

MEMBERSHIP WORKSHEET FOR TREASURER CHAPTER _____

Use this form for the entire P.E.O. year. Keep a copy with the Treasurer's files. A new form can be found at www.coloradopeo.org. All CIM's (Changes in Membership) should be completed by your Chapter Corresponding Secretary as soon as possible after the change in membership has occurred.

The Release Letter received by your Treasurer reported _____ active members as of March 1, _____.

List members who were initiated between March 1 and February 28/29, include initiation date.

List members reinstated between March 1 and February 28/29, include reinstatement date.

*List members received by transfer between March 1 and January 31, include date of transfer. If a transfer was also reinstated into your chapter, please put an "R" next to her name. **Note: Transfers are not allowed during the month of February.***

*List members your chapter lost by transfer between March 1, and January 31, include transfer date .
(The receiving chapter does the CIM for this transfer.) **Note: Transfers are not allowed during the month of February.***

List active & inactive members lost by death between March 1, and February 28/29, please include date.

List members who did not pay their dues by February 28/29 and who are now considered inactive:

Last year Total Active _____ + Initiations _____ + Transfer Ins _____ + Reinstated _____ <i>(from your chapter)</i> + Reinstated _____ <i>(from other chapters)</i> - Transfer Outs _____ - Active Deaths _____ - New Inactives _____ Adjusted Total Active _____	Last year Total Inactive _____ + New inactives _____ - Reinstatements _____ - Inactive Deaths _____ - Lost Contact _____ - Inactive Txr Out _____ - Expelled _____ Adjusted Total Inactive _____ ** Use the + & - signs in your calculations for adjusted totals
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An inactive member who transfers into your chapter is considered a reinstatement.

An inactive member who transfers out of your chapter is subtracted from your inactive count.

**If you have questions about any change in membership OR about this form,
please contact the Treasurer of Colorado State Chapter.**