC	Canon City	Claffin, Dorothy Dawn
AE	Alamosa	Van Iwaarden, Carol
AF	Leadville	Jones, C Christine
AH	Denver	Walters, Janet
AI	Denver	McCormick, Debra
AJ	Craig	Brown, Linda
AL	Fort Collins	Deringer, Tina
AM	Englewood	Campbell, Rita
AN	Gunnison	Lull, Lucinda Clauter
AO	Glenwood Springs	Carlson, Nancy
AP	Idaho Springs	
AQ	Grand Junction	Klaver, Tracey
AR	Aspen	Stauffer Neff, Sylvia
AS	Berthoud	Warmsley, Sharlynn
AT	Ordway	Tomky, Karen
AV	Estes Park	Cunningham, Judith
AW	Denver	Deardorff, Carolyn
AX	Burlington	Ludwig, Deb
AZ	Fort Lupton	Rowles, Nancy
BA	Meeker	Meece, Ellene
BB	Denver	Eickelman, Margaret
BD	Mancos	Watkins, Donna
BE	Greeley	Wisehart, Lucie
BF	Denver	Oakley, Patricia
BG	Sterling	
BJ	Yuma	Schneider, Karen
BK	Delta	Curtice, Lisa
BL	Montrose	Jantz, Janice

BM	Holyoke	Jelden, Linda
BN	Brighton	Cook, Shanna
BO	Colorado Springs	Hentschel, Nona
BQ	Pueblo	Nash, Sherry
BR	Durango	Conn, Barb
BS	Littleton	Jeffries, Judy
BT	Pueblo	Hertneky, JoAnn
BV	Julesburg	Hinde, Sherri
BW	Colorado Springs	McKenzie, LouAnn
BX	Haxtun	McDaniel, Gay
BZ	Walsenburg	Nielsen, Nancy
CB	Boulder	Sinton, Francie
CD	Palisade	Larson, Rita
CF	Denver	Freed, Antoinette
CG	Pueblo	Wright, Ann
CH	Center	Sessums, Carol
CI	Pueblo	Taylor, Sandra
CJ	Longmont	Reed, Karen
CK	Denver	Gould, Kathryn
CL	Denver	Tarletsky, Wendy
CM	Denver	
CN	Denver	Peterson, Andrea
CO	Fort Collins	Bruner, Cathy
CP	Denver	Jackson, Donna
CQ	Denver	Hodge, Sally
CR	Greeley	Frieler, Jana
CS	Durango	Bagley, Joanne
CU	Denver	Breaux, Sally
CV	Arvada	Denney, Nancy
CW	Denver	Hunt, Eileen
CY	Grand Junction	Turley, Nancy
CZ	Boulder	Wood, Katherine
DB	Denver	Trammell, Rebecca
DC	Denver	Swanson, Barbara Clinedinst, Paula
DD	Cortez	Bonar, Becky
DF	Denver	DISBANDED 2022
DG	Denver	Sievers, Jane
DH	Denver	Skarda, Holly
DI	Longmont	Brookshire, Carol
DJ	Denver	Bohn, Carol
DK	Canon City	Aldrich, Mary Ann
DL	Colorado Springs	Bruni, Pamela
DM	Denver	Cooper, Susan
DN	Denver	
DO	Denver	Root, Jean
DP	Alamosa	Wakasugi, Kimberly
DR	Loveland	
DS	Parker	Addy, Paula
DT	Denver	Lekahal, Pamela

## CSC MEMBERS OF CONVENTION CONTINUE

DV	Boulder	Valk, Nancy
DW	Denver	Beatty, Christine
DY	Grand Junction	Foote, Tana
EA	Colorado Springs	Carzoo, Susan
EB	Fort Collins	York, Susan
EC	Greeley	Uhrig, Elizabeth
ED	Aurora	Bower, Donna
EF	Wheat Ridge	Johannes, Rhonda
EG	Fort Morgan	Canfield, Sara
EH	Denver	O'Neill, Marty Ann
EI	Boulder	Aasmundstad, Cheri
EJ	Lakewood	Morrison, Peggy
EK	Littleton	Coddington, Barbara
EL	Colorado Springs	Lowery, Debbie
EM	Colorado Springs	Gruca, Betty
EN	Englewood	Ellsworth, Grace
EO	Denver	Houston, Kim
EP	Lakewood	Trebing, Jan
EQ	Boulder	Howe, Katy
ER	Golden	Hopper, Sally
ES	Denver	Burnside, Cheryl
ET	Arvada	Donaldson, Mindy
EU	Rocky Ford	Dowell, Peggy Jo
EV	Cortez	Swain, Judith
EX	Fort Collins	Hays, Alice
EY	Boulder	Reagor, Margaret
EZ	Greeley	Coppom, Charmaine
FA	Brighton	Friedrich, Betty
FB	Littleton	White, Jennet
FC	Canon City	
FD	Longmont	Stewart, Linda
FE	Lakewood	Stoddart, Barbara
FF	Denver	Dickinson, Janette
FG	Johnstown	Stroh, Ginell
FI	Denver	Applegate, Kay
FJ	Montrose	Field, Eileen
FK	Lakewood	Haycraft, Jeannie
FL	Loveland	Heth, Connie
FM	Fort Collins	Gudmestad, Beth
FN	Salida	Cunningham, Ginny
FO	Broomfield	Shaw, Elizabeth Anne
FP	Wheat Ridge	Spandau, Susanne
FQ	Littleton	Combs, Jan
FR	Evergreen	Gates, Anne
FS	Sterling	Bowey, Mona
FT	Colorado Springs	Randolph, Donna
FU	Breckenridge	Cole, Barbara
FV	Denver	Hug, Kathy
FW	Pueblo	Thompson, Marilyn
FX	Durango	

FY	Glenwood Springs	Sconce, Peggy
FZ	Greeley	Condon, Ethel
GA	Boulder	Barakat, Mary
GB	Boulder	Wiechman, K Larrane
GC	Loveland	Summitt, Kimberly
GD	Lamar	Gillespie, Karen C.
GE	Lakewood	Larson, Tanya
GF	Grand Junction	Peacock, Diana
GG	Fort Collins	Cline, Alana
GH	Longmont	Romero, Juli
GI	Colorado Springs	Harlin, Rebecca
GJ	Estes Park	Grigsby, Cheryl
GK	Littleton	Berg, Christine
GL	Denver	Alexander, Gwen
GM	La Junta	Davis, Melissa
GO	Pueblo	Himes, Carol
GP	Denver	Storin, Judy
GQ	Lakewood	Kaiser, Carol
GR	Littleton	Gee, Susan
GS	Fort Collins	Ainsworth, Ann
GT	Delta	Carr, Pauline
GU	Loveland	Nielsen, Jacquelyn
GV	Colorado Springs	Haley, Janice
GW	Arvada	Doak, Susan
GY	Gunnison	Eastman, Peg
GZ	Littleton	Burns, Mary Ann
HA	Berthoud	Covey, Verna
HB	Englewood	Myers, Anne
HC	Carbondale	
HD	Fort Collins	Votaw, Marilyn
HE	Evergreen	Lacy-Balliet, Ann
HF	Estes Park	Neuman, Linda
HG	Broomfield	Jordan-Helser, Anna
HH	Littleton	Buck, Jane
HI	Denver	Fackler, Jennifer
HK	Gunnison	
HL	Montrose	Svensen, Marti
HM	Aurora	Abou-Ayache, Terry
HN	Englewood	
HO	Denver	Doyle, Diana
HP	Loveland	Stine, Sarilyn
HQ	Monte Vista	Rhett, Maryjane G.
HR	Colorado Springs	Comfort, Michele
HT	Alamosa	
HU	Grand Junction	Pedersen, Joyce
HV	Littleton	Carden, Nancy
HX	Westminster	Kulhanek, Janis
HY	Parker	Pook, Mary Jo
HZ	Estes Park	Sloan, Rosemary
IA	Buena Vista	Smith, Cindy



## CSC MEMBERS OF CONVENTION CONTINUE

IB	Dillon	Hedman, Julie
IC	Castle Rock	Harrison, Marjorie
ID	Lafayette	
IE	Grand Lake	St. John, Sherri Jo
IF	Highlands Ranch	Miller, Sue
IG	Vail	Miller, Constance
IH	Monument	Ringleman, Shawn
II	Longmont	Kunselman, Shelley
IJ	Littleton	Hensley, Dorothy
IK	Fort Collins	Booker, Jennifer
IL	Woodland Park	Kezeor, Kelly
IN	Louisville	Burgener, Olivia
IO	Broomfield	Bahrenburg, Diane
IP	Battlement Mesa	Hallford, Cyndy
IQ	Littleton	Wager, Kim
IR	Castle Rock	Anderson, Mary
IS	Estes Park	Schweitzer, Katha
IT	Durango	DISBANDED 2022
IU	Estes Park	Paddock, Elizabeth
IV	Greeley	Rumold, Renata
IW	Battlement Mesa	
IX	Winter Park	Sangster, Karen
IY	Estes Park	Fox, Amy
IZ	Evergreen	Griffiths, Kathy
JA	Colorado Springs	Whiting, Rona
JB	Monument	Burnett, Heidi
JC	Denver	Dimodica, Michelle
JD	Broomfield	Wolfe, Lynn
JE	Centennial	Wilburn, Barbara
JF	Centennial	Horwich, Margaret
JG	Montrose	
JH	Longmont	Heller, Deborah
JI	Lafayette	Burson, Kathie
JJ	Rifle	Brands, Sally
JK	Evergreen	Slaughter, Carol
JL	Loveland	Morse, Bridget
JM	Broomfield	Gingerich, Janet
JN	Windsor	Hood, Lavon
L – IM	Loveland	Larson, Marynell
AU - DU	Pueblo	Krutzke, Carol

CP	Executive Board	Cusick-Rindone, Kendy
IF	Executive Board	Huntoon, Paisley
FT	Executive Board	Tanner, Cori
IB	Executive Board	Fry, Patty
JH	Executive Board	Pirie, Kathy
HO	PP CO State Chapter	Bristol, Sue
HY	PP CO State Chapter	Denslow, Cheryl (member of honor)
AT	PP CO State Chapter	Fox, Shari
JD	PP CO State Chapter	Green, Lorraine
FJ	PP CO State Chapter	Huff, Patricia
FF	PP CO State Chapter	Jessen, Connie
BV	PP CO State Chapter	Kingsbury, Janet
AX	PP CO State Chapter	Kuhn, Martha
HB	PP CO State Chapter	Lamb, Margaret
EN	PP CO State Chapter	Mendelson, Janelle
BA	PP CO State Chapter	Oldland, Stephanie
FF	PP CO State Chapter	Ritzdorf, Diane
AQ	PP CO State Chapter	Ruth, Dorothy
JA	PP CO State Chapter	Van Belkum, LJ
W	CPCC BoD	Miller, Susan Strain
CW	CPCC BoD	Kline, Janet
EK	CPCC BoD	Graham, Patricia
GH	CHP Trustee	Bath, Kathy
ID	MF Trustee	Hunter, Barb
EY	MF Trustee	Pingrey, Barbara
HK	A&R	Calkins, Leila
DF	CO State Scholarship	Gallagher, Diane
HU	Finance Committee	Graham, Joanne
II	Finance Committee	Balan, Catherine A.
EA	History	Haley-Rezac, Dyanna
EJ	History	Bartee, Kathie
HD	Technology	Trapp, Clarissa
AE	Technology	DeVore-Wedding, Beverly
CK	Technology	Orosz, Linda
DN	Cottley/CCSF	Eakins, Nancy
GT	Cottley/CCSF	Shuss, Martha
HE	PCE	Olson, Karen
HF	IPS	Rogers, Anne
ED	IPS	Schafer, Susan
JN	PSA	Farris, Lynne

I	STAR	Martinez, Margie
AH	Mbrshp D1 – Denver	Dunn, Linda
CJ	Mbrshp D3 – Den N/W	Staples, Mary
U	Mbrshp D4 – N/NE	Roberts, Ruth Ann
GY	Mbrshp D5 – WSlpe/S	Eastman, Kim
FF	Mbrshp D6 – Den Met	Tomlinson, Mary Kay
FU	Mbrshp D7 – Wslpe/N	Bowers, Janet
HX	State Unaffiliate Chair	Schwartzkopf, Michelle

## **Section 2**

### **2022-2023 CSC Committees**

### **2022-2023 CSC Bylaws and Standing Rules**

**COLORADO STATE CHAPTER  
BOARDS AND COMMITTEES  
2022-2023**

**EXECUTIVE BOARD**

**PRESIDENT**

Paisley Huntoon, IF  
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paisley.huntoon@LFG.com  
303-667-6491

**VICE PRESIDENT**

Cori Tanner, FT  
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peocori@yahoo.com  
949-212-3350

**ORGANIZER**

Patty Fry, IB  
757 Blue Ridge Rd., Silverthorne, CO 80498

patty\_peo@yahoo.com  
970-390-8398

**TREASURER**

Kathryn Pirie, JH  
1233 Twin Peaks Cir Longmont, CO 80503

peo.kwirekat@gmail.com  
303-250-2592

**SECRETARY**

Mary Kay Tomlinson, FF  
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303-955-2247 (H)  
303-358-4276 (C)

**REFERENCE INFORMATION**

**EXECUTIVE TREASURER**

Janelle Mendelson, EN, PSP/CO  
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edustars7@gmail.com  
720-207-8008

**ADMINISTRATIVE SECRETARY**

Diana Doyle, HO  
1853 S. Elm, Denver, CO 80222

diana.peoco@gmail.com  
303-757-8591

## STANDING COMMITTEES

### **AMENDMENTS AND RECOMMENDATIONS**

Leila Calkins, HK (2020-2023) glenn.leila40@outlook.com  
964 County Rd. 13, Gunnison, CO 81230 970-596-4570

Shari L. Fox, AT, PSP/CO (2021-2024) sistersoflove5@gmail.com  
(mailing) PO Box 68, Fowler CO 81039 719-263-4651(H)  
(home) 3502 County Rd. KK.75, Fowler, CO 81039` 719-251-4889 (C)

Marcia Williamson, GG (2022-2025) r\_mwill@comcast.net  
7209 Trout Ct., Ft. Collins, CO 80526 970-221-5874

### **FINANCE**

Catherine A. Balan, II (2020-2023) stvrainss@gmail.com  
3442 Larkspur Dr., Longmont, CO 80503

720-394-7774

Dottie Ruth, AQ, PSP/CO (2021-2024) daruth46@msn.com  
773 Old Orchard St., Grand Junction, CO 81506 970-245-3618 (H)  
970-250-3618 (C)

Ann Shepard (2022-2025) annshepard@comcast.net  
8840 S. Duquesne Court, Aurora, CO 80016 303-524-4483

### **HISTORY COMMITTEE**

Kathie Bartee, EJ (2021-2023) k.bartee@att.net  
6287 S. Coventry Lane West, Littleton, CO 80123 303-795-2205

Dyanna Haley-Rezac, EA (2022-2024) dyanna.rezac@rezacpt.com  
2626 Avondale Dr., Colorado Springs, CO 80917 719-650-5856

### **COLORADO STATE SCHOLARSHIP FUND (CSSF)**

Diane Gallagher, DF (2020-2023) dianegallagher48@gmail.com  
6425 S. Galena St., Englewood, CO 80111 303-929-3475

Sara Canfield, EG (2021-2024) jkc19307@msn.com  
19307 County Road Q Fort Morgan, CO 80701 970-768-1968

Janet Hokanson, DY (2022-2025) janethokanson@gmail.com  
734 Woodridge Ct. Grand Junction, CO 81505 970-243-9477

**COLORADO COTTEY (COLLEGE) SCHOLARSHIP FUND (CCSF)**

Martha Shuss, GT (2020-2023) shussm@yahoo.com  
11392 – 3150 Road, Hotchkiss, CO 81419 970-812-7930

Melissa Davis, GM (2021-2024) auntem\_988@msn.com  
17 W 8<sup>th</sup> St., La Junta, CO 81050 719-469-5375

Molly Bean (2022-2025) molly.crouse@hotmail.com  
1062 E. 16<sup>th</sup> Avenue, Broomfield, CO 80020 720-206-7719

**P.E.O. EDUCATIONAL LOAN FUND (ELF)**

Carolyn Kendrick, DT (2022-2023) minniesroom@q.com  
12880 East Mexico, Aurora, CO 80012 303-695-8612

Colleen Owens, FA (2023-2024) cowens4673@gmail.com  
14992 Verbena Street, Thornton, CO 80602 303-554-7261

**P.E.O. INTERNATIONAL PEACE SCHOLARSHIP (IPS)**

Susan Schafer, ED (2021-2023) gingercatmom@comcast.net  
21957 East Radcliff Circle, Aurora, CO 80015 720-387-6027

Anne Shepard, GP (2022-2024) ashepardlec@msn.com  
19020 East 58<sup>th</sup> Avenue, Denver, CO 80249 303-324-6613

**P.E.O. PROGRAM FOR CONTINUING EDUCATION (PCE)**

Karen Olson, HE (2021-2023) mamabear1951@att.net  
33424 Elk Run Evergreen, CO 80439 720-638-0380

Pam Beeman, BT (2022-2024) pbeeman@hotmail.com  
5 Knightsbridge, Pueblo, CO 81001 719-545-1074

**P.E.O. SCHOLAR AWARDS (PSA)**

Lynne Farris, JN (2021-2023) lynne.elizabeth@yahoo.com  
1548 Grand Ave., Windsor, CO 80550 720-290-0659

Rebecca Trammell, DB (2022-2024) rtrammell1349@gmail.com  
12478 West 70<sup>th</sup> Place, Arvada, CO 80004 859-229-9947

**P.E.O. STAR SCHOLARSHIP (STAR)**

Margie Martinez, I (2021-2023)  
1650 35th Ave Ct Greeley, CO 80634

lotus2050@msn.com  
970-301-3313

Alicia Watt, BA (2022-2024)  
1006 County Road 4, P.O. Box 1407 Meeker, CO 81641

aliciawatt223@gmail.com  
970-220-2232

**MEMBERSHIP COMMITTEE**

**MEMBERSHIP DISTRICT 1 – DENVER**

Sandi Carstensen, HI (2022-2025)  
3621 Osage Street, Denver, CO 80211

carsfive2@gmail.com  
303-359-4189

**MEMBERSHIP DISTRICT 2 – SOUTH/SOUTHEAST**

Dana Barnes, JB (2022-2025)  
13930 Nichlas Court, Colorado Springs, CO 80921

danabarnes2013@gmail.com  
303-718-0854

**MEMBERSHIP DISTRICT 3 – DENVER AREA NORTH/WEST**

Mary Staples, CJ (2020-2023)  
9876 Bluegrass St., Firestone, CO 80504

memstaples17@gmail.com  
847-903-1017

**MEMBERSHIP DISTRICT 4 – NORTH/NORTHEAST**

Ruth Ann Roberts, U (2021-2024)  
167 S Mountain View Drive, Eaton, CO 80615-9114

ruthannpeo@gmail.com  
515-370-0895

**MEMBERSHIP DISTRICT 5 – WESTERN SLOPE/SOUTH**

Kim Eastman, GY (2020-2023)  
PO Box 600, Gunnison, CO 81230

kjoykimmie@yahoo.com  
970-596-9457

**MEMBERSHIP DISTRICT 6 – DENVER METRO AREA**

Elaine Hegerle, IR (2022-2024)  
10814 Quail Ridge Drive, Parker, CO 80138

ehegerle@msn.com  
303-513-0172

**MEMBERSHIP DISTRICT 7 – WESTERN SLOPE/NORTH**

Janet Bowers, FU (2021-2024)  
PO Box 1699 Frisco, CO 80443-1699

jc.bowers@comcast.net  
970-393-2337

**PAST PRESIDENT – MEMBER AT LARGE**

Janelle Mendelson, EN, PSP/CO (2020-2023)  
2132 S. Eldridge St., Lakewood, CO 80228

edustars7@gmail.com  
720-207-8008

**STATE UNAFFILIATE CHAIR FOR MEMBERSHIP**

Michelle Schwartzkopf, HX (2020-2023)  
10947 Legacy Ridge Way, Westminster, CO 80031

michelle.schwartzkopf@gmail.com  
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**TECHNOLOGY COMMITTEE**

Clarissa Trapp, HD (2021-2024) clarissa.trapp@gmail.com  
1104 Alford St Apt 3 Fort Collins, CO 80524-4064 515-360-9586

Ann Holmes, FJ (2021-2023) ann@q.com  
241 Sage Dr Montrose, CO 81401-7652 970-846-4302

Linda Orosz, CK (2021-2025) linda@acecomedy.com  
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Sarah Kilbourn, JL (2022-2026) kilbourn5150@gmail.com  
724 Kenosha Court, Windsor, CO 80550 970-515-2818

**COLORADO P.E.O. CHARITABLE CORPORATION (CPCC) BOARD OF DIRECTORS**

Patricia Graham, EK (2019-2023) pgrahamcpcc@gmail.com  
130 W Sterne Pkwy, Littleton, CO 80120 303-734-0942 (H)  
303-249-2084 (C)

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10575 Dacre Place, Lone Tree, CO 80124 303-917-4325

Diane Ritzdorf, FF, PSP/CO (2021-2025) dritzdorf@comcast.net  
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Ann Lacy-Baillet, HE (2022-2026) ann.lacy@msn.com  
32576 Buffalo Park Road, Evergreen, CO 80439 303-442-4408

**CHAPTER HOUSE (CH) TRUSTEES**

Kathy Bath, GH (2020-2023) klbath@comcast.net  
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Lucinda Lull, AN (2022-2024) mayorkc@aol.com  
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Janice Haley, GV (2022-2025) janhaley@comcast.net  
6396 Medicine Springs Drive, Colorado Springs, CO 80923 719.598.6920

**MARGUERITE FUND (MF) TRUSTEES**

Barbara Pingrey, EY (2020-2023)  
327 Laurel Way, Lafayette, CO 80026

bbp327@aol.com  
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Jan Kulhanek, HX, PSP/CO (2021-2024)  
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**COLORADO STATE CHAPTER EXECUTIVE BOARD NOMINATING COMMITTEE  
PAST STATE PRESIDENT**

Kendy Cusick-Rindone, CP, PSP/CO  
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303-694-4052 (H)

303-947-5123 (C)

**DISTRICT 1**

Dorothy O'Dowd, AU-DU  
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**DISTRICT 2**

Toni Freed, CF  
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**DISTRICT 3**

Anne Rogers, HF  
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**DISTRICT 4**

Nita Drolet-Johnson, FP  
34940 Lower Aspen Lane, Pine, CO 80470

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**COLORADO P.E.O. CHARITABLE CORPORATION NOMINATING COMMITTEE**



**CHAIR**

Gail Albers, HZ, PSP/CO  
2602 Wildwood Drive, Estes Park, CO 80517

gmapah25@gmail.com  
970-481-2372

**MEMBER AT LARGE**

Susan Strain Miller, W (2018-2022)  
25590 County Rd. 28, La Junta, CO 81050

ssm4703@gmail.com  
719-241-0825

**MEMBER AT LARGE**

Barb Hunter, ID (2019-2022)  
2735 Windmere Lane, Erie, CO 80516

barb.hunter50@yahoo.com  
303-884-2735

**SITE SELECTION COMMITTEE**

Janelle Mendelson, EN, PSP/CO  
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Ann Dixon, GK  
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dixons88@msn.com  
720-219-4183

Kathy Morgan, G  
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rogerkathymorgan@gmail.com  
970-217-2323

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303-667-6491

Cori Tanner, FT  
17875 Pioneer Crossing, Colorado Springs, CO 80908

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949-212-3350

### **CSC 2023 CONVENTION COMMITTEE OFFICERS**

Carol Jones, GU, PSP/WY, Co-Chair  
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Kelsy Holmes, IN, Co-Chair  
1934 Lochmore Drive, Longmont, CO 80504

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Nikki Rogers, AI\WY, Secretary  
3320 Mesquite Lane, Laramie, WY 82070

marynikole72@hotmail.com  
307-760-6380

Susan Wallnutt, GI, Treasurer  
1424 Wood Avenue, Colorado Springs, CO 80907

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719-630-7207

**Bylaws and Standing Rules**  
**Colorado State Chapter P.E.O. Sisterhood**  
**(As amended June 5, 2022)**

**ARTICLE I – CONVENTION**

**Section 1. MEMBERS.** The Convention of Colorado State Chapter shall consist of the following active members, when present and registered:

The Executive Board

Past Presidents of Colorado State Chapter Resident

Past Presidents of International Chapter

One delegate from each local chapter, the president being a delegate when feasible

**Chair** of the EB Nominating Committee

Board of Directors of CO P.E.O. Charitable Corporation

Trustees of Colorado P.E.O. Chapter House **Project**

Trustees of Colorado P.E.O. Marguerite Fund

Members of the following Standing Committees:

Amendments and Recommendations

Colorado State Scholarship

Finance

History

International Projects

Membership

State Unaffiliate **Chair**

Technology

**Section 2. TIME AND PLACE/FORMAT.** The convention shall convene annually in the month of June at a place approved by the executive board. If determined by the executive board and approved by the Executive Board of International Chapter, convention may be conducted through the use of internet meeting services.

**Section 3. HOSTESS CHAPTERS.**

A. The convention shall be arranged by groups of local chapters, assigned geographically by a special committee composed of three past presidents appointed by the **chair** of the Past Presidents' Group. A projected five- year schedule of hostess chapters shall be reported each year at convention and printed in the proceedings of convention.

B. The hostess chapters, when notified by the vice president of state chapter, shall meet to organize and formulate plans for the convention of state chapter at which she will preside.

**Section 4. REPORTS.** Within one month following convention, delegates shall make a report of convention business to their respective chapters.

Section 5. FORMAL ACTION. Any item passed by Convention of Colorado State Chapter that must be implemented by local chapters shall become effective at the close of convention, unless otherwise ordered, and shall be implemented by local chapters upon receipt of the Proceedings of convention of Colorado State Chapter. Annual printing of the Bylaws and Standing Rules shall have all changes printed in bold type.

## ARTICLE II – CONVENTION OF INTERNATIONAL CHAPTER

Section 1. DELEGATES. Delegates from Colorado State Chapter to the Convention of International Chapter shall be chosen in rotation from groups of seven local chapters or major fraction thereof. These groups shall be designated geographically by the executive board and the schedule shall be printed annually in the proceedings of the convention of state chapter.

### Section 2. NOMINATION AND ELECTION.

A. In the year of Convention of International Chapter, local chapters entitled to representation shall nominate a delegate and an alternate at the time of annual election.

B. Names of the nominees for delegates and alternates shall be submitted as required by International Chapter. The nominees shall be submitted to the following convention of state chapter for election.

Section 3. PAST PRESIDENTS. Designation of the past presidents of the state chapter, and their alternates, entitled to housing and meals at the Convention of International Chapter shall be determined by the Past Presidents' Group. The immediate past president shall be one of those designated, when feasible.

### Section 4. VACANCY IN DELEGATION.

A. A vacancy in the delegation shall be filled by the president of the state chapter who shall appoint in the following order:

1. The alternate;
2. A member of the chapter entitled to representation;
3. A member of another chapter in the group;
4. A member of the state chapter at large.

A chapter failing to have representation according to the established Schedule is ineligible to nominate a delegate until the next rotational assignment.

B. A vacancy in the representation of past presidents entitled to housing and meals shall be filled by the president of state chapter by the appointment of an alternate designated by the Past Presidents' Group.

## Section 5. REPORTS.

- A. Each delegate shall prepare a report of the business and other highlights of the convention. The report shall be given in person to the chapters assigned by the president of state chapter within six weeks after the close of convention.
- B. Past state presidents and state officers who attend Convention of International Chapter may be called upon to make reports when needed.
- C. The president of state chapter shall be notified in writing when all reports have been completed.

## ARTICLE III – NOMINATION AND ELECTION OF OFFICERS

Section 1. METHOD OF NOMINATION. Nomination of officers of Colorado State Chapter shall be by a nominating committee. The committee shall receive proposed names as follows:

- A. An officer presently serving on the executive board shall send written consent to be a nominee for the next office in sequence to the **chair** of the Nominating Committee by March 1.
- B. The executive board, board of directors, trustees, standing committees, and local chapters may propose names by submitting an application with letters of recommendation to the **chair** of the Nominating Committee by February 15.

## Section 2. ELIGIBILITY.

- A. A member shall have served in one office of the executive board of state chapter before being elected to the office of president.
- B. In order to be eligible for any other office on the executive board of state chapter, a member shall:
  - 1. Be an active member of the P.E.O. Sisterhood for at least five years and shall have served one year as president of a Colorado chapter.
  - 2. Be a member of a chapter not represented currently on the executive board.
  - 3. Be a member of the convention at which her name is presented.
  - 4. Be present at the time of election, if not a member of the executive board.

Section 3. SEQUENCE OF OFFICERS. The sequence of officers for the executive board shall be president, vice president, organizer, treasurer and secretary.

Section 4. TENURE. An officer shall serve one term only in each office. A second term in the same office must have the unanimous approval of the executive board.

## Section 5. NOMINATING COMMITTEE.

- A. Membership. The committee shall consist of past state president, and four active resident members. Committee members shall serve from the time the committee is announced at convention of state chapter to the following May 1, with the exception of the **chair**, who shall serve until the close of convention. A new committee shall serve annually.

B. Procedure for Membership.

1. The past state president shall be appointed by the president with the approval of the executive board. The executive board shall assign local chapters to a Nominating Committee District Rotation Schedule which shall be printed annually in the proceedings of convention of state chapter.
2. The chapters designated in the schedule shall elect a member to serve on the Nominating Committee the first regular meeting in March.
3. The designated chapter presidents shall send the name, address, telephone number with area code, and email address of the elected member to the vice president by April 1.

C. Duties.

1. The appointed past state president shall convene the first meeting of the committee no later than three months following convention of state chapter. A **chair** shall be elected at this meeting.
2. The committee shall review and select the nominee based on the data received.
3. At least two committee members shall interview each qualified candidate.
4. The **chair** shall notify the executive board of the selected nominee and post the name and qualifications of the nominee on the Colorado State Chapter website by May 1, prior to convention of state chapter.
5. The **chair** shall notify a chapter represented on the Nominating Committee to elect another member if a vacancy on the committee occurs from the chapter.
6. The **chair** shall be the only member of the committee to be a member of convention of state chapter by virtue of this committee designation.
7. The **chair** shall submit an annual report to the president of state chapter by May 1. The report shall be printed in the proceedings of convention of state chapter.

Section 6. NOMINATION OF OFFICERS. At convention of state chapter, the chair of the Nominating Committee shall present one nominee for each office. At the time of election, opportunity shall be given for nominations from the floor for each office. Consent of all nominees must be obtained.

**Section 7. ELECTION OF OFFICERS. Election of officers shall be by written or electronic ballot. When nomination of officers has been by a committee, and there is but one nominee for each office and no further nominations from the floor for each office called for in sequence, by general consent the ballot may be dispensed with and the vote for the ticket taken by voice. If there are nominations from the floor for any office, separate elective ballots for such office shall be taken. A majority of votes cast shall elect.**

Section 8. VACANCY. If a vacancy occurs from a resignation, such resignation shall be in writing to the executive board. The executive board shall declare the office vacant only if an officer fails or is unable to respond in writing within two weeks to a written request for clarification of her intent. The written request shall be sent to the member's address as listed on the International Chapter Membership Portal.

#### ARTICLE IV - DUTIES OF STATE OFFICERS

*The following duties are in addition to those listed in the Constitution, Part II, Article VIII, and the Instructions to Officers of State, Provincial and District Chapters.*

Section 1. PRESIDENT. The duties of president shall be:

- A. To assign duties to the officers of Colorado State Chapter as advisers to all International and state philanthropies, state committees, except for the Nominating Committee, and other duties deemed appropriate as outlined in the Executive Board Policy Manual.
- B. To provide for equitable representation of chapters by appointing no more than one member per chapter, (with exception of past state president chapters), to serve as a trustee or member of a standing committee, nor shall such member serve in more than one position concurrently as a director, trustee or member of a standing committee.
- C. To appoint, at the beginning of her term of office, trustees of the Colorado P.E.O. Chapter House **Project**, trustees of the Colorado P.E.O. Marguerite Fund, standing committees, special committees, and a past state president to the Nominating Committee, with the approval of the executive board or by authorization of a convention of state chapter.
- D. To fill an interim vacancy occurring on the trustees of the Colorado P.E.O. Chapter House **Project**, trustees of the Colorado P.E.O. Marguerite Fund, standing committees and/or special committees with the approval of the executive board.
- E. To announce, at the beginning of her term of office, the members of the Nominating Committee.
- F. To appoint annually at the beginning of her term of office, with the approval of the executive board, a Nominating Committee for the Colorado P.E.O. Charitable Corporation Board of Directors, consisting of a past state president of Colorado State Chapter who will serve as **chair**, and two active resident members of Colorado State Chapter.
- G. To fill an interim vacancy on the Colorado P.E.O. Charitable Corporation Board of Directors, upon recommendation of the Colorado P.E.O. Charitable Corporation Board of Directors Nominating Committee.
- H. To designate the time and place for the annual meeting of the Colorado P.E.O. Charitable Corporation, in conjunction with the convention of state chapter.
- I. To serve as an ex-officio member of the Colorado P.E.O. Charitable Corporation Board of Directors, trustees of the Colorado P.E.O. Chapter House **Project**, trustees of the Colorado P.E.O. Marguerite Fund, standing and special committees, except the Nominating Committee for the executive board and the Nominating Committee of the Colorado P.E.O. Charitable Corporation.

- J. To assist the next state convention **chair** and the **chair** of the Finance Committee in preparation of a budget for the convention at which she will preside.
- K. To direct the review and signing of the Executive Assistant Agreement(s).
- L. To provide the executive assistant(s) with the Executive Assistant Policy Manual and direct review of the same annually.
- M. To retain for four years all written communications received annually from executive assistant(s).
- N. To conduct Local Chapter Officers' Workshops for chapters as assigned.
- O. To serve as a proxy organizer **when necessary**.
- P. As final duty as outgoing president, to ensure the compilation and distribution of proceedings of convention containing current bylaws and standing rules within three months of completing her term of office.

Section 2. VICE PRESIDENT. The duties of the vice president shall be:

- A. To perform duties as assigned by the president of Colorado State Chapter.
- B. To serve as an ex-officio member, without vote, of the Finance Committee.
- C. To serve as an ex-officio member of the Colorado P.E.O. Charitable Corporation Board of Directors, having a vote in the absence of the president of Colorado State Chapter.
- D. To serve as a proxy organizer **when necessary**.
- E. To conduct Local Chapter Officers' Workshops for chapters as assigned.
- F. To notify the presidents of designated chapters on the Nominating Committee District Rotation Schedule to elect a member to the Nominating Committee.
- G. To notify each hostess chapter in January, one year preceding the convention, to elect two representatives to serve on the convention committee.
- H. To select members of a convention site selection committee, if needed, who will be appointed at the next state convention.
- I. To notify by February 1, in the year of Convention of International Chapter, those chapters entitled to representation.

Section 3. ORGANIZER. The duties of organizer shall be:

- A. To perform duties as assigned by the president of Colorado State Chapter.
- B. To group local chapters geographically for the official visits.
- C. To officially visit chapters and direct appointed proxies.
- D. To visit or direct a proxy to visit a new chapter during the year following organization and the second and/or third year as deemed necessary.
- E. To conduct Local Chapter Officers' Workshops and to appoint proxies to assist.
- F. To oversee the review of local chapter yearbooks for compliance with requirements.



Section 4. TREASURER. The duties of treasurer shall be:

- A. To perform duties as assigned by the president of Colorado State Chapter.
- B. To serve as ex-officio member, without vote, of the Finance Committee and provide financial information to said committee when requested.
- C. To serve as a proxy organizer **when necessary**.
- D. To conduct Local Chapter Officers' Workshops for chapters as assigned.
- E. To provide for the safe keeping of the financial documents of the state chapter.
- F. To submit, at the end of each fiscal year, the financial accounts of the state chapter to a qualified CPA firm appointed by the executive board.

Section 5. SECRETARY. The duties of secretary shall be:

- A. To perform duties as assigned by the president of Colorado State Chapter.
- B. To serve as a proxy organizer when necessary.
- C. To conduct Local Chapter Officers' Workshops for chapters as assigned.
- D. To **oversee** the Colorado State Chapter correspondence as directed by the president.
- E. To **oversee the** publication on the Colorado State Chapter website, a copy of the current amended bylaws and standing rules of Colorado State Chapter, with assistance of the Amendments and Recommendations Committee, within a month following convention at which she served as secretary.
- F. To verify the eligibility of each nominee for delegate to Convention of International Chapter.

#### ARTICLE V – EXECUTIVE ASSISTANT

The Executive Board of Colorado State Chapter may contract for the services of a qualified executive assistant or assistants. The Agreement shall be reviewed and signed annually. The executive assistant(s) shall be an active Colorado P.E.O. member and shall provide services as directed in the Executive Assistant Policy Manual, provided and approved by a majority vote of the entire executive board. The amount of compensation for services rendered shall be determined by the executive board in consultation with the state Finance Committee and included in the annual budget of the General Fund. Conditions for termination shall be specified in the Agreement.

#### ARTICLE VI - CO P.E.O. CHARITABLE CORPORATION

Section 1. PURPOSE. The Colorado P.E.O. Charitable Corporation is a non-profit corporation under the auspices of Colorado State Chapter. The primary, but not sole, object and purpose of Colorado P.E.O. Charitable Corporation shall be to receive contributions, gifts and bequests for the philanthropic, benevolent, charitable and non-profit benefit of members of Colorado State Chapter of the P.E.O. Sisterhood, and non- members.

Section 2. MEMBERS. All active members of the Colorado State Chapter are members of the corporation and are subject to the regulations of the state chapter and the International Chapter of the P.E.O. Sisterhood.

Section 3. ADMINISTRATION. Administration of the corporation shall be by a board of directors as provided in the Articles of Incorporation and the bylaws of the corporation.

Section 4. CORPORATE MEETINGS. Notice of the time and place of the annual meeting of the corporation shall be sent to local chapters as provided in the bylaws of the corporation.

Section 5. PROJECTS. The two primary Colorado State P.E.O. projects that are operated and maintained under the authority of the board of directors of Colorado P.E.O. Charitable Corporation are the Colorado P.E.O. Chapter House **Project** and the Colorado P.E.O. Marguerite Fund, as provided in the Articles of Incorporation and the Bylaws of Colorado P.E.O. Charitable Corporation.

Section 6. FINANCE.

A. Voluntary Contributions. Voluntary contributions for the Colorado P.E.O. Chapter House **Project** and the Colorado P.E.O. Marguerite Fund shall be sent to Colorado P.E.O. Charitable Corporation and shall be designated for the appropriate project.

B. Expenses. All expenses incurred by Colorado P.E.O. Charitable Corporation shall be paid from Colorado P.E.O. Charitable Corporation funds.

C. Annual Audit. A copy of the annual audit of Colorado P.E.O. Charitable Corporation shall be sent to the president of state chapter.

Section 7. ARTICLES OF INCORPORATION AND BYLAWS.

A. The Bylaws of Colorado P.E.O. Charitable Corporation shall be consistent with the Articles of Incorporation, laws of the Sisterhood and the Bylaws and Standing Rules of Colorado State Chapter.

B. The Articles of Incorporation and the Bylaws of Colorado P.E.O. Charitable Corporation shall be published annually on the Colorado State Chapter website.

## ARTICLE VII - STANDING COMMITTEES

Section 1. AMENDMENTS AND RECOMMENDATIONS.

A. Appointment. The Amendments and Recommendations Committee shall consist of three members, one of whom shall be a past president of state chapter. Each member shall serve for three years. One member shall be appointed each year by the president of state chapter with the approval of the executive board. The senior member in point of service shall be **chair**. If an entirely new committee must be appointed, the president shall designate the **chair** and the second and third member who shall serve one, two and three years, respectively.

## B. Duties.

1. To review and consider proposed amendments, resolutions and/or recommendations submitted by the executive board, board of directors, trustees, standing committees, and local chapters for conformity to the P.E.O. Constitution, Bylaws and Standing Rules of Colorado State Chapter.
2. To prepare, in parliamentary form, proposed amendments, resolutions and/or recommendations submitted to the committee for presentation at convention of state chapter.
3. To send a copy of the proposed amendments, resolutions and/or recommendations by May 1 to the following:
  - a. Members of the executive board
  - b. Members of board of directors, trustees and standing committees
  - c. Past presidents of Colorado State Chapter
  - d. Each local chapter
  - e. **Chair** of the Nominating Committee
4. To present all amendments, resolutions and/or recommendations to the convention of state chapter for approval.

C. Reports. The **chair** shall send an annual report to the president of state chapter by May 1. This report shall be printed in the proceedings of convention of state chapter.

## Section 2. FINANCE.

A. Appointment. The Finance Committee shall consist of three members, one of whom shall be a past president of state chapter. Each member shall serve for three years. One member shall be appointed each year by the president of state chapter with the approval of the executive board. The senior member in point of service shall be the **chair**. If an entirely new committee must be appointed, the president shall designate the **chair** and the second and third member who shall serve one, two and three years, respectively.

B. Duties. The following duties are in addition to those listed in the P.E.O. Constitution, Part II, Article IX, Sect. 9:

1. To consult with and advise the executive board on matters of state finance.
2. To prepare and present a general fund budget for the ensuing fiscal year for consideration at the convention of state chapter. A copy of the proposed general fund budget with appropriations shall be posted on the Colorado website by May 1. Upon request, any additional state chapter financial information shall be made available to any active member of Colorado State Chapter.
3. The **chair** shall assist the **chair** of the convention committee and the state president in preparing a proposed convention budget.
4. To prepare and present a proposed allocation of state dues, when necessary, for consideration at convention of state chapter.
5. To recommend transfer of funds, when necessary.

C. Reports. The **chair** shall send an annual report to the president of state chapter by May 1. This report shall be printed in the proceedings of convention of state chapter.

### Section 3. HISTORY.

A. Appointment. The History Committee shall consist of two members, each of whom shall serve two years. The senior member in point of service shall be **chair**. One member shall be appointed each year by the president of state chapter with the approval of the executive board. If an entirely new committee must be appointed, the president shall designate the **chair** and the second member who shall serve one and two years, respectively.

#### B. Duties.

1. To compile and preserve historical data relative to P.E.O. in Colorado.
2. To compile and administer a program file for local chapters of topics other than International and state projects.

C. Reports. The **chair** shall send an annual report to the president of state chapter by May 1. This report shall be printed in the proceedings of convention of state chapter.

### Section 4. INTERNATIONAL PROJECTS.

A. Appointment. The International Projects Committee shall consist of six subcommittees: P.E.O. Educational Loan Fund; Cottey College; P.E.O. International Peace Scholarship Fund; P.E.O. Program for Continuing Education; P.E.O. Scholar Awards and P.E.O. STAR Scholarship. Each subcommittee shall consist of two members who shall serve for two years, except for the Cottey College subcommittee which shall consist of three members who shall serve for three years. One member shall be appointed annually to each subcommittee by the president of state chapter with the approval of the executive board. The senior member in point of service shall be the **chair**. If an entirely new subcommittee must be appointed, the president shall designate the **chair** and the other members with respective terms of service.

#### B. Duties.

1. The members of the P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship Fund, P.E.O. Program for Continuing Education, P.E.O. Scholar Awards and P.E.O. STAR Scholarship subcommittees under the direction of the state adviser shall:
  - a. Promote the project and maintain the necessary records.
  - b. Provide informational and program material to local chapters upon request.
  - c. Prepare project information for newsletter of state chapter, when requested.
  - d. Prepare the project convention displays.

2. The members of the Cottey College subcommittee, under the direction of the state adviser and **chair** of the state scholarships, shall:

- a. Promote Cottey College and assist in the selection of Colorado State Chapter Cottey scholarship recipients.
- b. Provide informational and program material to local chapters.
- c. Submit articles for newsletter of state chapter when requested.
- d. Prepare the project convention display.

C. Reports. Each subcommittee **chair** shall submit an annual report to the state chapter adviser by May 1. These reports shall be printed in the proceedings of convention of state chapter.

#### Section 5. MEMBERSHIP.

A. Appointment. The Membership Committee shall consist of eight members.

Three shall represent the Denver metropolitan area, one the northeastern area, one the southeastern area, one the southwestern area and one the northwestern area of the state. One member shall be a past president of Colorado, who shall serve in an at-large capacity. Each member shall serve for three years. Members shall be appointed each year by the president of state chapter with the approval of the executive board according to the committee rotation schedule. One member shall be elected by the committee to serve as **chair** each year. If an entirely new committee must be appointed, the president shall designate the seven members with respective terms of service.

B. Duties.

1. To educate local chapters about methods of mentoring new members, maintaining membership of non-participating members, preventing and reinstating inactive members.
2. To motivate local chapters to increase membership through initiations and transfers.
3. To assist local chapters in revitalizing and reinvigoration when appropriate.
4. To celebrate and inspire healthy local chapters.
5. To maintain confidentiality at all times.
6. To prepare and present a membership workshop and display for convention of state chapter when requested.

C. Meetings. This committee shall meet when necessary with the approval of the state adviser.

D. Reports. The **chair** shall submit an annual report to the state adviser by May 1. This report shall be printed in the proceedings of convention of state chapter.

#### Section 6. STATE UNAFFILIATE **CHAIR**.

A. Appointment. The State Unaffiliate **Chair** shall be appointed by the president with approval of the executive board for a term of three years.

B. Duties.

1. To maintain the state unaffiliate lists divided by district and provide monthly lists to the president for posting on the Colorado website.
  2. To provide state unaffiliate lists and Introduction of a Woman not a P.E.O. lists upon request to Colorado reciprocities and active members of Colorado State Chapter.
- C. Reports. The **chair** shall submit an annual report to the state adviser by May 1. This report shall be printed in the proceedings of convention of state chapter.

#### Section 7. COLORADO STATE SCHOLARSHIP.

- A. Appointment. The Colorado State Scholarship Committee shall consist of three members. Each member shall serve for three years. One member shall be appointed each year by the president of state chapter with the approval of the executive board. The senior member in point of service shall be **chair**. If an entirely new committee must be appointed, the president shall designate the **chair** and the second and third member who shall serve one, two and three years, respectively.
- B. Duties. The duties of this committee shall be as follows:
1. To receive and process applications and award scholarships from funds available.
  2. To provide information and program materials to local chapters.
  3. To prepare information for the newsletter of state chapter, upon request.
  4. To prepare a convention display, upon request.
- C. Meetings. This committee shall meet when necessary with the approval of the state adviser.
- D. Reports. The **chair** shall send an annual report of the activities of the committee to the state adviser by May 1. This report shall be printed in the proceedings of convention of state chapter.

#### Section 8. TECHNOLOGY

- A. Appointment. The Technology Committee shall consist of at least four members, each of whom shall serve four years. The senior member in point of service shall be **Chair**. One member shall be appointed each year by the president of state chapter with the approval of the executive board. If an entirely new committee must be appointed, the president shall designate the **chair** and three members who shall serve one, two, three and four years, respectively. The required team composition and needed expertise of each member shall be established annually by the Technology Committee **Chair**, who will provide input to the Executive Board on committee member appointments and the skills required. The president and vice president shall serve as ex-officio members.

- B. Duties.
  - 1. To provide technical leadership, guidance, support, and maintenance of the CO State Chapter technical infrastructure and events (such as workshops and convention), as directed by the Executive Board.
  - 2. To maintain the Colorado State Chapter P.E.O. website as directed by the Executive Board.
  - 3. To maintain and manage the state chapter convention registration system as directed by the Executive Board and Convention Committee **Chair**.
  - 4. To support local chapters in their use of technology, including navigating and finding information on the International and Colorado State Chapter websites.
- C. Reports.
  - 1. The **Chair** shall provide a report/update to the president of the state chapter quarterly and upon request.
  - 2. The **Chair** shall send an annual report to the president of state chapter by May 1. This report shall be printed in the proceedings of convention of state chapter.

## ARTICLE VIII – FINANCE

### Section 1. DUES.

- A. The annual dues of Colorado State Chapter shall be forty dollars (\$40.00) per active member and shall be allocated as follows:
  - 1. Twenty-six dollars (\$26.00) for International Chapter dues, which shall include six dollars (\$6.00) for Cottey College.
  - 2. Fourteen dollars (\$14.00) for Colorado State Chapter dues.
- B. The state chapter dues shall be allocated annually as recommended by the Finance Committee with the approval of the executive board and presented to convention of state chapter for approval.
- C. Each local chapter shall pay a fifteen dollar (\$15.00) annual fee for workshops for local chapter officers. This amount shall be sent with the annual dues to the treasurer of the state chapter and shall be placed in the General Fund.

### Section 2. CONVENTION OF STATE CHAPTER.

- A. The State Chapter.
  - 1. A convention fund shall be maintained, and disbursements shall be made for the following expenses:
    - a. Housing and meals for local chapter delegates, members of the executive board, past presidents of the state chapter, standing committees, **chair** of the Nominating Committee, and the **chair** of the following year's convention. Convention committee members and other convention participants shall be included when deemed necessary by the president of state chapter.
    - b. The Memorial Hour, Period of Instruction, Philanthropies Program(s), project and workshop materials, and insurance for convention.
    - c. Audio/Visual expenses of convention.

2. If the amount of the Convention Fund exceeds the expense of convention, the balance shall be transferred to the General Reserve Fund of the state chapter. If the expenses of the convention exceed the amount in the Convention Fund, the deficit shall be paid from the General Reserve Fund of the state chapter.

3. A complete financial report of the Convention Fund for the previous year shall be posted at convention and printed in the proceedings.

**B. Convention Committee.**

1. The **chair** of the convention committee, with the assistance of the **chair** of the Finance Committee, and the state president, shall prepare a proposed budget for convention within three months of the close of the previous convention.

2. A fee shall be charged for late convention registrations. This fee shall be deposited in the Convention Fund of the state chapter.

3. The treasurer of the convention committee shall submit, by September 15 following convention, all financial accounts to the Finance Committee for audit.

**C. Local Chapter.** Each chapter shall pay the delegate's travel expenses for convention as well as housing and travel expenses incurred prior to the formal opening and after closing of convention of state chapter. Each chapter shall pay the registration fee, if applicable, to convention of state chapter.

**Section 3. CONVENTION OF INTERNATIONAL CHAPTER.**

**A.** The state chapter shall maintain an International Convention Fund, and disbursements shall be made for the following expenses:

1. The necessary cost of travel to Convention of International Chapter of the president, vice president, local chapter delegates, and past presidents entitled to housing and meals.

2. The cost of travel, housing and meals to Convention of International Chapter for the organizer, treasurer and secretary of Colorado State Chapter, as a visitor.

3. A meal allowance consistent with current GSA standards when travel arrangements for the delegation mandate arrival at the convention site more than twelve hours prior to the formal opening of Convention of International Chapter, when substantiated with original receipts or other documentation and submitted within three months of being incurred.

4. The necessary cost of arrangements incurred by the president in leading the delegation.

5. Mileage shall be paid to delegates when presenting a report of convention. The allowance for mileage shall be in accordance with Internal Revenue Service guidelines and the amount determined each year. The amount for the ensuing year shall be included in the annual report of the Finance Committee and shall be effective from that date until the next convention of state chapter.

**B.** If the amount in the International Convention Fund exceeds the expenses of International Convention, the balance shall be kept in the International Convention Fund account. If the expenses of the International Convention exceed the amount in the International Convention Fund, the deficit shall be paid from the General Reserve Fund of the state chapter.



C. A complete financial report of the International Convention Fund shall be posted at convention and printed in the proceedings of convention of state chapter.

Section 4. EXECUTIVE BOARD AND COMMITTEES.

A. The state chapter shall pay from the General Fund:

1. All expenses incurred by the executive board in the transaction of official business. The allowance for mileage shall be in accordance with Internal Revenue Service guidelines and the amount determined each year. Should rates change, the executive board, after conferring with the finance committee, may decrease or increase the amount of reimbursement to align with IRS rates.
2. All necessary expenses of the standing committees, and special committees as authorized by the executive board. The allowance for mileage shall be in accordance with Internal Revenue Service guidelines and the amount determined each year. The amount for the ensuing year will be included in the annual report of the Finance Committee and will be effective from that date until the next convention of state chapter.
3. The cost of a past state president's recognition pin.
4. The cost of auditing the accounts of the treasurer of state chapter by an auditor appointed by the executive board of state chapter.
5. The cost of all additional items listed in the approved budget.

B. The state chapter funds shall be placed in accounts fully secured and/or insured by the Federal Government and, when feasible, interest bearing.

C. A quarterly report of the expenses of each state chapter office shall be submitted to the Finance Committee.

D. A request by a board of directors, trustees or committee for contributions and/or assessments from members and/or local chapters must be approved by a unanimous vote of the executive board of state chapter.

ARTICLE IX – CO COTTEY COLLEGE SCHOLARSHIP FUND

Section 1. ESTABLISHMENT. The state chapter shall establish a Colorado Cottey College Scholarship Fund within the P.E.O. Foundation. Scholarships shall be awarded annually to Cottey College students from Colorado. This fund shall be administered in keeping with the guidelines of the P.E.O. Foundation.

Section 2. FUNDING.

A. Voluntary contributions from local chapters shall be accepted for this fund and sent to the treasurer of Colorado State Chapter who will forward to the P.E.O. Foundation. Tax-deductible contributions from individuals may be sent directly to the P.E.O. Foundation.

B. Monies from excess state funds may be sent to the P.E.O. Foundation for this fund upon the recommendation of the Finance Committee, approval of the executive board, and a two-thirds (2/3) vote of members of convention of state chapter.

Section 3. SCHOLARSHIPS.

A. Scholarships may be granted annually based on the accumulated interest and fund principal in excess of a required minimum principal balance of five thousand dollars (\$5000.00) as reported by the P.E.O. Foundation.

B. The following scholarships may be awarded annually in the following order listed below:

1. The sum of one thousand dollars (\$1,000.00) shall honor a past state president and shall be awarded to a first-year student.
2. The sum of one thousand dollars (\$1,000.00) shall be awarded to a second-year student in honor of Virginia Corbett, first president of Colorado State Chapter, 1903-1905.
3. The sum of one thousand dollars (\$1,000) shall be awarded to a third- year student in honor of the current Colorado state president.
4. The sum of one thousand dollars (\$1,000) shall be awarded to a fourth-year student in honor of Chellie Stevens Wright, past state president, Colorado State Chapter and President of Supreme Chapter 1937-1939.
5. Additional scholarships may be awarded to any first, second, third, or fourth year students.

C. Each recipient and the Financial Aid Director of Cottey College shall be notified following selection, and the names of recipients and amounts of awards shall be announced at convention of state chapter.

Section 4. APPLICATIONS. Applications for scholarship funds shall be sent to the candidates who have been accepted by Cottey College. The deadline for return of the completed application form shall be stated on the form to conform to P.E.O. Foundation requirements.

Section 5. ELIGIBILITY. Eligibility and selection procedures shall be approved by the executive board. Requirements are as follows:

- A. Applicants shall be a female Colorado resident.
- B. Candidates shall have been accepted for enrollment by Cottey College prior to scholarships being awarded.

Section 6. DISPOSITION OF FUND. If, by a three-fourths (3/4) vote of two consecutive conventions of Colorado State Chapter, it is determined that the Colorado Cottey College Scholarship Fund held in the P.E.O. Foundation shall be discontinued, all assets of the fund shall be applied and distributed to a qualified charitable or educational project(s) in accordance with policies of the P.E.O. Foundation.

## ARTICLE X - COLORADO STATE SCHOLARSHIP FUND

Section 1. ESTABLISHMENT. The state chapter shall establish a Colorado State Scholarship Fund within the P.E.O. Foundation. Scholarships shall be awarded annually to women enrolled in accredited institutions of advanced learning and in keeping with the guidelines of the P.E.O. Foundation.

### Section 2. FUNDING.

A. Voluntary contributions from local chapters, individuals and/or bequests shall be accepted for this fund and sent to the treasurer of Colorado State Chapter.

B. Monies from excess state funds may be sent to the P.E.O. Foundation for this fund upon the recommendation of the Finance Committee, approval of the executive board, and a two-thirds (2/3) vote of members of convention of state chapter.

### Section 3. SCHOLARSHIPS.

A. One or more scholarships may be granted annually based on the accumulated interest and fund principal in excess of \$50,000.00 as reported by the P.E.O. Foundation.

B. Scholarships shall be called the Colorado State Scholarship Award. One scholarship may be called the Colorado Past Presidents' Scholarship Award.

C. Preference may be given for non-traditional or vocational areas of study.

Section 4. ELIGIBILITY. Eligibility and selection procedures shall be approved by the executive board. Basic requirements are as follows:

A. Colorado residency and U.S. citizenship.

B. High school graduate or GED equivalency.

C. No longer than two years past high school graduation or GED date.

D. Submission of a completed application by the stated deadline on the form.

Section 5. DISPOSITION OF FUND. If, by three-fourths vote of two consecutive conventions of Colorado State Chapter, it is determined that the Colorado State Scholarship Fund held in the P.E.O. Foundation shall be discontinued, all assets of the fund shall be applied and distributed to a qualified charitable or educational project or projects in accordance with policies of the P.E.O. Foundation.

## ARTICLE XI - ORGANIZATION AND OFFICIAL VISITS

### Section 1. ORGANIZATION OF NEW CHAPTER.

*(The following requirements are in addition to those listed in the Constitution, Part III, Article 1)*

**A. Any person desiring to organize a new chapter shall contact the organizer of the state chapter before any action is taken.**

**B. After consent to meet for the purpose of organizing a new chapter has been granted by the organizer of state chapter, the group shall hold a minimum of eight pre-organization meetings.**

C. Each prospective charter initiate shall have letters of recommendation from three active members of the Sisterhood sent to the organizer prior to organization.

Section 2. OFFICIAL VISITS TO LOCAL CHAPTERS.

- A. An official visit shall be made every four years to each local chapter by the organizer or her proxy according to the Schedule for Official Visits published annually in the proceedings of convention of state chapter.
- B. An official visit shall be made to a new chapter the year following organization by the organizing officer or her proxy and the second and/or third year at the discretion of the organizer. Thereafter, the chapter shall be placed on the Schedule for Official Visits. Additional visits may be made when deemed appropriate by the executive board.
- C. The local chapter shall make provisions for housing and meals for the organizer or her proxy at the time of an official visit. If more than one chapter in an area is scheduled on the same visit, expenses may be pro-rated by those chapters.
- D. A local chapter may request an official visit any year.

ARTICLE XII - DUTIES OF LOCAL CHAPTER OFFICERS

*The following duties are in addition to those listed in the Constitution, Part III, Article V, and in the Instructions to Officers of Local Chapters.*

Section 1. PRESIDENT. The duties of President shall be:

- A. To appoint an auditing committee of at least two members.
- B. To write and send an annual letter to the president of state chapter in February and send a copy to the organizer of state chapter.
- C. To provide the current yearbook requirements for the chapter yearbook committee.
- D. To notify promptly the president of state chapter of the serious illness or death (including date) of a past state president who is a member of the chapter

Section 2. VICE PRESIDENT. The duty of the Vice President shall be to act as International Projects **Chair** of the chapter by:

- A. Updating project information annually.
- B. Striving to increase interest in the projects.
- C. Supervising the submitting of applications for project recipients.
- D. Supervising the submitting of names of prospective students to Cottey College.

Section 3. RECORDING SECRETARY. The duties of the Recording Secretary shall be:

- A. To send, by March 10, a completed copy of the local chapter bylaws and standing rules as instructed by the state executive board if the bylaws and/or standing rules were amended during the fiscal year.
- B. To send, by March 10, notification indicating “no change” as instructed by the state executive board if the local chapter bylaws and/or standing rules were not amended during the fiscal year.

Section 4. CORRESPONDING SECRETARY. The duties of the Corresponding Secretary shall be:

- A. **To send a copy of the local chapter yearbook per the requirements established by the executive board.**

Section 5. TREASURER. The duties of Treasurer shall be:

- A. To pay to the Colorado P.E.O. Charitable Corporation all contributions received for that corporation, for Colorado P.E.O. Chapter House **Project**, for Colorado P.E.O. Marguerite Fund and the Colorado P.E.O. Marguerite Fund Christmas Shower.
- B. To pay to the **executive** treasurer of the state chapter all contributions to the Colorado Cottey College Scholarship Fund and the Colorado State Scholarship Fund.

### ARTICLE XIII - RECIPROCITY GROUPS

*The following requirements are in addition to those listed in the Constitution, Part III, Article XIII.*

Section 1. SUPERVISION. Each group formed shall be under the supervision of the **officer assigned by the president** of the state chapter in compliance with the *Guidelines for Reciprocity Groups*.

Section 2. BYLAWS. Each group shall adopt bylaws consistent with the laws of the Sisterhood and the Bylaws and Standing Rules of Colorado State Chapter, with the approval of the vice president.

Section 3. ELECTION AND INSTALLATION OF OFFICERS. The annual election and installation of officers shall be held by June 15.

Section 4. UNAFFILIATE **CHAIR**. Each group shall have an Unaffiliate **Chair** who shall:

- A. Receive from a reciprocity representative of each chapter in the group, a report of chapter unaffiliate changes in order to maintain a current unaffiliate list.
- B. Report unaffiliate membership changes to the State Unaffiliate **Chair** in order to maintain a current state unaffiliate list.
- C. Distribute, at each meeting, a copy of the current list of unaffiliates in the reciprocity area, to each representative in the group.

Section 5. REPORTS.

- A. Report of Election of Officers and contact person shall be submitted as required by International Chapter immediately following election.
- B. The financial report required by International Chapter shall be returned to the vice president of Colorado State Chapter by March 10.

ARTICLE XIV – P.E.O. GROUPS.

*The following requirements are in addition to those stated in the Constitution, Part III, Article XIV.*

Section 1. SUPERVISION. Each group shall be under the supervision of the **officer assigned by the president** of the state chapter in compliance with the P.E.O. Group Book.

Section 2. BYLAWS. Each group shall adopt bylaws consistent with the laws of the Sisterhood and the Bylaws and Standing Rules of Colorado State Chapter, with the approval of the vice president. The president shall send a copy of the bylaws, if changed during the year, to the vice president of state chapter by May 1.

Section 3. MEETINGS. Meetings shall be indicated in the bylaws and yearbook of the group.

Section 4. FINANCE. P.E.O. Groups may have savings or other interest- bearing accounts.

Section 5. P.E.O. GROUP BOOK. Each group shall meet all reporting requirements contained in International Chapter’s P.E.O. Group Requirements publication.

ARTICLE XV - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert’s Rules of Order, Newly Revised*, shall govern all meetings in matters not covered by these bylaws, or the *Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood*.

ARTICLE XVI - AMENDMENTS

Section 1. AMENDMENTS PROPOSED PRIOR TO CONVENTION.

A. Amendments to the bylaws and standing rules of the state chapter shall be proposed only by the executive board, board of directors, trustees, standing committees, or local chapters. Local chapters desiring to submit an amendment must have that proposal approved by a two-thirds vote at a regular meeting, provided the amendment was submitted in writing at a previous regular meeting and all absent resident members notified that a vote will be taken at the next regular meeting. By February 1, proposed amendments shall be submitted in writing to the **chair** of the Amendments and Recommendations Committee.

B. Copies of proposed amendments, recommendations and/or resolutions to be voted on at convention of state chapter shall be sent by May 1 to members of the executive board, members of board of directors, trustees and standing committees, past presidents, each local chapter and the **chair** of the Nominating Committee.

C. Proposed amendments may be adopted by a two-thirds vote of the members present and voting in convention of state chapter.

Section 2. AMENDMENTS PROPOSED DURING CONVENTION.

- A. Proposed amendments shall be submitted, in writing, to the **chair** of the Amendments and Recommendations Committee.
- B. Amendments may be called to the floor by a two-thirds vote of the members present and voting in convention of state chapter.
- C. Such proposed amendments may be adopted by three-fourths vote of the members present and voting, provided the amendments shall have been read at a meeting prior to the one in which action is taken.

## STANDING RULES

1. The requirements for local chapter yearbooks shall be determined by the executive board and published on the Colorado State Chapter website.
2. The name of a member whose death occurs after March 1 shall appear on the Memorial Roll at the convention of state chapter the following year.
3. All boards of directors, trustees and committees shall obtain approval of the president of state chapter before sending any form letters.
4. A gift of fifty dollars (\$50.00) shall be given each new local chapter at the time of organization.
5. The names, addresses with zip code, telephone numbers with area codes, and email addresses of current executive board members of Colorado State Chapter shall be posted on the Colorado website.
6. Area membership directories may be printed and distributed only with the express written permission of the Executive Board of Colorado State Chapter.
7. Amendments
  - a. Amendments proposed prior to convention:
    1. Amendments to the standing rules shall be proposed only by the executive board, board of directors, trustees, standing committees, or local chapters.
    2. By February 1, proposed amendments shall be submitted in writing to the **chair** of the Amendments and Recommendations Committee.
    3. Copies of proposed amendments, recommendations and/or resolutions to be voted on at convention of state chapter shall be sent by May 1 to members of the executive board, members of board of directors, trustees and standing committees, past presidents, each local chapter and the **chair** of the Nominating Committee.
    4. Proposed amendments may be adopted by a majority vote of the members present and voting in convention of state chapter.
  - b. Amendments proposed during convention:
    1. Proposed amendments shall be submitted, in writing, to the **chair** of the Amendments and Recommendations Committee.
    2. Amendments may be called to the floor by a two-thirds vote of the members present and voting in convention of state chapter.
    3. Such proposed amendments may be adopted by two-thirds vote of the members present and voting, provided the amendments shall have been read at a meeting prior to the one in which action is taken.



# **Section 3**

**CPCC Annual Meeting Minutes**

**CPCC Articles of Incorporation  
CPCC Bylaws & Standing Rules**

**Colorado P.E.O. Charitable Corporation**  
**Annual Meeting**  
**Saturday, June 4, 2022**

**Welcome by Susan Miller**

The 2022 annual meeting of the Colorado P.E.O. Charitable Corporation was called to order at 2:45 p.m. by Susan Miller

Susan announced that the Board of Directors had chosen to adopt the Rules of Convention as printed in the Convention Program on page 17-19.

The opening devotion was offered by Karen Gacnik, Chapter W, La Junta

**Credentials Committee Report**

According to the Colorado P.E.O. Charitable Corporation, Articles of Incorporation, every member of the Colorado State Chapter P.E.O. Sisterhood, in good standing, shall be a member of the corporation. They are represented today by the voting members of this Convention of Colorado State Chapter and the directors of the corporation.

L J Van Belkum, PSPCSC, Chairman of Credentials Committee reported that 271 members of convention were in attendance. The number required for a quorum is 138, or 51%. A quorum was established.

Susan Miller declared the 2022 annual meeting of the Colorado P.E.O. Charitable Corporation was opened in due form and ready for the transaction of business.

**Introduction of Board of Directors and members of the board.**

Susan Miller introduced the Board of Directors and members of the board: Vice Chair, Diane Ritzdorf, PSPCSC, Chapter FF, Denver; Secretary, Patricia Graham, Chapter EK, Littleton; Treasurer, Janet Kline, Chapter CW, Denver; three ex-officio members who, by virtue of their positions, serve as voting members on the Board: Barb Hunter, Chapter ID, Lafayette, Chair of the Marguerite Fund Trustees; Martha Kuhn, PSPCSC, Chapter AX, Burlington, Chair of the Chapter House Trustees;

Kendy Cusick-Rindone, President, Colorado State Chapter, Chapter CP, Denver.

Serving as Minutes Assistants for this meeting; Karen Gacnik, Chapter W, La Junta, and Janet Kingsbury, PSPCSC, Chapter BV, Denver. •

Serving as Parliamentarian for this meeting International Representative; Karen Holcombe Leftwich PSP Montana. Currently a member of the Study & Research Committee of P.E.O. International.

Annual reports were printed in the CSC Convention Program for the Delegates. The Trustees of Chapter House and Marguerite Fund are dedicated women who believe in what they do in their management of these respective funds. Because of the support of Colorado P.E.O.s, a difference is made for our sisters and other Colorado women in need.

Susan reviewed the following history and work of the Board of Directors:

At the Colorado P.E.O. Charitable Corporation 2021 virtual annual meeting, the membership voted overwhelmingly to sell the Chapter House property, and adopted the resolutions set forth. The Board of Directors was charged with the following:

*RESOLVED, that the Colorado P.E.O. Chapter House property be closed and sold as soon as possible. This has been completed.*

*RESOLVED, that a schedule of severance pay be established for the employees. This has been completed.*

*RESOLVED, that financial assistance for housing, where needed, be immediately available to each resident who was residing at the property at the time of its closing as provided in the CPCC bylaws. This has been completed*

*RESOLVED, that the proceeds from the sale of the property be deposited into the CPCC fund prescribed in the CPCC bylaws, remain invested, and used only for the purposes permitted for such proceeds in the CPCC bylaws This has been Completed*

*RESOLVED, that the CPCC board shall study the guidelines and purposes of the grant assistance funds in other states that have established such funds with proceeds from the sale of their chapter houses, among other appropriate resources, and shall propose to the CPCC membership at the next CPCC annual meeting, bylaw amendments to provide for the purposes and administration of*

*the grant assistance fund that will be established with the sale proceeds and used for the benefit of residents throughout the state of Colorado.* This is partly Completed and in Progress.

An invitation to apply to be on an ad hoc committee was sent to all members who receive the CPCC Newsletter on May 15, 2022. The CPCC Board of Directors plans to appoint an ad hoc committee to research and propose a new Chapter House Project. This will be a short-term committee (6 months maximum) with two charges: 1) study what other P.E.O. state chapters have done with the proceeds from the sale of chapter house properties, and 2) develop a proposal for utilizing the proceeds from the sale of the Colorado State Chapter House that conforms with the CPCC Articles of Incorporation and Bylaws. The committee will consist of members from the CPCC Board and Chapter House Trustees and members at-large representing the entire state. We anticipate that all meetings will be conducted via video conferencing. Thank you for considering this opportunity to serve Colorado P.E.O.s!

Janet Kline presented the treasurer's report. Delegate packets included unaudited Financial Reports for the Fiscal Year April 1, 2021 – March 31, 2022. Reports included CPCC Balance Sheet as of March 31, 2022, and CPCC Profit and Loss by Class for April 1, 2021 – March 31, 2022. The Colorado P.E.O. Board of Directors have taken on varied tasks this year, but as always, we were guided by our Articles of Incorporation, our Bylaws, or mission and our goals. The Annual Reports are printed in the convention program on pages 41-43 and will be included in the 2022 Convention Proceedings.

#### Proposed Amendments & Resolutions:

As required by our Bylaws, proposed amendments were sent by email on May 1<sup>st</sup> to all chapter presidents and members of convention. All delegates were asked to bring a printed copy of the proposed amendments with them to this annual meeting. In addition, the proposed amendments were posted on the Colorado State Chapter website, under the CPCC tab.

Amendments adopted will take effect at the close of this meeting. According to Article XV Amendments; Section 1. Bylaws; subsection C. Approval. Proposed amendments are subject to approval

by two-thirds of the votes cast at the annual meeting of Colorado P.E.O. Charitable Corporation.

The Amendments and Recommendations Committee representative Shari Fox, AT, PSPCSC, presented the following proposed amendments to the Bylaws of the Colorado P.E.O. Charitable Corporation

**1. Submitted by CPCC Board of Directors**

Amend Article III, OBJECT AND PURPOSE, sentence 2, by striking out a) and inserting a new a); and in b), by striking out the words “maintaining and” prior to the word “operating”.

**The Amendment was adopted by Pro-187/Con-62**

**THE FOLLOWING AMENDMENTS 2 & 2A WERE BE CONSIDERED AS A WHOLE**

**2. Submitted by CPCC Board of Directors**

Amend ARTICLE V CORPORATION MEETINGS, Section 1. Annual Meeting, subsection A. Time and Place, sentence 1, by striking out the word “at” and inserting the words “in conjunction with”.

**2.A. Conforming Amendment**

Amend ARTICLE XV AMENDMENTS, Section 1. Bylaws, subsection B. Distribution to Members, sentence 1, by striking out the words “during convention” and inserting the words “held in conjunction with the Convention of Colorado State Chapter”.

**2.B. Conforming Amendment**

Amend ARTICLE XV AMENDMENTS, Section 2. Articles of Incorporation, subsection B. Distribution to Members, sentence 1, by striking out the words “during convention” and inserting the words “held in conjunction with the Convention of Colorado State Chapter”.

**The Amendments 2 & 2A were adopted by Pro-239/Con-10**

**THE FOLLOWING AMENDMENTS 3, 4, & 5 WERE CONSIDERED AS A BLOCK**

**3. Submitted by CPCC Board of Directors**

Amend ARTICLE VI BOARD OF DIRECTORS, Section 4. Election of Directors, subsection A., sentence 1, by striking out the words “In a year a vacancy for a past president of Colorado State Chapter may be filled,” prior to the words “if there”, and by striking out the word “that” and inserting the word “a”; and by striking out subsection B.

**4. Submitted by CPCC Board of Directors**

Amend ARTICLE VII OFFICERS, Section 2. Duties of Officers, subsection D. Treasurer, by adding a new sentence 2.

**5. Submitted by CPCC Board of Directors**

Amend ARTICLE VII OFFICERS, Section 3. Election, by striking out sentence 2 and sentence 3

**The Amendments 3, 4, &5 were adopted by Pro-234/Con-13**

**6. Submitted by CPCC Board of Directors**

Amend ARTICLE VII OFFICERS, Section 4. Term of Office, by striking out sentence 2.

**The Amendment was adopted by Pro-218/Con-30**

**7. Submitted by CPCC Board of Directors**

Amend ARTICLE X COLORADO P.E.O. CHAPTER HOUSE, by inserting the word "PROJECT" following the word "HOUSE".

**The Amendment was adopted by Pro-245/Con-4**

**8. Submitted by CPCC Board of Directors**

Amend ARTICLE X COLORADO P.E.O. CHAPTER HOUSE, Section 1. Purpose, sentence 4, by striking out the words "If the Colorado P.E.O. Chapter House residence should be sold" prior to the words "the Colorado P.E.O. Chapter House Project"; and by striking out the words "without dissolution" and inserting the words "with or without real property".

**The Amendment was adopted by Pro-245/Con-5**

**THE FOLLOWING AMENDMENTS 9, 10, 11 & 12 WERE CONSIDERED AS A BLOCK**

**9. Submitted by CPCC Board of Directors**

Amend ARTICLE X COLORADO P.E.O. CHAPTER HOUSE Section 2. Administration, sentence 1, by inserting the word "Project" prior to the word "Trustees".

**10. Submitted by CPCC Board of Directors**

Amend ARTICLE X COLORADO P.E.O. CHAPTER HOUSE, Section 3. Appointment, by inserting a new sentence 2.

**11. Submitted by CPCC Board of Directors**

Amend ARTICLE X COLORADO P.E.O. CHAPTER HOUSE, Section 6. Finance, by striking out subsection A, subsection B and subsection C.

**12. Submitted by CPCC Board of Directors**

Amend ARTICLE XIII COLORADO P.E.O. MARGUERITE FUND, Section 3. Appointment, by inserting a new sentence 2.

**The Amendments 9, 10, 11 & 12 were adopted Pro-243/Con-5**

**13. Submitted by CPCC Board of Directors**

Amend ARTICLE X COLORADO PEO CHAPTER HOUSE, by striking out Section 7 and inserting a new Section 7.

**The Amendment was adopted Pro-239/Con-10**

**14. Submitted by CPCC Board of Directors**

Amend ARTICLE XI SHARE THE CARE FUND, Section 1. Purpose, sentence 3, by inserting the word “initially” prior to the word “established”; and by adding a sentence 4.

**The Amendment was adopted Pro-245/Con-5**

**15. Submitted by CPCC Board of Directors**

Amend ARTICLE XI SHARE THE CARE FUND, by striking out Section 3. Administration and inserting a new Section 3. Administration.

**The Amendment was adopted Pro-218/Con-31**

**THE FOLLOWING AMENDMENTS 16 & 16A WERE BE CONSIDERED AS A WHOLE**

**16. Submitted by CPCC Board of Directors & 16A. Conforming Amendment**

Amend ARTICLE XI SHARE THE CARE FUND, Section 4. Fund Assets, by striking out sentence 1; in sentence 2, by inserting the words “A. Records.” prior to the words “The financial”; and by inserting a new subsection B. Further Use of Share the Care Fund Assets”.

**16.A. Conforming Amendment**

Amend ARTICLE XI SHARE THE CARE FUND, by striking out Section 5. Closing and Sale of the Colorado P.E.O. Chapter House Residence and Further Use of Share the Care Fund Assets.

**The Amendments 16 & 16A were adopted Pro-230/Con-18**

**17. Submitted by CPCC Board of Directors**

ARTICLE XII ENDOWMENT FUND, Section 4. Closing and Sale of the Colorado P.E.O. Chapter House Residence and Further Use of Endowment Fund Assets, by striking out the words “Closing and Sale of the Colorado P.E.O. Chapter House Residence and Further” in the title; in sentence 1, by striking out the words “If the Colorado P.E.O.

Chapter House residence is closed and sold pursuant to Section 7 of Article X” prior to the words “the assets”; and by striking out the words “and further to make distributions or otherwise provide financial assistance to individuals in need who are residing in assisted living facilities or facilities similar to the Colorado P.E.O. Chapter House residence, “ prior to the word “consistent”.

**The Amendments were adopted Pro-238/Con-11**

**18. Submitted by CPCC Board of Directors**

Amend ARTICLE XIII COLORADO P.E.O. MARGUERITE FUND, Section 5. Finance, subsection B. Christmas Shower, sentence 1, by striking out the words “, assigned in alphabetical groups,” following the words “Local chapters”; and by adding a new sentence 2.

**The Amendments were adopted Pro-222/Con-27**

**THE FOLLOWING AMENDMENTS 19 & 19A WERE BE CONSIDERED AS A WHOLE**

**19. Submitted by CPCC Board of Directors**

Amend ARTICLE XV AMENDMENTS, Section 1. Bylaws, subsection A. Proposal of Amendments, sentence 2, by striking out the word “writing” and inserting the words “manipulable format” and by striking out the word “November” and inserting the word “January”; and by striking out sentence 3 and inserting a new sentence 3 and new sentence 4.

**19.A. Conforming Amendment**

Amend ARTICLE XV AMENDMENTS, Section 2. Articles of Incorporation, subsection A. Proposal of Amendments, sentence 2, by inserting the word “Proposed” prior to the word “amendments”, by striking out the word “writing” and inserting the words “manipulable format”, and by striking out the words “November 1” and inserting the words “January 1 of each year”; and by striking out sentence 3 and inserting a new sentence 3 and new sentence 4.

**The Amendments 19 & 19A were adopted Pro-233/Con-13**

**The Editorial Resolution was adopted by Pro-258/Con-2.**

Susan thanked Shari and her committee for their work and attention to detail on these many amendments. She also thanked Karen for her



assistance and guidance throughout the presentation and voting process.

The next business in order was the report from the Colorado P.E.O. Charitable Corporation Nominating Committee. This committee was charged with accepting applications to fill the vacancy created by the outgoing chair, who will complete her term at the conclusion of this Annual Meeting.

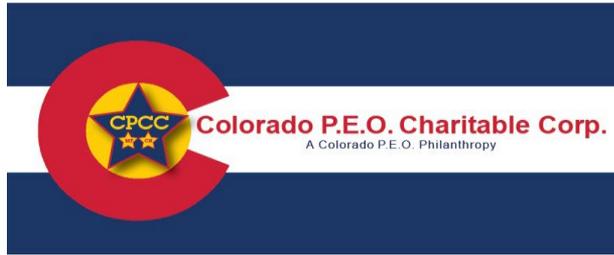
Karen Hardy, HM, member of the Nominating Committee presented Ann Lacy-Baillet as the recommended candidate for election to the Colorado P.E.O. Charitable Corporation. There were no further nominations from the floor and the nominations were closed. Ann Lacy-Baillet was elected to the Colorado P.E.O. Charitable Corporation Board of Directors for a four-year term.

There being no further business, Susan Miller declared the 2022 Annual Meeting of the Colorado P.E.O. Charitable Corporation closed.

The meeting was adjourned at 4:46 p.m.

Patricia Graham,  
CPCC Board Secretary

Approved by Committee to Approve Minutes:  
Karen Gacnik, W/La Junta  
Janet Kingbury, PSPCSC, BV/Julesburg



## **COLORADO P.E.O. CHARITABLE CORPORATION**

These governing documents are presented together as required/requested by the Study and Research Committee of International Chapter P.E.O. Sisterhood. These documents and revisions are governed by Roberts Rules of Order, newly revised, in all cases to which they are applicable, and in which they are not inconsistent with the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood, and the Bylaws and Standing Rules of Colorado State Chapter. (CPCC Bylaws, Article XII Parliamentary Authority).

### **ARTICLES OF INCORPORATION (As last amended June 4, 2016)**

Portions revised on that date are in **bold print**.

Dates of revisions at end of document refer to dates adopted by the members of the Colorado P.E.O. Charitable Corporation.

### **BYLAWS (As last amended June 4, 2022)**

Portions revised on that date are in **bold print**.

Dates and document numbers noted in Article II – Establishing Act - refer to dates of the Articles of Incorporation being filed with the Colorado Secretary of State Office. Said office assigns document numbers when filed.

# ARTICLES OF INCORPORATION

## COLORADO P.E.O. CHARITABLE CORPORATION

### Amended June 4, 2016.

Know all men by these present: That we, Rachel Allen Upton, Gladys Thompson and Margaret Aldom, residents of the state of Colorado and Citizens of the United States of America, have associated ourselves for the purpose of forming a body corporate and politic, not for pecuniary profit under and by virtue of the laws and of the state of Colorado, and we do hereby make, execute and acknowledge this certificate in writing of our intention so to become a body corporate under and by virtue of said laws.

First. The name of our said corporation shall be Colorado P.E.O. Charitable Corporation.

Second. The objects and purposes for which our said corporation is formed and incorporated are:

**A. To establish a fund to receive contributions, membership dues, gifts and bequests for the philanthropic, benevolent, charitable and nonprofit benefit of members of the Colorado State Chapter of the P.E.O. Sisterhood (and members of their families and other non-members as further described in the following section (B) of this Second article). Such funds to be allowed to accumulate toward the acquisition of a home for P.E.O. members, the operation of which shall qualify under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or any corresponding provision of any future United States Internal Revenue law) (the "Code").**

B. To establish, maintain and operate in the state of Colorado a home for the benefit of members of the P.E.O. Sisterhood (including members of their families who meet criteria established by the corporation), who may desire to live in such a home. This will not preclude the corporation, if and to the extent deemed reasonable, necessary and prudent by the corporation's board of directors based upon the economic practicalities of operating such a home for such purposes, from providing residency in the home to persons who are not members of the P.E.O. Sisterhood (or qualifying members of the families), but who are sponsored by a P.E.O. sister. If this is done, preference for residency in the home shall be given first to members of the P.E.O. Sisterhood, second to qualifying members of their families and third to persons who are not members of the P.E.O. Sisterhood (or qualifying members of their families) but who are sponsored by a P.E.O. Sister.

- C. To erect, build or otherwise procure a suitable building or buildings for the aforesaid purpose.
- D. To acquire by gift, bequest, devise, purchase, lease or otherwise, all kinds of property, both real and personal.
- E. To own, hold, sell and convey, exchange, lease, mortgage and encumber and otherwise dispose of all kinds of property, both real and personal.
- F. To borrow money and make, execute and deliver promissory notes or other forms of indebtedness therefore and make, execute and deliver security thereof on real or personal property.
- G. To invest and reinvest funds of the corporation in all kinds of real and personal property, including bonds, stocks and other forms of securities.
- H. To do and perform all acts and things which may be deemed necessary or expedient for the proper and successful prosecution of the objects and purposes for which the corporation is created.

Third. The corporation shall be non-stock and no dividends nor pecuniary profits shall be declared.

Fourth. Every member of the Colorado State Chapter, P.E.O. Sisterhood in good standing shall be a member of this corporation.

Fifth.

- A. Board of Directors. The management of the affairs of the corporation shall be vested in a Board of Directors, except as otherwise provided in the Colorado Revised Nonprofit Corporation Act (the "Act"), these Articles of Incorporation, or the bylaws of the corporation. The number of directors, their classifications, if any, their terms of office, and the manner of their election or appointment shall be determined according to the bylaws of the corporation from time to time in force.
- B. Liability of Directors. No director shall be personally liable to the corporation for monetary damages for any breach of fiduciary duty as a director, except that the foregoing shall not eliminate or limit such director's duty of loyalty to the corporation for monetary damages for any of the following: (1) any breach of such director's duty of loyalty to the corporation, (2) any of such director's acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law, (3) acts specified in Section 7-128-403 of the Act, as it now exists or hereafter may be amended, regarding a director's assent to or participation in the making of any loan by the corporation to any director or officer of the corporation, or (4) any transaction from which such director derived an improper personal benefit.

If the Act hereafter is amended to authorize the further elimination of the liability of directors, then the liability of a director of the corporation in addition to the limitation on personal liability provided herein, shall be further eliminated or limited to the fullest extent permitted by the Act. Any repeal or modification of this Article V (B) shall be prospective only and shall not adversely affect any right or protection of a director of the corporation existing at the time of such repeal or modification.

Sixth. The annual meeting of this corporation shall be held at the Convention of Colorado State Chapter of the P.E.O. Sisterhood. The time and place shall be designated in the convention program. A majority of the members of said convention shall constitute a quorum. The voting members of this corporation shall be the members of the annual convention of the Colorado State Chapter and the directors of the corporation.

Seventh. The principal office of said corporation shall be located in the City of Colorado Springs, and the County of El Paso, State of Colorado.

Eighth. The directors shall have power to make such prudential bylaws as they deem proper for the management of the affairs of this corporation according to the laws in such case made and provided.

Ninth. The term of existence of this corporation is perpetual unless dissolved according to law.

Tenth.

**A. The corporation shall not carry on any other activities not permitted to be carried on: (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Code, or (b) by a corporation contribution to which are deductible under section 170(c)(2) of the Code.**

1. No part of the net earnings of the Colorado P.E.O. Charitable Corporation shall inure to the benefit of any private shareholder, member or individual, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the Second article herein.

2. No substantial part of the activities of the corporation shall consist of carrying on propaganda, lobbying, or otherwise attempting to influence legislation, and the corporation shall not participate in any political campaign on behalf of or against any candidate for political office.

Eleventh.

A. In the event of dissolution of this corporation, the assets remaining after the donors' requests have been met shall be distributed for charitable purposes only to charitable organizations which are exempt under Section 501(c)(3) of the **Code**. Any such assets not so disposed of shall be disposed by the Court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose.

B. No member, director, or officer of the corporation, or any private individual shall be entitled to share in the distribution of any of the corporation assets upon dissolution of the corporation.

In testimony, Whereof, we have hereunto set our hands and seals, on this 22<sup>nd</sup> day of June, AD, 1949.

GLADYS THOMPSON (SEAL) RACHEL ALLEN UPTON (SEAL) MARGARET ALDOM (SEAL)

Revised June 11, 1963  
Revised June 17, 1965  
Revised June 12, 1969

Revised June 14, 1997  
Revised June 05, 1999  
Revised June 03, 2005

Revised June 02, 2012  
Revised June 04, 2016

# **COLORADO P.E.O. CHARITABLE CORPORATION BYLAWS**

## **Amended June 4, 2022**

### **ARTICLE I - NAME**

The name of this corporation shall be Colorado P.E.O. Charitable Corporation.

### **ARTICLE II - ESTABLISHING ACT**

The Colorado Foundation Fund of the P.E.O. Sisterhood was incorporated as a Colorado corporation on July 20, 1949, under Colorado Secretary of State's document number 116747 (later renumbered as 19871180800). On July 2, 1963, under Colorado Secretary of State's document number 167369, the Articles of Incorporation were amended to (1) include among the objects and purposes of the corporation the receipt of funds for the philanthropic, benevolent, charitable, and non-profit benefit of members of the Colorado State Chapter of the P.E.O. Sisterhood, and (2) establish the corporation as a not-for-profit corporation. On July 2, 1965, under Colorado Secretary of State's document number 180800, the Articles of Incorporation were amended to change the name of the corporation to Colorado P.E.O. Chapter House, Inc. On July 6, 2012, under Colorado Secretary of State's document number 20121371156, the Articles of Incorporation were amended to change the name of the corporation to Colorado P.E.O. Charitable Corporation.

### **ARTICLE III - OBJECT AND PURPOSE**

*The primary activities of Colorado P.E.O. Charitable Corporation shall include but not be limited to a) **holding/maintaining the proceeds of the sale of the Chapter House residence as an asset to be used for exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code and b) operating the Colorado P.E.O. Marguerite Fund to provide assistance to Colorado P.E.O. members and non-members.***

### **ARTICLE IV - MEMBERS**

Members in good standing of Colorado State Chapter of the P.E.O. Sisterhood, hereinafter referred to as Colorado State Chapter, are members of Colorado P.E.O. Charitable Corporation.

## **ARTICLE V - CORPORATION MEETINGS**

### **Section 1. Annual Meeting.**

- A. Time and Place. The annual meeting of Colorado P.E.O. Charitable Corporation shall be held **in conjunction with** the Convention of Colorado State Chapter. The time and place of the annual meeting shall be designated in the convention program. Notice of the time and place of the annual meeting shall be sent to each local chapter by the Board of Directors of Colorado P.E.O. Charitable Corporation by May 1.
- B. Quorum. A majority of members of convention of Colorado State Chapter shall constitute a quorum.
- C. Voting. If a quorum exists, action on a matter is approved if the votes cast favoring the action exceed the votes cast opposing the action, unless approval by a greater number of votes is required by law, Colorado P.E.O. Charitable Corporation's Articles of Incorporation, or these bylaws.
- D. Voting Members. The voting members of this corporation shall be the voting members of the annual convention of Colorado State Chapter and the directors of the Corporation.

### **Section 2. Special Meetings.**

#### A. Procedure to Call

1. Special meetings of the members of Colorado P.E.O. Charitable Corporation may be called by the chairman or a majority of the Board of Directors with the authorization of the Executive Board of Colorado State Chapter or Convention of Colorado State Chapter.

2. Members of Colorado P.E.O. Charitable Corporation representing 15% of the P.E.O. Chapters in Colorado may call a special meeting. No chapter shall initiate the circulation necessary to call a special meeting without first obtaining authorization of the Executive Board of Colorado State Chapter or Convention of Colorado State Chapter.

3. Time and Place. The Board of Directors shall determine the time and place of the special meeting. If not held in conjunction with the convention of Colorado State Chapter, thirty days' notice of the time, place and purpose of such special meeting shall be sent by the Board of Directors to each local chapter entitled to vote at the last annual meeting of Colorado P.E.O. Charitable Corporation.

4. Expenses. Expenses incurred by the Board of Directors and the cost of the meeting facility, printing and mailing shall be paid by the Colorado P.E.O. Charitable Corporation. Colorado P.E.O. Charitable Corporation will not be responsible for any other expenses pertaining to the special meeting.



5. Quorum and Manner of Voting. A majority of votes entitled to be cast by members of Colorado P.E.O. Charitable Corporation on a matter shall constitute a quorum for action on that matter. If a quorum exists, action on a matter is approved if the votes cast favoring the action exceed the votes cast opposing the matter, unless approval by greater number of votes is required by law, Colorado P.E.O. Charitable Corporation's Articles of Incorporation or these bylaws.

## **ARTICLE VI- BOARD OF DIRECTORS**

### **Section 1. Number of Directors.**

Colorado P.E.O. Charitable Corporation shall be administered by a Board of Directors of seven voting members. Four members shall be elected by the members of Colorado P.E.O. Charitable Corporation, one of whom, when feasible, shall be a past president of Colorado State Chapter. The president of Colorado State Chapter, the chairman of the Chapter House Trustees (as defined below) and the chairman of the Marguerite Fund Trustees (as defined below) shall serve as ex-officio members. In the absence of the Chapter House Trustees chairman and/or the Marguerite Fund Trustees chairman, another trustee from their respective entities shall serve as an ex-officio member having a vote. The vice president of Colorado State Chapter shall serve as an ex-officio member having a vote in the absence of the president of Colorado State Chapter.

### **Section 2. Qualifications and Term of Directors.**

Any member of Colorado P.E.O. Charitable Corporation is eligible to serve on the Board of Directors. A term shall be a period of four years commencing at the first regular meeting following the annual meeting of Colorado P.E.O. Charitable Corporation. No person shall serve as an elected member for more than one consecutive four-year term. A director appointed pursuant to Section 5 below who serves a term of more than one year shall not be eligible for election to the Board of Directors in the year following expiration of her appointed term.

### **Section 3. Nomination of Directors.**

1. Nomination of directors shall be by a nominating committee appointed by the president of Colorado State Chapter. The committee shall consist of a past state president of Colorado State Chapter who will serve as chairman, and two active resident members of Colorado State Chapter.
2. By April 1, the name of the nominees and appropriate information about the nominees shall be forwarded to the chairman of the Board of Directors by the nominating committee.
3. The names of the nominees and appropriate information shall be sent to each local chapter by the Board of Directors by May 1.
4. At the time of the election, opportunity shall be given for nominations from the floor. Consent of all nominees must be obtained.

5. All expenses of the nominating committee shall be paid by Colorado P.E.O. Charitable Corporation.

**Section 4. Election of Directors.**

**If there is but one nominee for a vacancy, election shall be by voice vote. If more than one nominee is presented, election shall be by ballot.**

**Section 5. Interim Vacancy.**

An interim vacancy of the Board of Directors shall be filled by appointment by the president of Colorado State Chapter on recommendation of the nominating committee.

**Section 6. Meetings and Quorum.**

A. Attendance. All meetings of the Board of Directors shall be open unless executive session is requested. A visitor is requested to notify the Board Chairman of his/her intent to be present at a meeting.

B. Regular Meetings. Regular meetings shall be held when necessary but not less than once quarterly. Date, time and place of regular meetings shall be set by the chairman. Notice of each meeting shall be mailed, emailed or faxed to each director at least ten days prior to the date of the meeting. Five voting directors shall constitute a quorum.

C. Special Meetings. Special meetings may be called by the chairman or two members. Each director shall be notified by mail, email or fax of the date, time, place and purpose of such special meeting at least five days prior to the date of the meeting. Five voting directors shall constitute a quorum.

D. Emergency Meetings. Emergency meetings may be called by any director when immediate and unexpected action must be taken. Notice of an emergency meeting may be made without written notice and requires no specific period of previous notice so long as a reasonable attempt is made to reach each director. Emergency action may be taken at such meeting or by telephone conference by any four voting directors.

E. Voting. A vote of the majority of the directors present at a meeting at which a quorum is present, shall be the act of the Board of Directors. No director may vote or act by proxy at any meeting of the directors.

**ARTICLE VII OFFICERS**

**Section 1. Officers.**

Officers shall be chairman, vice-chairman, secretary and treasurer. Each officer shall be a member of the Board of Directors. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Board of Directors.

## **Section 2. Duties of Officers.**

A. Chairman. The chairman shall, subject to the direction and supervision of the Board of Directors, be the chief executive officer of the Colorado P.E.O. Charitable Corporation. The chairman shall preside at all meetings of the Board of Directors. The chairman has the authority to table a discussion for future consideration, unless at that time a vote is called.

B. Vice Chairman. The vice chairman shall in general, and in the absence of the chairman, perform all duties incident to the office of chairman and such other duties as may be prescribed by the Board of Directors.

C. Secretary. The secretary shall prepare and maintain as permanent records the minutes of the proceedings of the Board of Directors and a record of all actions taken by the Board of Directors without a meeting.

D. Treasurer. The treasurer shall, subject to the direction and supervision of the Board of Directors, be the principal financial officer of Colorado P.E.O. Charitable Corporation, shall oversee the care and custody of all funds, securities, evidences of indebtedness and other personal property of Colorado P.E.O. Charitable Corporation. **Any voluntary contributions collected by the treasurer of Colorado P.E.O. Charitable Corporation shall be allocated as specified in the gift document.**

## **Section 3. Election.**

**Election of officers shall be held at the first regular meeting following the annual meeting of Colorado P.E.O. Charitable Corporation.**

## **Section 4. Term of Office.**

**A term of office shall be one year. The term of office shall begin immediately following election.**

## **Section 5. Vacancy in Office.**

Any vacancy in office shall be filled by election of the Board of Directors for the remainder of the unexpired term.

## **ARTICLE VIII COMMITTEES**

Committees may be appointed by the chairman with the approval of the Board of Directors. The chairman shall be an ex-officio member of all committees. In no case shall any committee have the authority to act for the Board of Directors.

## **ARTICLE IX FINANCE**

### **Section 1. Reimbursement of Expenses.**

Colorado P.E.O. Charitable Corporation shall pay all expenses incurred by members of the Board of Directors and committees in performing the duties relating to the operation and management of Colorado P.E.O. Charitable Corporation.

The allowance for mileage will be consistent with the Colorado State Executive Board policy.

**Section 2. Expenditures, Loans and Encumbrances.**

Approval by written ballot by two-thirds of the votes cast at the annual meeting or at a special meeting of Colorado P.E.O. Charitable Corporation shall be required for:

- A. Expenditure of funds for the acquisition or improvement of real or personal property or incurrence of obligation for same, when the total amount involved is in excess of \$100,000.
- B. Placement of a loan of any kind or character, secured or unsecured or both, and/or placement of any encumbrance against real or personal property when the total amount of such a loan or loans is in excess of \$100,000.
- C. Sale of real property.

**Section 3. Annual Audit.**

The treasurer shall send a copy of the annual audit of Colorado P.E.O. Charitable Corporation to the president of Colorado State Chapter.

**ARTICLE X COLORADO P.E.O. CHAPTER HOUSE PROJECT**

**Section 1. Purpose.**

The Colorado P.E.O. Charitable Corporation shall operate and maintain the Colorado P.E.O. Chapter House, **an** independent living residence, so long as financially sustainable, for the benefit of members of the P.E.O. Sisterhood (including members of their families who meet criteria established by the Colorado P.E.O. Charitable Corporation), who may desire to reside in such a home. This will not preclude the Colorado P.E.O. Charitable Corporation, if and to the extent deemed reasonable, necessary and prudent by the Colorado P.E.O. Charitable Corporation’s Board of Directors based upon the economic practicalities of operating such a home for such purposes, from providing residency in the home to persons who are not members of the P.E.O. Sisterhood (or qualifying members of their families), but who are sponsored by a P.E.O. sister. If this is done, preference for residency in the home shall be given as a residence first for members of the P.E.O. Sisterhood, second to qualifying members of their families, and third to persons who are not members of the P.E.O. Sisterhood (or qualifying members of their families) but who are sponsored by a P.E.O. sister. **The Colorado P.E.O. Chapter House project may continue with or without real property.**

**Section 2. Administration.**

The Colorado P.E.O. Chapter House **Project** shall be administered, subject to the direction and supervision of the Colorado P.E.O. Charitable Corporation Board of Directors, by a group of three (3) trustees, hereinafter called the Chapter House **Project** Trustees.

### **Section 3. Appointment.**

The Chapter House **Project** Trustees shall consist of three (3) members, one of whom, when feasible, shall be a past president of Colorado State Chapter. **The President of Colorado State Chapter shall serve as an ex-officio member.** Any member of Colorado P.E.O. Charitable Corporation is eligible to serve as a Chapter House **Project** Trustee. A term for Chapter House **Project** Trustees shall be a period of three (3) years, and no person shall serve consecutive terms. The president of Colorado State Chapter shall, with the approval of the executive board, appoint one Chapter House **Project** Trustee each year. The senior member in point of service shall be the chairman of the Chapter House **Project** Trustees. If an entirely new group of Chapter House **Project** Trustees must be appointed, the president of Colorado State Chapter shall designate the chairman, the second and third member who shall serve one, two and three years, respectively. An interim vacancy of the Chapter House **Project** Trustees shall be filled by appointment by the president of Colorado State Chapter with the approval of the executive board. A Trustee who has been appointed to fill out a vacancy may serve an additional three (3) year appointment.

### **Section 4. Meetings.**

A. Attendance. All meetings of the Chapter House **Project** Trustees shall be open unless executive session is requested. A visitor is requested to notify the chairman of the Chapter House **Project** Trustees of his/her intent to be present at a meeting.

A. Regular Meetings. Regular meetings shall be held when necessary but not less than once quarterly. Date, time and place of regular meetings shall be set by the chairman. Notice of each meeting shall be mailed, emailed or faxed to each Chapter House **Project** Trustee at least ten days prior to the date of the meeting. Two of the three Chapter House Trustees shall constitute a quorum.

B. Special Meetings. Special meetings may be called by the chairman or two Chapter House **Project** Trustees. Each Chapter House **Project** Trustee shall be notified by mail, email or fax of the date, time, place and purpose of such special meeting at least five days prior to the date of the meeting. Two of the three Chapter House **Project** Trustees shall constitute a quorum.

C. Emergency Meetings. Emergency meetings may be called by any Chapter House **Project** Trustee when immediate and unexpected action must be taken regarding the management of Colorado P.E.O. Chapter House **Project**. Notice of an emergency meeting may be made by mail, email, fax or telephone without written notice and requires no specific period of previous notice so long as a reasonable attempt is made to reach each Chapter House **Project** Trustee. Emergency action may be taken at such meeting or by telephone conference by any two Chapter House **Project** Trustees.

D. Voting. A vote of the majority of the Chapter House **Project** Trustees present at a meeting at which a quorum is present, shall be the act of the Chapter House **Project** Trustees. No Chapter House **Project** Trustee may vote or act by proxy at any meeting of the Chapter House **Project** Trustees.

#### **Section 5. Officers.**

Officers shall be chairman, vice chairman and secretary. Each officer shall be a Chapter House **Project** Trustee.

#### **Section 6. Finance.**

Reimbursement of Expenses. Colorado P.E.O. Charitable Corporation shall pay all expenses incurred by members of the Chapter House **Project** Trustees in performing the duties relating to the operation and management of the Colorado P.E.O. Chapter House. **Project**. The allowance for mileage will be consistent with the Colorado state executive board policy.

**Section 7. Closing and Sale of Colorado P.E.O. Chapter House Residence. Disbursements of Assets. All proceeds from sale of the Colorado P.E.O. Chapter House residence shall be held in the Chapter House operating fund of the Colorado P.E.O. Charitable Corporation for future use as approved by the membership and consistent with the CPCC Articles of Incorporation.**

### **ARTICLE XI SHARE THE CARE FUND**

#### **Section 1. Purpose.**

A fund entitled Share the Care was established by Colorado P.E.O. Chapter House, Inc. in 1968 through action of the Board of Trustees. Support by the membership was confirmed at the following convention of Colorado State Chapter when a contribution of \$1,000 was given from Colorado State Chapter funds. Share the Care Fund was established to provide assistance for Chapter House residents whose financial position impedes residency at Chapter House.

#### **Section 2. Funding.**

Voluntary contributions to Colorado P.E.O. Charitable Corporation designated for the Share the Care Fund, from any source, shall be processed and deposited into an account designated for Share the Care funds. Contributions to Share the Care are deductible by donors in computing taxes imposed by the Internal Revenue Code of the United States.

### **Section 3. Administration.**

- A. Application. Applications approved prior to closing the Chapter House facility remain in effect. Annually, the Chapter House Project Trustees will confirm a continuing or increased financial need and document the confirmation by letter to the CPCC chair.**
- B. Distribution of funds is made directly to the facility where the former Chapter House resident currently lives, under the supervision of the treasurer of Colorado P.E.O. Charitable Corporation.**

### **Section 4. Fund Assets.**

- A. Records. The financial records and accounts of this fund shall be kept separate and apart from the books and accounts of other funds of the Colorado P.E.O. Charitable Corporation and shall be listed separately on financial reports.
- B. Further Use of Share the Care Fund Assets. The assets of the Share the Care Fund are to be used to provide assistance to those who were residing at the Colorado P.E.O. Chapter House residence when it was closed, consistent to the extent possible with the purpose of the Share the Care Fund above in Section 1. of this Article XI. If the foregoing uses of the Share the Care Fund assets no longer become possible, in the discretion of the Board of Directors of the Colorado P.E.O. Charitable Corporation, the assets of the Share the Care Fund are to be used for any of the charitable purposes of the Colorado P.E.O. Charitable Corporation

## **ARTICLE XII ENDOWMENT FUND**

### **Section 1. Purpose.**

The Endowment Fund provides funds to be invested for support of the Colorado P.E.O. Chapter House Project. Earnings and growth can be used for designated purposes in the operations according to policy of Colorado P.E.O. Charitable Corporation.

### **Section 2. Funding.**

Voluntary contributions to Colorado P.E.O. Charitable Corporation designated for the Endowment Fund from any source shall be processed and deposited into an account designated for the Endowment Fund. Contributions to the Endowment Fund are deductible by donors in computing taxes imposed by the Internal Revenue Code of the United States.

### **Section 3. Administration.**

The Endowment Fund shall be invested according to the investment policy of Colorado P.E.O. Charitable Corporation. The financial records and accounts of this fund shall be kept separate and apart from the books and accounts of other funds of Colorado P.E.O. Charitable Corporation and shall be listed separately on financial reports.

### **Section 4. Use of Endowment Fund Assets.**

The assets of the Endowment Fund are to be used to provide assistance to those who were residing at the Colorado P.E.O. Chapter House residence when it was closed, consistent to the extent possible with the initial establishment of the Endowment Fund above in Section 1 of this Article XII. If the foregoing uses of the Endowment Fund assets no longer become possible, in the discretion of the Board of Directors of the Colorado P.E.O. Charitable Corporation, the assets of the Endowment Fund are to be used for any of the charitable purposes of the Colorado P.E.O. Charitable Corporation

## **ARTICLE XIII COLORADO P.E.O. MARGUERITE FUND**

### **Section 1. Purpose.**

The Colorado P.E.O. Marguerite Fund shall be maintained to provide assistance to Colorado P.E.O. members and nonmembers.

### **Section 2. Administration.**

The Colorado P.E.O. Marguerite Fund shall be administered, subject to the direction and supervision of the Colorado P.E.O. Charitable Corporation Board of Directors, by a group of trustees, hereinafter called the Marguerite Fund Trustees.

### **Section 3. Appointment.**

The Marguerite Fund Trustees shall consist of three (3) members, one of whom, when feasible, shall be a past president of Colorado State Chapter. **The President of Colorado State Chapter shall serve as an ex-officio member.** Any member of Colorado P.E.O. Charitable Corporation is eligible to serve as a Marguerite Fund Trustee. Each Marguerite Fund Trustee shall serve for three (3) years. The president of Colorado State Chapter shall, with the approval of the executive board, appoint one Marguerite Fund Trustee each year. The senior member in point of service shall be the chairman of the Marguerite Fund Trustees. If an entirely new group of Marguerite Fund Trustees must be appointed, the president of Colorado State Chapter shall designate the chairman, the second and third member who shall serve one, two and three years, respectively. An interim vacancy of the Marguerite Fund Trustees shall be filled by appointment by the president of Colorado State Chapter with the approval of the executive board.



#### **Section 4. Meetings.**

Members of the Marguerite Fund Trustees shall meet at the call of the chairman.

#### **Section 5. Finance.**

A. Voluntary Contributions. This fund shall be supported by voluntary contributions sent to the treasurer of Colorado P.E.O. Charitable Corporation.

B. Christmas Shower. Local chapters may be asked to contribute to the Colorado P.E.O. Marguerite Fund Christmas Shower. **If donations exceed distribution guidelines they may be distributed, upon vote of the trustees, for a Spring Shower.**

C. Reimbursement of Expenses. All expenses of the Marguerite Fund Trustees shall be paid by Colorado P.E.O. Charitable Corporation.

D. Investment of Funds. Funds shall be invested in secure investments such as certificates of deposit and money markets where there is no loss of principal.

#### **Section 6. Application Procedure.**

A. Application. An application for assistance, which includes a case history and financial summary, may be secured from any member of the Marguerite Fund Trustees or from the Colorado State Chapter website by any member of a chapter.

B. Approval. An application for assistance, completed and signed by the applicant, may be recommended for payment by Colorado P.E.O. Charitable Corporation only upon unanimous approval by the Marguerite Fund Trustees.

C. Renewal. All recipient applications must be updated and reviewed in order to be renewed.

D. Sponsor. All applicants are required to have a Colorado P.E.O. sponsor.

#### **Section 7. Financial Assistance.**

A. Monthly Allowance. An applicant may be recommended for an allowance not to exceed five hundred dollars( \$500.00) monthly for one year.

B. One- t i m e assistance. Any applicant may be recommended for one grant not to exceed seven hundred fifty dollars (\$750.00) within any twelve-month period.

C. Emergency assistance, approved by the Board of Directors of Colorado P.E.O. Charitable Corporation, after consultation with the Marguerite Fund Trustees shall not exceed five hundred dollars (\$500.00) annually.

- D. Discontinuation of Assistance. The Marguerite Fund Trustees shall, upon the written recommendation of a recipient's sponsor, discontinue assistance.

### **Section 8. Visits/Contact.**

One or more members of the Marguerite Fund Trustees may visit/contact each recipient when feasible.

### **Section 9. Dissolution of the Fund.**

- A. Vote. The Colorado P.E.O. Marguerite Fund may be dissolved at an annual or special meeting of the Colorado P.E.O. Charitable Corporation when approved by a two-thirds vote of members present and voting.
- B. Disbursement of Assets. If dissolved, all assets of the Colorado P.E.O. Marguerite Fund shall be disbursed to the general funds of Colorado P.E.O. Charitable Corporation.

## **ARTICLE XIV PARLIAMENTARY AUTHORITY**

Robert's Rules of Order, newly revised, shall govern Colorado P.E.O. Charitable Corporation in all cases to which they are applicable, and in which they are not inconsistent with the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood, and the Bylaws and Standing Rules of Colorado State Chapter.

## **ARTICLE XV AMENDMENTS**

### **Section 1. Bylaws.**

- A. Proposal of Amendments. Amendments to the bylaws of Colorado P.E.O. Charitable Corporation may be proposed by any local chapter, the Board of Directors, the Chapter House or Marguerite Fund Trustees, or the Executive Board of Colorado State Chapter. Proposed amendments shall be submitted in **manipulable format** to the chairman of the Board of Directors by **January 1** of each year. Proposed amendments shall be sent by the Board of Directors by **February 1** to the chair of the Amendments and Recommendations Committee. **The final proposed amendments shall be sent by the Board of Directors by April 1 to the state executive board for circularization permission.**
- B. Distribution to Members. Copies of the proposed amendments and resolutions to be voted on at the annual corporate meeting shall be sent by the Board of Directors to each local chapter and other members of convention eligible to vote at the annual corporate meeting **held in conjunction with the Convention of Colorado State Chapter** by May 1.

C. Approval. Proposed amendments shall be subject to the approval by two-thirds of the votes cast at the annual meeting of Colorado P.E.O. Charitable Corporation.

## **Section 2. Articles of Incorporation.**

- A. Proposal of Amendments. Members of Colorado P.E.O. Charitable Corporation may adopt a resolution setting forth proposed amendments to the Articles of Incorporation in accordance with the Colorado Non-profit Corporation Act provided that the authorization for the necessary circularization has been obtained from the Executive Board of Colorado State Chapter or convention of Colorado State Chapter.
- Proposed** amendments shall be submitted in **manipulable format** to the chairman of the Board of Directors by **January 1 of each year**. Proposed amendments shall be sent by the Board of Directors by **February 1** to the chairman of the Amendments and Recommendations Committee. **The final proposed amendments shall be sent by the Board of Directors by April 1 to the state executive board for circularization permission.**
- B. Distribution to Members. Copies of the proposed amendments and resolutions to be voted on at the annual corporate meeting shall be sent by the Board of Directors to each local chapter and other members of convention eligible to vote at the annual corporate meeting **held in conjunction with the Convention of Colorado state Chapter** by May 1.
- C. Approval. Proposed amendments shall be subject to the approval by two-thirds of the votes cast at the annual meeting of Colorado P.E.O. Charitable Corporation.

## **ARTICLE XVI DISSOLUTION**

A resolution presented by either of the following parties shall be subject to the approval of three-fourths of the votes cast at two consecutive annual meetings of Colorado P.E.O. Charitable Corporation.

Section 1. Resolution by Board of Directors.

The Board of Directors may adopt a resolution recommending that Colorado P.E.O. Charitable Corporation be dissolved.

Section 2. Resolution by Members of Colorado P.E.O. Charitable Corporation.

Members of Colorado P.E.O. Charitable Corporation representing 15% of the P.E.O. Chapters in Colorado may present a resolution to dissolve at any annual meeting of the Colorado P.E.O. Charitable Corporation, provided that the necessary circularization has been obtained from the Executive Board of the Colorado State Chapter or Convention of Colorado State Chapter.

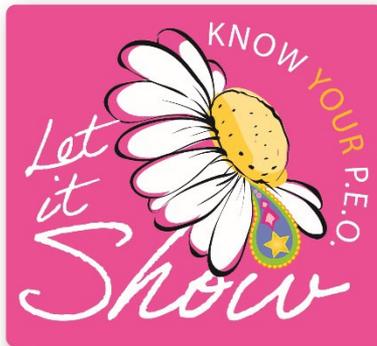
Section 3. Disbursement of Assets.

If dissolved, all assets of the Colorado P.E.O. Charitable Corporation shall be disbursed to P.E.O. related Section 501(c)(3) organizations, or in furtherance of P.E.O. related 501(c)(3) purposes, pursuant to the recommendation of the Colorado State Executive Board as finally determined by the Board of Directors of the Colorado P.E.O. Charitable Corporation.



**Mary Kay Tomlinson, FF, Secretary**  
**Kathy Pirie, JH, Treasurer**  
**Patty Fry, IB, Organizer**  
**Cori Tanner, FT, Vice President**  
**Paisley Huntoon, IF, President**

**2023 Colorado State Convention**  
**Embassy Suites - Loveland, CO**



"And now these three  
remain: faith, hope and  
love. But the greatest of  
these is love."

1 Corinthians 13:13



**Faith**



**Hope**

**Love**

