

How to Sponsor a Woman

The Colorado P.E.O. Marguerite Fund is available to provide temporary financial assistance to women during a difficult time. Unlike our other P.E.O. Philanthropies, the Marguerite Fund is not intended to be an educational scholarship/grant program or a long-term financial solution.



Sponsoring a woman for the Marguerite Fund is a confidential process that involves **only** the sponsor, the applicant and the Trustees. The sponsor must be an active member of a Colorado P.E.O. Chapter who is well acquainted with the applicant and believes the applicant to be deserving of a gift from the Marguerite Fund. The applicant is a woman who is a current resident of Colorado and has read and understands the Guidelines for Eligibility. **An applicant is not eligible for a Marguerite Fund gift if they are receiving government public assistance.** For additional information on the Guidelines, please refer to page one of the application. Please feel free to contact any Trustee for additional information or questions you might have.

Steps to sponsoring a woman:

- ❖ Complete the Application. The application may be found on the Colorado P.E.O. website or by contacting any Trustee. Please be sure the information provided on the application is as accurate and up to date as possible. Review the Guidelines for Monthly Eligibility on page one of the application. Both Sponsor and Applicant must sign and date the application.
 - Letter from the Sponsor. The Sponsor letter should include information about your relationship with, and knowledge of the applicant and her situation; the reason for sponsoring this woman and why you feel this woman is a deserving applicant.
 - Letter from the Applicant. The applicant letter should include information describing her situation and reason for requesting aid. It will be helpful for the Trustees to know short and long term goals and how the money will be used to help reach those goals.
- ❖ Submit the application along with the sponsor and applicant letters to the Marguerite Fund Chairman. Her contact information may be found on the website.
 - The application and letters may be mailed via USPS; Or, may be scanned as a single document (PDF) and emailed
- ❖ Applications may be submitted for consideration anytime throughout the year and upon receipt by the Chairman, will be forwarded to the Trustees for review.
 - The Sponsor may be contacted if there are additional questions
- ❖ The Trustees will review the application and the Sponsor will be notified of the decision.
 - The Sponsor may be notified by a phone call, email or letter
 - If approved for a monthly gift, it will be for a maximum of six (6) months, or the remainder of the six (6) month gift period in which the application is received, whichever is greater.
 - If approved for a one time gift, the gift will be awarded in the next month after approval
 - For recipients who are currently receiving a monthly gift and choose to re-apply for an additional gift:
 - Applications must be updated and resubmitted for review at the January and July Trustee meeting.
 - Six-month gift periods are: February-July and August-January.
- ❖ Requests for assistance are reviewed and approved subject to funds available and the number of applications received.

Support for the Marguerite Fund comes from local Colorado P.E.O. chapters and individual donors. All donations are welcome. Individual donations are tax-deductible.

By sponsoring a woman for a gift from the Marguerite Fund, you are showing your P.E.O. spirit. Thank you.